FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO


2. Warren, Averett, Kimbrough & Marino LLC – Contract #4884

   Contract Term: 1/1/13 – 9/30/13
   Original Budget: $53,000.00
   Current Remaining Budget: $53,000.00
   Requested Amount: $53,000.00
   Remaining Budget After Requested Amount: $0.00
   30 Day Cancellation: Yes

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

3. Purchasing Department Reports:
   A. Week of 2/5/13 – 2/11/13
   B. Week of 2/12/13 – 2/18/13

4. Purchasing Exception Reports:
   A. Week of 2/5/13 – 2/11/13
   B. Week of 2/12/13 – 2/18/13

5. Purchasing Exception Report Amendment #1 for 2/14/13:
   A. Week of 1/22/13 – 1/28/13
6. Encumbrance Reports:
   A. Week of 2/5/13 – 2/11/13
   B. Week of 2/12/13 – 2/18/13

7. Encumbrance Report Amendment #1 for 2/14/13:
   A. Week of 1/29/13 – 2/4/13

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Environmental Services

8. David Short $662.79
   Anand David $513.35
   CitectSCADA Configuration
   Alpharetta, GA – March 3-6, 2013
   Court Mandate

9. Terrence Lane $165.00
   Gregory James $165.00
   Daniel White $165.00
   Internal Auditing for Water and Wastewater Facilities
   Meridian, MS - March 14, 2013
   Court Mandate

Sheriff

10. Byron Jackson $1,159.91
    George McCreless, Jr. $1,159.91
    James Burns $1,159.91
    Jacob Freeman $1,159.91
    James Reed $1,159.91
    Sam Watson $1,159.91
    Mary Winston $1,134.91
    Wendall Major $1,134.91
    Gregory Reeves $1,159.91
    Calvin Avery $1,159.91
    Kenneth James $1,159.91
    Terry Miller $1,159.91
INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization – State Funded Training Requirement

11. Bob Rogers $853.22
   Alabama Association of Assessing Officials Mid Winter Conference
   Mobile, AL – March 3-6, 2013

Community and Economic Development – Grant Funds

12. Keith Strother $2,410.07
   2013 NAWDP Annual Conference
   Minneapolis, MN – May 19-23, 2013

County Manager

13. Tony Petelos $60.00
   PARCA Annual Meeting
   Birmingham, AL – February 8, 2013

Family Court

14. Susan Moon $45.00
   HOPE Drug Trends for 2013
   Anniston, AL – February 22, 2013
   Administrative Office of Courts Training Requirement

Revenue

15. Edgar Woodis $3,198.72
   Tax Audit
   Orlando, Palm Bay and Sunrise, FL – April 20-May 4, 2013
Roads and Transportation

16. Michael Mitchell $762.74
   International Society of Arboriculture – North American Tree Conference
   Memphis, TN – March 24-27, 2013
   Licensing Requirement

17. Denise Shelton $265.00
   Ethics and the Right of Way Profession
   Online Course
   Continuing Education Requirement

Tax Assessor – Bessemer – State Funded Training Requirement

18. Rickey Davis $241.52
   Alabama Certified Mapper Exam
   Auburn, AL March 13-15, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

19. Roads & Transportation $2,814,966.06
   Add additional funds from Roads & Transportation fund balance to fund the following
   projects: Bridge replacement on Springdale Road, Bridge replacement on Mt. Olive
   Road, Grants Mill Road Widening, and Patton Chapel Road Widening Phase III.

OTHER BUDGET TRANSACTIONS

20. Environmental Services $616,035.00
    Shift funds from the lease motor vehicle and uncommitted accounts to various capital
    vehicle accounts to purchase equipment that was originally budgeted to be leased.

21. Environmental Services $26,076.00
    Shift funds from uncommitted to the capital vehicle account to purchase a vehicle that
    was originally budgeted to be leased for the Survey division.

22. Environmental Services $642,111.00
    Add a purchasing memorandum to purchase the following replacement items: 1 Ford
    Escape 4WD, 1 Terra Star International Crew Cab Flatbed Truck, 1 Kubota Closed Cab
    Boom Mower, 1 Kubota Closed Cab Tractor, 1 F550 4WD TV Truck w/3 Crawlers & 2
    Cameras, 1 Mid Size Extended Cab 2WD Truck, 2 Half Ton Regular Cab 2WD Trucks, 1
    Mid Sized 2WD Car, 1 Half Ton Extended Cab 4WD V8 Truck (not a replacement), 1
    22,500 GWR Truck w/Utility Body and Crane, 1 Half Ton Extended Cab 4WD V8
    Truck, and 1 Half Ton Regular Cab 2WD Truck.
INFORMATION TECHNOLOGY
Mr. Wayne Cree

23. **Pinch A Penny – Contract #4657**

- **Contract Term:** 2/26/13 – 2/26/16
- **Original Budget:** N/A
- **Current Remaining Budget:** N/A
- **Requested Amount:** $0.00
- **Remaining Budget After Requested Amount:** N/A
- **30 Day Cancellation:** Yes

Possibly a revenue generating contract with amount to be determined following guidelines set forth in Jefferson County Commission Administrative Order 03-1 and Amendment No. 1.

SHERIFF’S OFFICE
Sheriff Mike Hale

24. Resolution to transfer the One Hundred Dollar ($100) Petty Cash Fund established for the Civil Services Division (Bessemer Division) to the Technical Services Division (Birmingham Division) for purchasing supplies and parts not subject to the competitive bid requirements.

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.
COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens

25. Resolution to appoint Michael J. Davis, II to fill the unexpired term of John Yeager on the Jefferson County Housing Authority ending September 10, 2016.