FINANCE AND INFORMATION TECHNOLOGY COMMITTEE  
Chairman – Commissioner Stephens  

FINANCE  
Mr. Travis Hulsey (Acting)  

1. Unusual Demand Report dated 7/24/12  

REVENUE  
Mr. Travis Hulsey  

No items submitted.  

PURCHASING  
Mr. Michael Matthews  

2. Purchasing Department Reports:  
   A. Week of 6/26/12 to 7/2/12  
   B. Week of 7/3/12 to 7/9/12  
   C. Week of 7/10/12 to 7/16/12  

3. Purchasing Exception Reports:  
   A. Week of 6/26/12 to 7/2/12  
   B. Week of 7/3/12 to 7/9/12  
   C. Week of 7/10/12 to 7/16/12  

4. Encumbrance Reports:  
   A. Week of 6/26/12 to 7/2/12  
   B. Week of 7/3/12 to 7/9/12  
   C. Week of 7/10/12 to 7/16/12  

5. PACA Membership – Contract #4103  
Purchasing Association of Central Alabama (PACA) revenue contract to establish new membership for the Jefferson County 911 Emergency Communications District, Inc. PACA members can access Jefferson County Commission PACA contracts and blanket agreements, but are fiscally and logistically responsible for their own purchases. Membership fees are reassessed each fiscal year.  

Revenue: $200.00 for FY 11/FY 12
The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

6. **Board of Equalization (2 Participants)**

   Jane Mardis   $539.70  
   Mike Callahan $539.70  
   Alabama Association of Assessing Officials Pre Conference Class  
   Orange Beach, AL – August 14-17, 2012  
   State Funds

7. **Roads and Transportation**

   Tracy Pate   $125.00  
   Ken Boozer   $125.00  
   Traffic Simulation Class  
   Pelham, AL – July 26, 2012  
   CEU for State of Alabama job licensing Professional Engineer requirement

INDIVIDUAL STAFF DEVELOPMENT

**County Commission**

8. **Sandra Little Brown**   $1,138.84  
   Association of County Commissioners of Alabama  
   Annual Convention  
   Orange Beach, AL – August 21-24, 2012

**Probate Court**

9. **Cynthia Butler**   $721.27  
   Alabama Probate Judges Summer Conference  
   Gulf Shores, AL – August 6-8, 2012

**Revenue**

10. **Bruce Thompson**   $2,060.50  
    Tax Audit  
    Austin & Houston, TX – August 25 – Sept. 1, 2012
11. Bruce Thompson $1,713.50
Tax Audit
LaCrosse, WI – August 18-24, 2012

**Roads and Transportation – Dedicated Funding Source**

12. Alan Dodd $1,169.00
Communication in Real Estate Acquisition
International Right of Way Association Course
Atlanta, GA – August 26-29, 2012
Possession of SR/WA (Sr. Member IRWA) Professional Certification Job Requirement

13. Denise Shelton $415.00
United States Land Titles
International Right of Way Association Course
On-line Course
CEU

14. Wayne Sullivan $1,044.03
Association of County Commissioners 84th Annual Convention
Orange Beach, AL – August 19-24, 2012
CEU for State of Alabama job licensing Professional Engineer requirement

15. Natalie Kornegay $138.56
Management Leadership Development for Technical Professionals
Auburn University
Pelham, AL – June 13, 2012
CEU for State of Alabama job licensing Professional Engineer requirement

**For Information Only**

16. **Personnel Board**

Pete Blank $99.00
Ayla Russell $50.00
American Society for Training and Development Workshop
Birmingham, AL – September 24, 2012
OTHER BUDGET TRANSACTIONS

17. **Environmental Services** $37,773.00
   Add purchasing memorandum to replace the following items: 1 HVAC unit 15 ton, 1
   HVAC unit 20 ton, 1 Split System Air Conditioning Units 7.5 ton, and 2 Split System Air
   Conditioning Units 10 ton.

INFORMATION TECHNOLOGY

*Mr. Wayne Cree*

18. **Environmental Services Research Institute - ARC/GIS Contract # 3902**
   Contract is for annual maintenance for GIS software which is used to support most
   County Departments for the contract period October 1, 2011 through September 30, 2012
   including:
   - Board of Equalization
   - Land Development
   - Sheriff’s Offices
   - Storm Water
   - Tax Departments
   This is also used to support outside agencies including:
   - EMA
   - 911
   - Municipalities
   - Surrounding Counties
   - Utility Companies
   - Private Industries
   Cost: $188,409.20
   Amount budgeted $188,409.20
   Remaining budgeted $0.00

19. **Dasher Technologies – Contract # 4050**
   Contract to provide Trend Micro Security software, license, support and on-site training
   for datacenter servers, and County desktop computers to protect from anti-virus, malware
   and provide threat discovery\blocking for the contract period of August 1, 2012 through
   July 31, 2015.
   Cost: $183,615.24
   Amount budgeted: $183,615.24
   Remaining budget: $36,597.33

20. **Arcadis U.S., Inc – Contract # 4074**
    Jefferson County Geographic Information Systems Non-Disclosure and Data License
Arcadis of Syracuse, NY requests the approval of a GIS Non-Disclosure agreement which would allow the company to purchase a license to GIS digital data of Jefferson County. The contract will allow the County to generate revenue through the licensing of its GIS digital data. The term of the contract is for 3 years (July, 2012 – July, 2015)

Cost: $0.00
Amount budgeted: $0.00
Remaining budget: $0.00

21. Norfolk Southern Railway Company – Contract #4077
Jefferson County Commission is leasing to Norfolk Southern Railroad tower space at the Shaddock Road tower for ten years at a rate of $1,000 per month for the first year with a 3% increase annually for contract period of July 15, 2012 – July 14, 2022.

Cost: $0.00
Amount budgeted: $0.00
Remaining budgeted: $0.00

SHERIFF’S OFFICE
Sheriff Mike Hale

22. David T. Fuller, D.V.M. - Contract #1854
Provide services for care of dogs assigned to the K9 Unit.
Effective Date of contract: October 1, 2011 thru September 30, 2013.

Cost: $6,000.00
Amount Budgeted: $6,000.00
Remaining Budget: $0.00

TREASURER’S OFFICE
Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.
BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens