FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 8/15/13

2. Fixed Asset Disposal:
   Tax Collector-Bessemer    Panasonic DP3510 Copier    Warehouse for Auction

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

3. Purchasing Agenda:
   A. Week of 7/16/13-7/22/13
   B. Week of 7/23/13-7/29/13
   C. Week of 7/30/13-8/5/13

4. Purchasing Exception Report:
   A. Week of 7/16/13-7/22/13
   B. Week of 7/23/13-7/29/13
   C. Week of 7/30/13-8/5/13

5. Encumbrance Report:
   A. Week of 7/16/13-7/22/13
   B. Week of 7/23/13-7/29/13
   C. Week of 7/30/13-8/5/13

6. Walker County Board of Education – Contract #5375
   PACA membership provides cooperative procurement privileges for members to
   purchase goods and services via Jefferson County Commission blanket agreements and
   contracts on an “as needed” basis. PACA members are fiscally and logistically
   responsible for their own purchases. The Walker County Board of Education has
   expressly advised that miscellaneous groceries agreements will not be used in order to
   stay in compliance with State nutrition regulations.
Contract Period: 8/15/13-8/14/14
Revenue: $2,101.00

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

7. **Board of Equalization**
   Cleon Rogers, Aaron Self, and Mark Wilson $675.00
   AL III Basic Mapping
   Hoover, AL – September 25-27, 2013
   State Funds

8. **County Attorney**
   Shawnna Smith $327.00
   French McMillan $327.00
   CLE Workman’s Comp Seminar
   Birmingham, AL – September 20, 2013
   Maintain Bar License

9. **Family Court**
   Mandy Vance $1,480.80
   Tiffany Large $447.18
   Lakita Hall-Wright $447.18
   Beverly Alldredge $447.18
   Larry Hooks $447.18
   Kim McAdory $447.18
   Georgia Watkins $447.18
   Veronica Johnson-Gyce $447.18
   Nick Boler $447.18
   Gwen Reason $447.18
   Bert Charles $447.18
   Vanessa O’Neal $447.18
   Rebecca Snoddy $447.18
   Alvin Hicks $447.18
   Toni Richardson $447.18
   Marsha Wright-Carter $447.18
   Carrie Hill $447.18
   Tiffany Roper $447.18
   Rodney Reese $447.18
   Steven Vance $447.18
Cherie Foster        $447.18
Beth Cardwell        $447.18
Juvenile Probation Officers Annual Conference
Orange Beach, AL – September 23-25, 2013
State Requirement

10. **Revenue**
Wesley Moore        $185.00
Michael Humber        $185.00
CROAA Training Class
Orange Beach, AL – August 19-22, 2013
State Requirement

Marlin Allen        $110.00
Bruce Thompson        $110.00
ALTLIST Annual CRE Update
Montgomery, AL – September 6, 2013
State Requirement

Marlin Allen        $110.00
Bruce Thompson        $110.00
Large Manufacturing and Suppliers Specialty Audits
Hoover, AL – September 20, 2013
State Requirement

**INDIVIDUAL STAFF DEVELOPMENT**

11. **Commissioner, District 1**
George Bowman        $959.83
Association of County Commissioners of Alabama meeting
Orange Beach, AL – April 19-22, 2013

12. **Community and Economic Development**
Keith Strother        $1,621.11
Southeastern Employment and Training Association
Lexington, KY – September 21-25, 2013
Grant Funds

13. **EMA**
Horace Walker        $775.30
Building Design for Homeland Security
Emmitsburg, MD – September 9-13, 2013
Approved by the chairperson of the Emergency Mgmt Council
14. **Environmental Services**
   Matthew Alpaugh  
   WEFtec 2013 Conference  
   Chicago, IL – October 6-10, 2013  
   Court approved  
   $2,365.01

15. **Family Court**
   Tammy Holman  
   Administrative Support Assistants Conference  
   Orange Beach, AL – September 25-27, 2013  
   $414.37

16. **Revenue**
   Bruce Thompson  
   Tax Audit  
   Dallas and Houston, TX – September 7-14, 2013  
   Eddie Woodis  
   Special Issues for Sales and Use Tax Examination  
   Hoover, AL – October 11, 2013  
   State Required  
   $2,181.50

17. **Roads and Transportation**
   Kelly Watson  
   Principles of Real Estate Appraisal  
   Online Class  
   Real Estate Knowledge  
   $415.00

18. **Sheriff**
   Paige Abbott  
   Basic Latent Fingerprint Comparison  
   Youngsville, NC – September 15-21, 2013  
   Certification Requirement  
   Anthony Dotson  
   Interviewing for Effect  
   Birmingham, AL – August 9, 2013  
   Continuing Education  
   $1,315.00

19. **Roads & Transportation**  
   Increase the revenue & expenditure accounts to record an 80% reimbursement of $796,883.96 in Federal Aid from the Alabama Department of Transportation. The funds will be used to purchase property for the High Line Rail Trail for the Red Mountain Park Commission.
   796,883.96
OTHER BUDGET TRANSACTIONS

20. **Human Resources**  
Add a purchasing memorandum to purchase 4 copiers.  

21. **Environmental Services**  
Add a purchasing memorandum to purchase 2 Trench boxes, and 2 Oil and Grease Extractor Units.  

FOR INFORMATION ONLY

22. **Sheriff**  
Shift funds from salaries to purchase replacement uniforms.  

INFORMATION TECHNOLOGY

*Mr. Wayne Cree*

23. **Unisys Operating System Upgrade JeffcoMCP – LER – Contract # 5368**  
Unisys services used in the mainframe production and development operating system upgrade – Larry Ramsey

<table>
<thead>
<tr>
<th>Contract Terms:</th>
<th>7/11/13 – 7/14/13</th>
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<tbody>
<tr>
<td>Original Budget: (2220 account 511410)</td>
<td>$615,923.00 Current</td>
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<td>Remaining Budget:</td>
<td>$7,200.00</td>
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<td>Requested Amount:</td>
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<td>Remaining Budget After Requested Amount:</td>
<td>$0.00</td>
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<tr>
<td>30 Day Cancellation:</td>
<td>No</td>
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24. **Unisys Operating System Upgrade JeffcoMCP – SP – Contract # 5371**  
Unisys services used in the mainframe production and development operating system upgrade – Simon Pierre

<table>
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<th>Contract Terms:</th>
<th>7/11/13 – 7/15/13</th>
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</thead>
<tbody>
<tr>
<td>Original Budget: (2220 account 510215)</td>
<td>$495,590.00</td>
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<tr>
<td>Current Remaining Budget:</td>
<td>$23,601.23</td>
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<td>Requested Amount:</td>
<td>$9,200.00</td>
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<td>Remaining Budget After Requested Amount:</td>
<td>$14,401.23</td>
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<tr>
<td>30 Day Cancellation:</td>
<td>No</td>
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25. **Memorandum of Understanding with City of Hoover – Contract # 5391**  
Agreement between Jefferson County Commission and City of Hoover for the use of data center floor space in order to store computer equipment, software and data to provide an environment that enables the development a disaster recovery site.
Contract Terms: 1/1/13 – 12/31/13
Original Budget: N/A
Current Remaining Budget: N/A
Requested Amount: N/A
Remaining Budget After Requested Amount: N/A
30 Day Cancellation: No, 90 days

SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

26. **E-Ring– Contract #5420**
Purchase, implementation, and support for a software module used by Jefferson County’s Tax Assessor to allow it’s taxpayers to file personal property renditions online. The software module will significantly reduce man hours required for entering renditions by allowing the business owners to enter their returns via the internet. It’s implementation will improve accuracy and efficiency allowing the appraisers to work in the field. (100% Mapping and Appraisal Funds)

<table>
<thead>
<tr>
<th>Contract Term:</th>
<th>1 year</th>
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<tr>
<td>Original Budget: (expands 2 budget years)</td>
<td>$1,100,000.00</td>
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<tr>
<td>Current Remaining Budget:</td>
<td>$950,000.00</td>
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<td>Requested Amount:</td>
<td>$435,000.00</td>
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<td>Remaining Budget After Requested Amount:</td>
<td>$515,000.00</td>
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<tr>
<td>30 Day Cancellation:</td>
<td>Yes</td>
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27. **E-Ring – Contract #5378**
Amendment to Contract to provide enhancements to the existing software as defined in the Contract Attachment. (100% Mapping and Appraisal Funds)

<table>
<thead>
<tr>
<th>Contract Term:</th>
<th>3 months</th>
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<tr>
<td>Original Budget:</td>
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<td>Current Remaining Budget:</td>
<td>$415,478.00</td>
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<td>Requested Amount:</td>
<td>$22,000.00</td>
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<td>Remaining Budget After Requested Amount:</td>
<td>$393,478.00</td>
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<td>30 Day Cancellation:</td>
<td>Yes</td>
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TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

28. **E-Ring – Contract #5398**
   Amendment to Contract to provide enhancements to the existing software as defined in the Contract Attachment. (100% Mapping and Appraisal Funds)

   - Contract Term: 3 months
   - Original Budget: $542,655.00
   - Current Remaining Budget: $417,655.00
   - Requested Amount: $48,000.00
   - Remaining Budget after Requested Amount: $369,655.00
   - 30 Day Cancellation: Yes

OTHER BUSINESS
Commissioner Jimmie Stephens