FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 2/14/2013

2. Fixed Asset Transactions – Commission approval is required for Fixed Asset disposals and transfers.

Disposals (Board of Equalization)

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Description</th>
<th>Status</th>
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<tr>
<td>971684</td>
<td>Canon NP4050</td>
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<td>990728</td>
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</tr>
<tr>
<td>140000001965</td>
<td>HP 1055 CM Plus Map Plotter</td>
<td>Obsolete</td>
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REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

3. Purchasing Department Reports:

   A. Week of 01/22/13 – 01/28/13
   B. Week of 01/29/13 – 02/04/13

4. Purchasing Exception Reports:

   A. Week of 01/22/13 – 01/28/13
   B. Week of 01/29/13 – 02/04/13

5. Encumbrance Reports:

   A. Week of 01/22/13 – 01/28/13
   B. Week of 01/29/13 – 02/04/13

6. Critical Needs
The Finance Department – Purchasing (General Fund) has initiated the following certifications:

   (2) Principal Buyers
   Replacement
The Principal Buyer position is a grade 23 and the department is requesting to fill one position at step 5 and the other position at step 6. Also, per your request, please find below the estimated salary information concerning the positions:

Grade 23/Step 5 $51,084.80 annually and approximately $67,339.98 annually with benefits *
Grade 23/Step 6 $53,643.20 annually and approximately $70,712.47 annually with benefits *

*Indicates the salary is subject to change depending on qualifications

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization – State Funded Training Requirement

7. Bobby Davis $191.14
   David Hinkle $120.00
   Xavier Davis $120.00
   Graham Key $191.14
   John Colburn $191.14
   Certified Appraiser Exam
   Auburn, AL – March 14-15, 2013

Tax Assessor – Birmingham

8. John Powe $517.50
   Gaynell Hendricks $1,152.12
   Association of Alabama Tax Administrators Mid Winter Conference
   Montgomery, AL – February 24-27, 2013

INDIVIDUAL STAFF DEVELOPMENT

Board of Equalization – State Funded Training Requirement

9. Margie George $1,213.65
   Alabama Association of Assessing Officials Mid Winter Conference
   Mobile, AL – March 3-7, 2013
Coroner

10. Jody Jacobs $2,780.57
Medicolegal Death Investigator Course
St. Louis, MO – March 9-16, 2013
New Employee Training

County Attorney

11. Jeff Sewell $1,868.72
Bankruptcy talk with creditors

Family Court

12. Shaniqua Hunter $25.00
Alabama Association of Drug Court Professionals
Prattville, AL – February 26-27, 2013
Administrative Office of Courts Training Requirement

Revenue

13. Edgar Woodis $110.00
Certified Revenue Examiner Program – Special Topics
Hoover, AL – March 1, 2013
Certification Required

14. Edgar Woodis $110.00
Certified Revenue Examiner Program – Annual CRE Update
Hoover, AL – June 14, 2013
Certification Required

Roads and Transportation

15. Mike Key $467.00
IRWA 54th Annual Right of Way Conference
Tuscaloosa, AL – March 6-8, 2013

Tax Assessor – Birmingham – State Funded Training Requirement

16. Shelia Nixon $503.84
Alabama Certified Mapper Exam
Auburn, AL – March 13-15, 2013
Tax Assessor – Bessemer – State Funded Training Requirement

17. Rickey Davis $90.00
   Alabama Certified Mapper Exam
   Auburn, AL March 13-15, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

18. EMA $452.50
    Increase revenues & expenditures to record a reimbursement for Birmingham Fire to replace materials expended to cleanup a hazmat spill on 11-12-12.

OTHER BUDGET TRANSACTIONS

19. Environmental Services $7,520.00
    Add purchasing memorandum to purchase 1 Pipetech View 6.x Office Software (2 concurrent licenses).

FOR INFORMATION ONLY

Personnel Board

20. Tiffany Owens $500.00
    UAB Spring Career Event
    Birmingham, AL – February 19, 2013

21. Tiffany Owens $150.00
    University of North Alabama Career Event
    Florence, AL – April 9, 2013

22. Tiffany Owens $575.00
    University of Alabama Career Event
    Tuscaloosa, AL – 575.00

23. Tiffany Owens $375.00
    Alabama A&M Career Event
    Anniston, AL – February 28, 2013
INFORMATION TECHNOLOGY
Mr. Wayne Cree

24. AirWatch, LLC - Contract # 4767
30-day evaluation of AirWatch software. This software is used in the management and security of personal electronic devices which communicate with the County’s network. This software addresses an area of security known as Mobile Device Management (MDM), and commonly referred to as Bring Your Own Device (BYOD). This is a 30 day evaluation and is no cost to the County.

Contract Term: 30 days from start of evaluation
Original Budget: $106,654.
Current Remaining Budget: $43,283.12
Requested Amount: $0.00
Remaining Budget After Requested Amount: $43,283.12
30 Day Cancellation: No

SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.
COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens