FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. Travis Hulsey (Acting)

1. Unusual Demand Report dated 6/19/12

REVENUE
Mr. Travis Hulsey

2. Critical Needs
The Revenue Department (General Fund) has initiated the following certifications:

Revenue – General Fund
(6) Administrative Assistant IIs          Add*

*Indicates the County Manager has recommended the establishment of an Administrative Assistants Utility Pool (AAUP) consisting of six (6) Administrative Assistant IIs to temporarily place employees in departments that have temporary staffing needs.

PURCHASING
Mr. Michael Matthews

3. Purchasing Department Reports:
   A. Week of 5/31/12 to 6/4/12
   B. Week of 6/5/12 to 6/11/12

4. Purchasing Exception Reports:
   A. Week of 5/31/12 to 6/4/12
   B. Week of 6/5/12 to 6/11/12

5. Encumbrance Reports:
   A. Week of 5/31/12 to 6/4/12
   B. Week of 6/5/12 to 6/11/12

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.
INDIVIDUAL STAFF DEVELOPMENT

6. **Personnel Board (For Information Only)**
   Cynthia Holiness $963.15
   Government Finance Association of Alabama Finance Conference
   Orange Beach, AL – August 14-17, 2012

POSITION CHANGES AND/OR REVENUE CHANGES

7. **Roads & Transportation** $493,158.77
   Increase revenues & expenditures to record an 80% reimbursement from the Alabama Department of Transportation for the purchase of additional Right-of-Way for the Morgan Road Widening Project.

OTHER BUDGET TRANSACTIONS

8. **General Services** $30,000.00
   Add purchasing memorandum to purchase a Forklift with a charger. This is an estimated cost. This item must be bid.

INFORMATION TECHNOLOGY

*Mr. Wayne Cree*

9. **Atkins North America, Inc – Contract # 3868**
   Cost: $0.00
   Amount budgeted: $0.00
   Remaining budget: $0.00

10. **VMware Software Licenses and Support – Contract # 3878**
    Contract for software virtualization licenses and annual maintenance support for datacenter servers and PC desktops. Software is used to virtualize servers and desktops to maximize the utilization of computing resources. Also includes software that monitors computing utilization for charge back purposes.
    Cost: $51,351.20
    Amount Budgeted $51,351.20
    Remaining budget: $439,725.75
SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Jennifer Champion

No items submitted.

TAX ASSESOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

11. Tax Collector’s final settlements with the State of Alabama.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens