FINANCE & INFORMATION TECHNOLOGY
COMMITTEE MEETING
December 06, 2011

(For Commission Approval on December 13, 2011)

Commissioners Present:
Commissioner Stephens ________ Commissioner Knight ________
Commissioner Carrington ________ Commissioner Brown ________
Commissioner Bowman ________
County Manager
Tony Petelos ________

FINANCE
Jeff Hager


B. Fixed Asset Disposal Requests

BUDGET MANAGEMENT OFFICE
Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

C. MULTIPLE STAFF DEVELOPMENT

Board of Equalization (10 Participants)
Shannon Davis $225.00
Kirk Epstein $225.00
Keith Fravert $225.00
Bobby Jones $225.00
Michael Melvin $225.00
Ginger Morris $225.00
Roy Stodghill $225.00
Brandon Thompson $225.00
Gregory Walker $225.00
Eric Wolfe $225.00
AAAO AL IIB Appraisal Manual Commercial
Bessemer, AL – February 13-17, 2012
(State funds – ACA certification)

Board of Equalization (4 Participants)
Mark Wilson $500.00
John Michael Colburn $500.00
David Hinkle $500.00
Xavier Davis $500.00
IAAO 102 – Income Approach to Valuation
Hoover, AL – January 30 – February 3, 2012
(State funds – ACA certification)

Board of Equalization (12 Participants)
Cleon Rogers $500.00
Robert Burgett $500.00
Dwayne Coste $500.00
Tyrone Long $500.00
Richard Quinones $540.00
David Ogden $500.00
Gene Toxey $500.00
Aaron Self $500.00
Elizabeth Vines $500.00
Richard Callahan $500.00
Jana McPherson $500.00
Jane Mardis $540.00
IAAO 312 Commercial/Industrial Modeling Concept
(State funds – ACA certification)

D. INDIVIDUAL STAFF DEVELOPMENT

Revenue
Bruce Thompson $3,608.50
Tax Audits
Burlington, Secaucus, Union, and Wayne, NJ
January 14-29, 2012
E. POSITION CHANGES AND/OR REVENUE CHANGES

EMA
Increase revenue & expenditures to record a donation from Alabama Power for the Community Awareness Day.

OFFICE OF SENIOR CITIZENS
Delete 1 Coordinator Senior Citizens (grade 24) and 1 Assistant Director of OSCA (grade 29), budget reduction of $129,134.

TAX ASSESSOR BIRMINGHAM
Carry forward capital funds from fiscal year 2011 to fiscal year 2012 to complete the purchase of the E-ring software and hardware. This capital budget is funded by the State of Alabama.

OTHER BUDGET TRANSACTIONS
Cooper Green Hospital
Shift funds & add a purchasing memorandum to purchase the following equipment for the Surgery & Outpatient Clinic: Electro-Hydraulic Table, Ulta Console, Provis Integrated Pedesta, GlideScope AVL Cobalt, and a Yag Photodisruptor.

FOR INFORMATION ONLY
Delete the following 5 positions: Data Management Technician (grade 19), Manager-HR Info & Technology (grade 38), Security Officer-part time (grade 12), Data Management Specialist (grade 27).
Add the following 4 positions: Personnel Division Manager (grade 34), Network Systems Adm I (grade 28), Personnel Division Manager (grade 34), Training Officer (grade 31).
Also shift funds for the 2013 bid process.
PURCHASING
Darryl Tavel

Purchasing Department Reports

F. Week of 11/10/2011 through 11/16/2011

   ADDENDUM 1 for week of 11/17/2011 through 11/22/2011


REVENUE
Travis Hulsey

No items submitted

INFORMATION TECHNOLOGY
Wayne Cree

I. Contract – 3141 – Motorola
   Renewal of Proprietary Hardware and Software Maintenance
   Service Agreement for 800 MHZ-911 Public Safety System radio
   and logging systems for FY 12, 10-1-2011 thru 9-30-2012.
   Amount of Contract $808,433.04 (Current Available Budget
   $33,022.15)

COUNTY ATTORNEY’S OFFICE
Jeff Sewell

No items submitted
Sheriff’s Office

Mike Hale

L. Acknowledgement of Contract – CON-00001999 – City of Pinson
Provide enhanced law enforcement services to the City of Pinson by supplying four (4) deputies, with patrol cars and equipment. Amount of Contract $339,890.26.

Treasurer’s Office

Jennifer Champion

No items submitted

Tax Assessor

Gaynell Hendricks/Andrew Bennett

No Items Submitted

Tax Collector

J.T. Smallwood/Grover Dunn

No Items Submitted

Board of Equalization

Bob Rogers

No items submitted

Other Business

No items submitted

Commissioner Jimmie Stephens

No items submitted