FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. Travis Hulsey (Acting)

1. Unusual Demand Report dated 2/28/12

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

2. Board of Equalization (18 Participants)

18 Board of Equalization Staff members (Registration Only) $1,325.00
Jana McPherson
Tyrone Long
David Ogden
Lynn Burgett
Dwayne Coste
Richard Quiones
Cleon Rogers
Gene Toxey
Aaron Self
Elizabeth Vines
John Michael Colburn
David Hinkle
Roy Stodghill
Bob Rogers
Don McAllister
Robin Henderson
Mike Callahan
Jane Mardis
AAAO AL IIB – Appraisal Manual Commercial
Birmingham, AL – March 7-9, 2012
(State Funded)
3. **Sheriff (10 Participants)**

James Burns  $1,143.41  
Aarion Powell  $1,143.41  
Byron Jackson  $1,143.41  
Gregory Reeves  $1,143.41  
Calvin Avery  $1,143.41  
Ralph L. Bryant, Jr.  $1,143.41  
Jacob Freeman  $1,143.41  
Douglas D. Corder  $1,143.41  
Derrick King  $1,143.41  
George R. McCreless, Jr.  $1,143.41  

TAASRO Safe Schools Training Conference  
Gulf Shores, AL – June 3-8, 2012  
(Training required by terms of contract with Jefferson County Board of Ed)

4. **Tax Assessor (4 Participants)**

Richard Green  $50.00  
Jim Weldon  $50.00  
Cindy Jinks  $50.00  
Cheryl Hoskins  $50.00  

AAAO Mid-Winter Conference Workshop  
Birmingham, AL – March 8, 2012  
(State Funded)

5. **Tax Assessor (3 Participants)**

Teresa Defnall  $907.20  
Daniel McAlpine  $907.20  
Quin Hameen  $907.20  

AL I: Property Tax Administration & Laws  
Madison, AL – June 3-8, 2012  
(State Funded)

**INDIVIDUAL STAFF DEVELOPMENT**

6. **Commission**

W. David Carrington  $380.88  

Mandated County Commissioner Course – Roads and Bridges  
Prattville, AL – March 29-30, 2012
7. **Community Development**

Cheryl S. Collier $786.02
HUD Training: HD420 Rental Housing Development Finance Course
Atlanta, GA – March 12-15, 2012
(Federal Funds)

Pamela Mapp $1,936.72
2012 National Association of Job Training Assistance Conference
New Orleans, LA – March 19-23, 2012
(Federal Funds)

8. **Probate Court**

Cynthia Vines Butler $712.00
Probate Judges Winter Conference
Montgomery, AL – March 25-28, 2012
(Required Training)

9. **Revenue**

Charles Bell $3,027.03
Tax Audit
Harrisburg & Hummelstown, PA; Richmond, VA – March 10-24, 2012

Edgar Woodis $1,233.93
Tax Audit
Charlotte, NC – May 13-18, 2012

10. **Roads and Transportation**

Gregory Mike Key $1,001.40
IRWA 2012 53rd Annual Right of Way Conference & Course 209
Tuscaloosa, AL – March 6-9, 2012
(Required to maintain Senior Member, International Right of Way Association Professional Certification)

11. **Tax Assessor**

James Weldon $225.00
AL IX: Personal Property Appraisal Manual
Tuscaloosa, AL – April 30 – May 4, 2012
Betty Jane Alfano $125.00
AAAO: Dealing with Difficult People
Birmingham, AL – March 5-6, 2012
(State Funded)

Betty Jane Alfano $125.00
AAAO Pre District: Introduction to Collections
Pelham, AL – April 9-10, 2012
(State Funded)

**Position Changes and/or Revenue Changes**

12. Emergency Management Agency $5,155.00

   Increase revenue & expenditures to record an insurance payment for a vehicle damaged during the Tornado on January 23, 2012.

   **No Additional Funds Required**

**PURCHASING**
*Mr. Darryl Tavel*

13. Purchasing Department Reports:

   A. Week of 2/2/12 - 2/8/12
   B. Week of 2/9/12 - 2/15/12

**REVENUE**
*Mr. Travis Hulsey*

No items submitted.

**INFORMATION TECHNOLOGY**
*Mr. Wayne Cree*

14. Strategic Allied Technologies, Inc – Contract #3538
   To provide professional services to migration from existing storage area network to new network fiber switch environment and provide hardware maintenance support for the period of 02/01/2012 – 02/28/2013. Amount of contract - $29,422.80. (Remaining budget - $502,355.13)

15. Amendment #4 to Frequency Reconfiguration Agreement with Nextel Communication
   This amendment allows for Nextel Communications to pay Motorola for additional work incurred in the reconfiguration process. The reconfiguration process covers the ongoing
rebanding project of our 800 MHz radio system. This is no cost to Jefferson County. Frequency Reconfiguration is mandated by the FCC. Amount of Contract $-0-

16. LaSalle Systems – Contract #3540
To provide annual maintenance for Cisco network equipment. Term of contract: 2/5/2012 - 2/4/2013. Amount of contract - $95,236. (Remaining budget - $282,580.16)

SHERIFF’S OFFICE
Sheriff Mike Hale

17. Resolution to declare a 2005 Chevrolet Silverado pick-up (B056024) surplus and authorize the Sheriff to replace this vehicle with a court-awarded vehicle. No County funds are required.

TREASURER’S OFFICE
Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens

18. Resolution authorizing execution of an agreement with HealthTrust, LLC for Appraisal Services for the Jefferson County Commission in the amount of $4,500.00. Effective date of this agreement shall be February 14, 2012 – September 30, 2012.