FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 1/31/2013

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Department Reports:
   A. Week of 01/08/13 – 01/14/13
   B. Week of 01/15/13 – 01/21/13

3. Purchasing Exception Reports:
   A. Week of 01/08/13 – 01/14/13
   B. Week of 01/15/13 – 01/21/13

4. Encumbrance Reports:
   A. Week of 01/08/13 – 01/14/13
   B. Week of 01/15/13 – 01/21/13

5. City of Pinson – Contract #4708 (PACA Revenue)
Purchasing Association of Central Alabama (PACA) revenue contract to establish new membership for The City of Pinson. PACA members are fiscally and logistically responsible for their own purchases.

   Revenue: $666.26 for FY 13 /FY 14 to be determined after membership fees are reassessed
   30 Day Cancellation: No

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.
MULTIPLE STAFF DEVELOPMENT

Board of Equalization – State Funded Training Requirement

6. Mike Callahan $852.69
   Jane Mardis $850.26
   Don McAllister $855.98
   Robin Henderson $842.61
   AAAO Mid Winter Conference
   Mobile, AL – March 5-8, 2013

7. Xavier Davis, Graham Key, and Kirk Epstein $1,600.00
   IAAO 102 Commercial Property
   Hoover, AL – January 28-February 1, 2012

Cooper Green

8. Robin King $125.00
   Ginger Brown $125.00
   AAHIM Annual Coding Symposium
   Birmingham, AL – January 25, 2013
   Accredited Records Tech Requirement

Roads and Transportation – Established Funding Source

9. Roger Gossett, Barry Isbell, Michael Mitchell, Robert Carroll, Robert
   Ryan, Chris Hayes, Adam Laney, Stephen B. Goodwin, Stephen Kilgore,
   David Reynolds, Gary Cochran, Lee Baldwin, Jeremy McAlpine, Chuck Bartlett,
   Gary Mayfield, Mike Crane, Billy Bowman, Robby Eaton, Shawn Cato $1,710.00
   Alabama Vegetation Management Society Annual Meeting
   Tuscaloosa, AL - February 27-27, 2013
   Various Current and Previous Position Requirements

INDIVIDUAL STAFF DEVELOPMENT

Community Development – Grant Funds

10. Cynthia Daniels $762.37
    GFOAA 29th Annual Conference
    Montgomery, AL - February 27-March 1, 2013
Family Court

11. James Sparks $395.26
   12th Annual Louisiana Drug Court Conference
   New Orleans, LA – February 5-8, 2013

Revenue

12. Edgar Woodis $195.00
   CROAA Class
   Pelham, AL – April 10-12, 2013
   Certification Required

13. Bruce Thompson $1,506.25
    Audit Sales Tax
    Nashville and Memphis, TN – March 17-23, 2013

14. Wesley Moore $2,316.14
    Audit Sales Tax
    Springfield, VA – March 16-23, 2013

15. Wesley Moore $1,596.19
    Audit Sales Tax
    Downers Grove, IL and Dayton, OH – March 2-8, 2013

POSITION CHANGES AND/OR REVENUE CHANGES

16. **Public Building Authority** $8,474,094.00
    Increase PBA warrant debt accounts to record debt payments.

17. **Environmental Services** $5,115,119.84
    Add additional funds from ESD fund balance to legal and debt services fees to cover legal and trustee fees.

18. **EMA** $109.88
    Increase revenues & expenditures to record a reimbursement for Hoover Fire to replace materials expended to cleanup a hazmat spill on 1-8-13.

19. **EMA** $6,249.25
    Increase revenues & expenditures to record a reimbursement for Birmingham Fire to replace materials expended to cleanup a hazmat spill on 1-7-13.
20. **Sheriff’s Department** $456,637.00
    Add purchasing memorandum to purchase an additional 8 Tahoe’s, 5 Transport Vans, and 6 Unmarked Sedans. These items were budgeted, however the total number of vehicles to purchase increased.

**INFORMATION TECHNOLOGY**
*Mr. Wayne Cree*

No items submitted.

**SHERIFF’S OFFICE**
*Sheriff Mike Hale*

No items submitted.

**TREASURER’S OFFICE**
*Hon. Mike Miles*

No items submitted.

**TAX ASSESSOR**
*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

No items submitted.

**TAX COLLECTOR**
*Hon. J.T. Smallwood/Hon. Grover Dunn*

21. Request for approval of final reports for 2011 property taxes.

**BOARD OF EQUALIZATION**
*Mr. Bob Rogers*

No items submitted.

**COUNTY ATTORNEY**
*Mr. Jeff Sewell*

No items submitted.

**COUNTY MANAGER**
*Mr. Tony Petelos*

No items submitted.
OTHER BUSINESS
Commissioner Jimmie Stephens

22. Resolution to appoint Matthew Tatum to the McAdory Area Fire District Board to fill the unexpired term of Gene Cochran ending December 31, 2014.

23. Resolution that Brenda Beane be appointed to serve on the McAdory Area Fire Board to fill the unexpired term of Bruno Tropeano ending December 31, 2103.