FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 5/30/13

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Department Reports:
   A. Week of 5/7/13-5/13/13
   B. Week of 5/14/13-5/20/13

3. Purchasing Exception Reports:
   A. Week of 5/7/13-5/13/13
   B. Week of 5/14/13-5/20/13

4. Encumbrance Reports:
   A. Week of 5/7/13-5/13/13
   B. Week of 5/14/13-5/20/13

5. Credit Card Statement: Closing 4/25/13

6. Alabaster Board of Education – Contract #5131
   Purchasing Association of Central Alabama (PACA) agreement with the Alabaster Board of Education to establish membership. PACA members may purchase from PACA designated contracts on an “as needed” basis. PACA members are fiscally and logistically responsible for their own purchases.

   Contract Period: 5/30/13-9/30/13
   Revenue: $3,054.00
The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

**MULTIPLE STAFF DEVELOPMENT**

7. **Board of Equalization**
   - David Ogden $545.00
   - Robert Jones $539.25
   - Keith Fravert $539.25
   - IAAO USPAP Certification Class
   - Montgomery, AL – June 12-14, 2013
   - State Funds

8. **Environmental Services**
   - David Willoughby $125.00
   - Gary Nelson $125.00
   - AWPCS Short Course Conference
   - Continuing Education

   - David Short $3,999.05
   - Anand David $3,999.05
   - CitectSCADA Configuration, Architecture & Redundancy
   - Continuing Education

9. **Tax Assessor Bessemer**
   - Cheryl Hoskins & Cindy Jinks $1,100.00
   - Fundamentals of Real Property and Textbook
   - Hoover, AL – September 9-13, 2013
   - State Funds

**INDIVIDUAL STAFF DEVELOPMENT**

10. **Land Development**
    - Philip Richardson $625.00
    - American Society of Landscape Architects 2013 National Meeting
    - Boston, MA – November 15-19, 2013
    - Architect Registration Required
11. **Revenue**  
   Marlin Allen  
   Local Tax Option  
   Pelham, AL – July 10-12, 2013  
   State Requirement  
   Bruce Thompson  
   Tax Audit  
   Providence, RI – July 13-21, 2013  
   Wesley Moore  
   Tax Audit  
   Hanover, MD & Greensboro, NC – June 22-28, 2013  

<table>
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<tbody>
<tr>
<td>Bruce Thompson</td>
<td>$2,114.10</td>
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<td>Wesley Moore</td>
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12. **Tax Assessor Birmingham**  
   Gaynell Hendricks  
   AATA  
   Orange Beach, AL June 16-19, 2013  

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<tbody>
<tr>
<td>Gaynell Hendricks</td>
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13. **Tax Assessor Bessemer**  
   Maria Knight  
   Appraisal Manual Commercial  
   Montgomery, AL – June 24-28, 2012  
   State Funds  
   Quin Hameen  
   Management and Supervision  
   Montgomery, AL – July 9-12, 2013  
   State Funds  
   Daniel McAlpine  
   Fundamentals of GIS  
   Auburn, AL – July 16-19, 2013  
   State Funds  

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<tr>
<td>Maria Knight</td>
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<td>Quin Hameen</td>
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<tr>
<td>Daniel McAlpine</td>
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14. **Tax Collector Bessemer**  
   Grover Dunn  
   AL Association of Tax Administrators Summer Conference  
   Orange Beach, AL June 16-20, 2013  

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<tbody>
<tr>
<td>Grover Dunn</td>
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15. **Personnel Board**  
   Robert Jones  
   World at Work Quantitative Methods Seminar  
   Birmingham, AL July 17-18, 2013  
   Acknowledgement Only  

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<tr>
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<tbody>
<tr>
<td>Robert Jones</td>
<td>$1,100.00</td>
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POSITION CHANGES AND/OR REVENUE CHANGES

16. State Courts $481,000.00
Increase expenses to cover the contract with the State of Alabama to provide funding for the Bailiff's.

17. Jefferson County Commission -District 1 $43,236.00
Increase funds for Commission office District 1 for the remaining of fiscal year 2013.

FOR INFORMATION ONLY

18. Personnel Board $86,791.00
Shift funds from other professional services to cover salary shortages, recruiting and promotional signage, and to purchase a replacement scanner.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

19. SMA Unisoft International, Inc. – Contract #3013
Enterprise license and support for datacenter job scheduling automation software

Contract Term: 9/1/13 – 8/31/14
Original Budget: (2220 account 511540) $233,322.00
Current Remaining Budget: $73,785.33
Requested Amount: $69,564.00
Remaining Budget After Requested Amount: $4,221.33
30 Day Cancellation: Yes

2. TekLinks – Contract #5107
Annual maintenance and support for VNX5700 data storage system.

Contract Term: 3/19/13 – 3/20/14
Original Budget: (2220 account 511410) $651,923
Current Remaining Budget: $96,192.52
Requested Amount: $56,705.45
Remaining Budget After Requested Amount: $39,487.07
30 Day Cancellation (Yes or No): Yes

SHERIFF'S OFFICE
Sheriff Mike Hale

No items submitted.
TREASURER’S OFFICE  
Hon. Mike Miles  

No items submitted.

TAX ASSESSOR  
Hon. Gaynell Hendricks/Hon. Andrew Bennett  

No items submitted.

TAX COLLECTOR  
Hon. J.T. Smallwood/Hon. Grover Dunn  

No items submitted.

BOARD OF EQUALIZATION  
Mr. Bob Rogers  

COUNTY ATTORNEY  

No items submitted.

COUNTY MANAGER  
Mr. Tony Petelos  

No items submitted.

OTHER BUSINESS  
Commissioner Jimmie Stephens