FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 7/11/13

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Agenda:
   A. Week: 6/18/13-6/24/13
   B. Week: 6/25/13-7/1/13

3. Purchasing Exception Report:
   A. Week: 6/18/13-6/24/13
   B. Week: 6/25/13-7/1/13

4. Encumbrance Report:
   A. Week: 6/18/13-6/24/13
   B. Week: 6/25/13-7/1/13

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances

INDIVIDUAL STAFF DEVELOPMENT

5. Revenue
   Wesley Moore $1,242.15
   Tax Audit

   Wesley Moore $4,605.89
   Tax Audit
   Seattle, WA – August 3-18, 2013
6. **Roads & Transportation**
   Natalie Kornegary $125.00
   Tracy Pate $125.00
   Designing Effective Erosion and Sediment Control Plans for Highway Projects
   Pelham, AL – July 19, 2013
   Continuing Education

**POSITION CHANGES AND/OR REVENUE CHANGES**

7. **Finance** $21,330,000.00
   Increase expenditures to record early redemption paid on 3/1/2013.

8. **EMA** $70,000.00
   Increase revenue & expenditures to record a reimbursement from Jefferson County Department of Health's Citizens Readiness Initiative.

**OTHER BUDGET TRANSACTIONS**

9. **Board of Registrars** $7,430.00
   Shift funds from other professional services to capital equipment & add a purchasing memorandum to purchase a Minolta copier.

**INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

10 **Engineering and Land Surveying, LLC – Contract #5297**
   GIS Non-Disclosure and Date License Agreement between Jefferson County Commission and Engineering & Land Surveying.

   - Contract Term: 3 Years
   - Original Budget: $0.00
   - Current Remaining Budget: $0.00
   - Original Contract Amount: $0.00
   - Remaining Budget: $0.00
   - 30 Day Cancellation: Yes

**SHERIFF’S OFFICE**

*Sheriff Mike Hale*

*No items submitted.*

**TREASURER’S OFFICE**

*Hon. Mike Miles*

*No items submitted.*
11. **Auburn University – Contract #5162**
   Data for Auburn University and non-disclosure agreement.

   Revenue: $817.00