FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 12/19/13

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Agenda:
   A. Week of 11/26/13-12/2/13
   B. Week of 12/3/13-12/9/13

3. Purchasing Exception Report:
   A. Week of 11/19/13-11/25/13
   B. Week of 12/3/13-12/9/13

4. Encumbrance Report:
   A. Week of 11/19/13-11/25/13
   B. Week of 12/3/13-12/9/13

5. Credit Card: Statement closing 11/25/13

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

6. Board of Equalization/State Funds
  John Colburn, Kirk Epstein, Keith Fravert, David Hinkle, Bobby Jones,
  Mike Lasker, Ginger Morris, and Ray Stodghill $4,350.00
  IAAO 102 Commercial Property Auburn CGS
  Hoover, AL – February 3-7, 2014
Jana McPherson, Roy Stodghill $400.00
AL IV – Auburn CGS
Hoover, AL – January 29-31, 2014

INDIVIDUAL STAFF DEVELOPMENT

7. County Attorney
   David Carrington $910.15
   Ratings Talks
   New York, London, Chicago, Boston and San Francisco – November 4, 5,10-17, 2013

8. Emergency Management Agency/Grant Funds
   Horace Walker $961.80
   WebEOC Basic & Intermediate Board Building Training
   Bradenton, FL – December 2-6, 2013

9. Environmental Services
   David Denard $1,151.48
   Meeting with rating agencies
   New York, Boston and Chicago – November 11-14, 2013

   Natalie Kornegay $90.00
   9th Annual Alabama Engineering Ethics Day & How Regions
   Field was Built
   Birmingham, AL – November 1 & December 3, 2013

10. Personnel Board
    Cynthia Holiness $285.00
    ASCPA Annual Governmental Accounting and Auditing Forum
    Birmingham, AL – December 11-12, 2013

OTHER BUDGET TRANSACTIONS

11. General Services $ 276,263.00
    Shift funds within the Capital Fund from other materials and supplies to the capital
    account to purchase a security system upgrade (purchasing memo approved 11-26-13).

12. Information Technology $ 250,000.00
    Shift funds within the Capital Fund from the capital account to other material and
    supplies account to purchase additional telephones to be transitioned onto the VoIP
    system.

13. Information Technology $ 22,012.76
    Shift funds within the Capital Fund from the capital account to software maintenance in
    order to pay for the Microsoft Annual License Fee.
INFORMATION TECHNOLOGY
Mr. Wayne Cree

14. **Attachmate – Contract #5695**
   FY2014 Attachmate Annual Maintenance – Software used to support desktop (PC) connectivity to the County mainframe and data transfer of mainframe databases to Windows servers that support County business applications.

   Contract Terms: 11/1/13 – 10/31/14
   Original Budget: (2220 account 511410) $639,085.00
   Current Remaining Budget: $471,873.88
   Requested Amount: $49,838.00
   Remaining Budget After Requested Amount: $422,035.88
   30 Day Cancellation: Yes

15. Resolution to increase the cap on Contract #5437 (Strategic Allied Technologies) from $1,000,000 to $1,500,000.

SHERIFF’S OFFICE
Sheriff Mike Hale

16. **Hope Animal Clinic - Contract #1854**
   K9 Vet Services. Acknowledgement only.

   Contract Term: 1 year
   Original Budget: $241,611.00
   Current Remaining Budget: $20,061.00
   Requested Amount: $6,000.00
   Remaining Budget: $14,061.00
   30 Day Cancellation: Yes

17. **Clay-Chalkville Animal Clinic, Contract # 1856**
   K9 Vet Services. Acknowledgement only.

   Contract Term: 1 Year
   Original Budget: $241,061.00
   Current Remaining Budget: $14,061.00
   Requested Amount: $6,000.00
   Remaining Budget: $8,061.00
   30 Day Cancelation: Yes

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.
TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens