FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO


REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Department Reports:
   A. Week of 3/19/13-3/25/13
   B. Week of 3/26/13-4/1/13

3. Purchasing Exception Reports:
   A. Week of 3/19/13-3/25/13
   B. Week of 3/26/13-4/1/13

4. Encumbrance Reports:
   A. Week of 3/19/13-3/25/13
   B. Week of 3/26/13-4/1/13

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

5. Environmental Services
   Richard Green $175.00
   Daniel Robinson $175.00
   David Ingram $175.00
   Reflie Lucas $175.00
   Survey Evidence and Procedure Seminar
Prattville, AL – May 15, 2013
Continuing Education

INDIVIDUAL STAFF DEVELOPMENT

6. **Board of Equalization – State Funds**
   Lisa Meuse $255.00
   Project Management Institute Certification Class
   Homewood, AL – May 9, 2013

7. **Revenue**
   Charles Bell $225.00
   CRE Course IV
   Hoover, AL – May 1-3, 2013
   Required Training

   Charles Bell
   CRE Update
   Hoover, AL – August 9, 2013
   Required Training

   Charles Bell
   Large Manufacturing
   Hoover, AL – September 20, 2013
   Required Training

   Charles Bell $110.00
   CRE Update
   Hoover, AL – August 9, 2013
   Required Training

   Charles Bell $80.00
   Large Manufacturing
   Hoover, AL – September 20, 2013
   Required Training

   Charles Bell $1,141.95
   Tax Audit

8. **Roads and Transportation**
   Kenneth Boozer $591.90
   Alabama Technology Seminar of Shallow Foundation Design
   Orange Beach, AL – May 8-10, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

9. **Fleet Management** $35,000.00
   Shift funds from the Capital Improvements Fund (4021) capital account to the General Fund (1000) Fleet Management account to cover equipment repairs for the Bessemer Camp.

FOR INFORMATION ONLY

10. **Personnel Board** $19,871.34
Shift funds from various accounts to equipment and data processing to purchase critical equipment and software for the Board's operations. Also, add a purchasing memorandum to purchase 1 additional device for storage space.

INFORMATION TECHNOLOGY
Mr. Wayne Cree

11. **Microsoft Enterprise License Renewal – Contract #4990**
Renewal of Microsoft Enterprise Licensing Agreement with Software House International for the purchase of all Microsoft software products. This agreement has no initial expenditure. Purchases are made as needed throughout the term of the agreement.

   Contract Term: 4/1/13 – 3/31/14
   Original Budget: (2220 account 514950) $106,654.00
   Current Remaining Budget: $ 12,560.12
   Requested Amount: $ 0
   Remaining Budget After Requested Amount: $12,560.12
   30 Day Cancellation: Yes

SHERIFF’S OFFICE
Sheriff Mike Hale

12. **Jefferson County Commission– Contract #4973**
Memorandum of Understanding between the Jefferson County Commission and the Jefferson County Sheriff to deliver on loan for the duration of the fiscal year one portable X-Ray machine (JeffCo inventory number 071502) (X-Ray Machine)

   Contract Term: 3/12/13-9/30/13
   Original Budget: $0.00
   Current Remaining Budget: $0.00
   Requested Amount: $0.00
   Remaining Budget After Requested Amount: $0.00
   30 Day Cancellation: Yes

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.
TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens