FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 9/11/12

   Fixed Asset Transactions – Commission approval is required for Fixed Asset disposals and transfers.

2. Disposals (General Services - Print Shop Equipment)

   1600000001232 Accufast KT2 Warehouse for Auction
   1600000001231 Accufast XL Warehouse for Auction
   019130 Folding Machine Warehouse for Auction
   120000001366 Baum Folder Warehouse for Auction
   140000006288 Tabletop Folder Warehouse for Auction
   160000002372 Offset Press Warehouse for Auction
   160000002371 Offset Press Warehouse for Auction
   160000002373 Offset Press Warehouse for Auction
   160000000897 Offset Press Warehouse for Auction
   160000003610 Offset Press Warehouse for Auction
   160000003611 Offset Press Warehouse for Auction
   160000003608 Hole Punch Warehouse for Auction
   160000002034 Film Processor Warehouse for Auction
   160000004067 Film Processor Warehouse for Auction
   140000004328 Proactive Warehouse for Auction
   160000002726 Vacuum Table Warehouse for Auction

3. Disposal (Comm. District 4)

   1400000006441 Savin 3535 Color Copier Obsolete or no longer in Dept.

4. Disposals (Storm Water Management)

   See backup documentation.

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews
5. Purchasing Department Reports:
   A. Week of 8/14/12 to 8/20/12
   B. Week of 8/21/12 to 8/27/12
   C. Week of 8/21/12 to 8/27/12 – Addendum #1

6. Purchasing Exception Reports:
   A. Week of 8/14/12 to 8/20/12
   B. Week of 8/21/12 to 8/27/12

7. Encumbrance Reports:
   A. Week of 8/14/12 to 8/20/12
   B. Week of 8/21/12 to 8/27/12

8. **Group Purchasing Organization (GPO) Report Presentation for Cooper Green Mercy Hospital (Provista, LLC)**

   This presentation is designed to explain the benefits of utilizing Group Purchasing Organizations as an on-going procurement strategy for Cooper Green Mercy Hospital to streamline the procurement process.

   The Purchasing Agent for The Jefferson County Commission seeks authorization to submit as needed, Group Purchasing Organization Participation Agreements, on behalf of Cooper Green Mercy Hospital for Commission review and approval. Group Purchasing arrangements will be used when in the best interest of the County and Cooper Green Mercy Hospital to maximize savings in medical supplies and services. Cooper Green Mercy Hospital is currently authorized to accept pricing from Amerinet, a Group Purchasing Organization (GPO), as referenced on resolution Nov-9-2004-2035. Based on changes in the industry, the Purchasing Agent recommends to expand this procurement strategy to include other GPOs.

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.*

**MULTIPLE STAFF DEVELOPMENT**

9. **Roads and Transportation – Designated Funding Source - 2 Participants**
   - Kenneth Burton $125.00
   - Tracy Pate $125.00
Design and Accessibility for Bicycle and Pedestrian Facilities
Pelham, AL – August 22, 2012
Registration as Professional Engineer Required

INDIVIDUAL STAFF DEVELOPMENT

10. **Environmental Services**  
Richard Pennington  
$881.85  
46th Surveying and Mapping Conference  
Montgomery, AL – October 17-19, 2012  
CEU

11. **Jefferson Rehabilitation and Health Center**  
Derry Johnson  
$375.00  
Alabama Nursing Home Association 2012 Annual Convention  
Birmingham, AL – September 18-21, 2012  
Nursing Home Administrator License Required

12. **Roads and Transportation – Designated Funding Source**  
Ken Boozer  
$125.00  
Traffic Barrier/End Terminal Design  
Pelham, AL – September 21, 2012  
Professional Engineer Registration Required

FOR INFORMATION ONLY

13. **Personnel Board**  
Tiffany Owens  
$432.16  
University of South Alabama Career Fair  
Mobile, AL – September 13, 2012

Tiffany Owens  
$200.00  
University of Alabama at Birmingham – Career Event Registration  
Birmingham, AL – September 25, 2012

Tiffany Owens  
$200.00  
University of North Alabama – Career Event Registration  
Florence, AL – October 9, 2012

Tiffany Owens  
$525.00  
University of Alabama Tuscaloosa General Career Fair  
Tuscaloosa, AL – September 19, 2012
POSITION CHANGES AND/OR REVENUE CHANGES

14. **Roads & Transportation**
   Increase the revenue reimbursement account $491,164.52 & the following expenditure accounts to record an 80% reimbursement from the Alabama Department of Transportation for: right of way for Morgan Road $39,945.37, new construction for Patton Chapel Road Phase $30,057.70, right of way for TOPICS-Phase VII $304,745.12, new construction for the Federal Aid Matching $102,391.46, and engineering services for Bloomsburg Road $14,024.87.

INFORMATION TECHNOLOGY

15. **Unisoft International – Contract # 3013**
   Contract renewal with Unisoft International, Inc. for software maintenance on SMA OpCon job scheduling application. The scheduling software allows application programs to run according to a schedule and run unattended. Contract term is 9/1/12 to 8/31/13.
   
   Cost: $68,200.00
   Amount budgeted: $69,152.00
   Remaining budget: $952.05

16. **SHI International Corp – Contract # 3958**
   The contract is to allow Jefferson County DOIT to take COBOL programs off the mainframe and convert/migrate systems over to Intel/Windows platform. This contract is for a development license to start research and develop projects on our existing legacy mainframe programs. Contract term is 6/12/12 to 6/11/15.
   
   Cost: $35,173.00
   Amount budgeted: $79,277.00 (Multiple sources)
   Remaining budget: $44,104.00

17. **Archives Security – Contract # 4197**
   Contract with Archive Security for the destruction of old backup tapes. The tapes may contain County data, are obsolete and have no resale value. Contract term is 9/3/12 to 9/2/13.
   
   Cost: $2,500.00
   Amount budgeted: $34,712.12
   Remaining budget: $32,212.12

18. **IBM Corporation – Contract #4237**
   Contract with IBM Corporation for hardware and software maintenance on data center equipment. Coverage is 24 x 7 x 365. Contract term is 9/7/12 to 9/6/13.
   
   Cost: $46,956.92
   Amount budgeted: $83,677.60
   Remaining budget: $32,212.12
SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

19. **Critical Needs**
The Tax Assessor’s Office – Bessemer Division (State Fund) has initiated the following certifications:

   (2) Administrative Assistant IIs replacement

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER
Mr. Tony Petelos

20. RFP for solicitation of Federal Revenue Medicaid Enhancement

OTHER BUSINESS
Commissioner Jimmie Stephens

21. Resolution appointing Linda Jones to serve on the Minor Heights Fire District Board of Trustees, filling the expired term held by C.D. Self, beginning upon approval which is set to expire ending September, 2017,