FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 8/29/13

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Agenda:
   A. Week of 8/6/13-8/12/13
   B. Week of 8/6/13-8/12/13 – Amendment #1
   C. Week of 8/13/13-8/19/13
   D. Week of 8/13/13-8/19/13 – Addendum #1

3. Purchasing Exception Report:
   A. Week of 8/6/13-8/12/13
   B. Week of 8/13/13-8/19/13

4. Encumbrance Report:
   A. Week of 8/6/13-8/12/13
   B. Week of 8/13/13-8/19/13

5. Credit Card: Statement Closing 7/26/13

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

6. Environmental Services
   Johnny Weston $2,451.61
John Etheridge $2,451.61
Gabriel McKinney $2,451.61
Electrical Workshop – Basics to Troubleshooting
Huntsville, AL – September 23-26, 2013
Continuing Education

7. **Revenue**
   - Michael Humber $220.00
   - Wesley Moore $220.00
   Sales & Use Tax Auditing Training Classes
   Montgomery, AL & Hoover, AL – September 6 & 20, 2013
   State Required

8. **Roads and Transportation**
   - Kelly Watson $565.00
   - Paul Turner $565.00
   IRWA Ch. 24 SR/WA Review Study Session and Exam
   Birmingham, AL – October 1-3, 2013
   Continuing Education

9. **Storm Water Management Agency**
   - Amanda Elledge $995.81
   - Johanna Burwinkle $958.09
   - Lyn DiClemente $966.19
   Southeastern Storm Water Convention
   Charlotte, NC – October 23-25, 2013
   ADEM Requirements, Elledge is an executive board member, the others
   Are presenters

   **INDIVIDUAL STAFF DEVELOPMENT**

10. **Environmental Services**
    - David Denard $1,058.58
    Meeting with Rating Agencies

11. **Inspection Services**
    - Michael Thomas $287.13
    International Code Class on Significant Changes: Accessibility Standard
    Montgomery, AL – September 19, 2013
    Continuing Education

12. **Office of Senior Citizens Services – Grant Funds**
    - Derry Johnson $940.37
    Annual SE4A Conference
    Orange Beach, AL – September 22-25, 2013
Melanie Gamble 424.56
CMS 2013 National Training Program SHIP
Atlanta, GA – September 9-11, 2013

13. **Revenue**
   Darrick Williams $110.00
   Sales and Use Auditing Training Classes
   Hoover, AL – June 14, 2013
   State Requirement

   Darrick Williams $210.00
   CROAA Training Class
   Orange Beach, AL – August 19-22, 2013
   State Requirement

   Darrick Williams $110.00
   Sales and use Training Class
   Hoover, AL – September 20, 2013

   Charles Bell $110.00
   CRE Training to retain certification
   Hoover, AL – October 11, 2013
   State Requirement

14. **Sheriff**
   Jeanie Miller $539.26
   22nd Annual Homicide Conference
   Shreveport, LA – October 27-30, 2013
   Continuing Education

15. **Tax Assessor – Bessemer**
   Janet Bell $275.00
   AL VII: Intermediate Mapping Class
   Hoover, AL – November 8, 2013
   State Funds

**FOR INFORMATION ONLY**

16. **Personnel Board**
   Cynthia Holiness $100.00
   Conflict Management
   Webinar Series – August 15, 2013
POSITION CHANGES AND/OR REVENUE CHANGES

17. Youth Detention $27,100.00
Additional funds and Purchasing Memorandum to purchase convection oven and increased food costs.

18. Roads and Transportation $606,205.72
Shift funds from Roads Fund Balance and add Purchasing Memorandum to purchase a 2014 Bridge Inspection Truck needed to inspect the bridges for ALDOT compliance.

OTHER BUDGET TRANSACTIONS

19. Information Technology $292,719.00
Shift funds from capital media to software maintenance to cover maintenance on GIS and Ciprix.

INFORMATION TECHNOLOGY
Mr. Wayne Cree

20. Strategic Allied Technologies – Contract #5437
Contract is for Cisco network equipment and software for various Jefferson County Departments and PACA members. Contract amount is estimated, Purchases will be on an as needed basis as requested and budgeted by various County departments.

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<thead>
<tr>
<th>Contract Terms:</th>
<th>08/13/2013 – 08/14/2014</th>
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<tbody>
<tr>
<td>Original Budget:</td>
<td>Not to exceed $500,000</td>
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<tr>
<td>Current Remaining Budget:</td>
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<tr>
<td>Requested Amount:</td>
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<tr>
<td>Remaining Budget After Requested Amount:</td>
<td>N/A</td>
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<tr>
<td>30 Day Cancellation:</td>
<td>Yes</td>
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SHERIFF’S OFFICE
Sheriff Mike Hale

21. New World – Contract #5488
New World to provide software maintenance, per contract schedule. For acknowledgement only.

<table>
<thead>
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<th>Contract Term:</th>
<th>8/23/12-8/22/15</th>
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<tbody>
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<tr>
<td>30 Day Cancellation:</td>
<td>Yes</td>
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TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

22. Lamar Advertising - Contract #5479
   Advertising due to new laws regarding tax assessment.

   Contract Term: 12 months from execution
   Original Budget: $10,000.00
   Current Remaining Budget: $10,000.00
   Requested Amount: $9,600.00
   Remaining Budget After Requested Amount: $400.00
   30 Day Cancellation: No

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens