FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 9/26/13

2. Resolution authorizing the CFO to transfer among the various operating and capital funds the following amount for Fiscal Year 2012 as required to provide for cash needs:

From the General Fund (Fund 01):
- $3,881,940 to the Emergency Management Fund to cover share of storm damage expenses.
- $146,957 to Emergency Management Fund to cover net pro-rata share of EMA expenditures for FY 2012.
- $26,000 to Home Grant Fund.
- $793,000 to County Home Fund.
- $605,799 to Cooper Green Hospital

From the Bridge and Public Building Fund (2015):
- $1,135,475 to the Debt Service Fund.
- $1,514,656 to the Public Building Authority Fund.
- $24,773,800 to the Capital Improvement Fund.

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

3. Purchasing Agenda:
   A. Week of 9/3/13-9/9/13
   B. Week of 9/10/13-9/16/13
4. Purchasing Exception Report:
   A. Week of 9/3/13-9/9/13
   B. Week of 9/10/13-9/16/13

5. Encumbrance Report:
   A. Week of 9/3/13-9/9/13
   B. Week of 9/10/13-9/16/13

6. Credit Card: Statement Closing 8/26/13

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

7. Tax Assessor-Birmingham
   Sandra Morris, Belinda Robinson, Steve Jones, and Laura Smith  $900.00
   AL III Basic Mapping
   Hoover, AL – September 25-27, 2013
   State Funds

INDIVIDUAL STAFF DEVELOPMENT

8. Board of Registrars
   Barry Stephenson  $225.00
   Elections Conference
   Tuscaloosa, AL – October 24, 2013
   Continuing Education

   Community and Economic Development – Grant Funds

9. Frederick Hamilton  $2,520.98
   International Economic Development Council Conference
   Philadelphia, Pennsylvania – October 4-8, 2013

10. Pamela Mapp  $2,466.24
    NAWDP Youth Development Symposium Conference
    Chicago, IL – October 27-31, 2013
11. **Office of Senior Citizens Services – Grant Funds**
   Melanie Gamble
   SMP Grant Policy Training
   Atlanta, GA – August 13-14, 2013
   $158.00

12. **Youth Detention**
    Cornelius Washington
    Juvenile Probation Officers Conference
    Orange Beach, AL – September 23-25, 2013
    Continuing Education
    $60.00

**OTHER BUDGET TRANSACTIONS**

13. **Roads & Transportation**
    Shift funds and add a purchasing memorandum to purchase 5 replacement copiers.
    $50,000.00

**INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

14. **Datacenter IBM Equipment Maintenance – Contract # 4237**
    Annual maintenance and support for datacenter IBM equipment and software

    Contract Term: 9/7/13 – 9/6/14
    Original Budget: (2301 account 511540) $846,058.10
    Current Remaining Budget: $109,817.36
    Requested Amount: $47,604.18
    Remaining Budget After Requested Amount: $62,213.18
    30 Day Cancellation: Yes

15. **Sun/Oracle SAP Production Server Maintenance – Contract # 4522**
    Annual hardware and operating system maintenance for SAP production servers

    Contract Term: 10/1/13 – 9/30/14
    Original Budget: (2301 account 511540) $846,058.10
    Current Remaining Budget: $149,771.83
    Requested Amount: $39,954.47
    Remaining Budget After Requested Amount: $109,817.36
    30 Day Cancellation: Yes

16. **Asset Works, Inc. – Contract # 5003**
    Upgrade to Roads and Transportation Asset Works Fleet Focus Software which includes moving to newest release, migration from Oracle Database to Microsoft SQL Server Database which includes System Tune Up, installation, training and maintenance for the first two years. (Contract does not include 3rd year maintenance which was listed on Contract Attachment 1).
Contract Term: 9/1/13-8/31/16
Original Budget: $64,949.00
Current Remaining Budget: $64,949.00
Requested Amount: $64,949.00
Remaining Budget After Requested Amount: $0.00
30 Day Cancellation: Yes

17. **SAP Functional and Technical Support – Contract # 5570**
Agreement with Grom Associates, Inc. for SAP software extended Functional and Technical support. To be used on an “as needed” basis, not to exceed $350,000 annually.

Contract Terms: 9/25/13 – 9/24/14
Original Budget: (6806 account 514505) $535,000.00
Current Remaining Budget: $308,174.00
Requested Amount: $350,000.00
Remaining Budget After Requested Amount: $41,826.00
30 Day Cancellation: Yes

**SHERIFF’S OFFICE**
*Sheriff Mike Hale*

*No items submitted.*

**TREASURER’S OFFICE**
*Hon. Mike Miles*

*No items submitted.*

**TAX ASSESSOR**
*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

**TAX COLLECTOR**
*Hon. J.T. Smallwood/Hon. Grover Dunn*

*No items submitted.*

**BOARD OF EQUALIZATION**
*Mr. Bob Rogers*

*No items submitted.*

**OTHER BUSINESS**
*Commissioner Jimmie Stephens*

19. Resolution that Edward Hardison be re-appointed to the Forestdale Fire District Board of Directors for a five year term expiring in September of 2018.