FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 1/17/13

2. Resolution directing CFO to settle any outstanding liabilities of the County by January 31, 2012 and to release all claims to any unobligated grand funds remaining regarding the St. George’s clinic, as the St. Georges Clinic is merging with the UAB 1917 Clinic.

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

3. Purchasing Department Reports:
   A. Week of 12/11/12 – 12/17/12
   B. Week of 12/18/12 – 12/24/12
   C. Week of 12/25/12 – 12/31/12
   D. Week of 01/01/13 – 01/07/13
   E. Week of 01/01/13 – 01/07/13 Amendment #1

4. Purchasing Exception Reports:
   A. Week of 12/11/12 – 12/17/12
   B. Week of 12/18/12 – 12/24/12
   C. Week of 12/18/12 – 12/24/12 Amendment #1
   D. Week of 12/25/12 – 12/31/12
   E. Week of 01/01/13 – 01/07/13

5. Encumbrance Reports:
   A. Week of 12/11/12 – 12/17/12
   B. Week of 12/18/12 – 12/24/12
   C. Week of 12/25/12 – 12/31/12
   D. Week of 01/01/13 – 01/07/13
BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

INDIVIDUAL STAFF DEVELOPMENT

6. Office of Senior Center Services – Grant Funded
   Janice Williams $450.00
   Virtual Dementia Training
   Roswell, GA – January 30, 2013

7. Revenue
   Bruce Thompson $2,406.50
   Sales Audit
   Boston, MA – February 16-24, 2013

8. Roads and Transportation – Established Funding Source
   Natalie Kornegay $138.56
   Prefabricated Drainage Structure Course
   Pelham, AL – December 5, 2012
   Certification Required

POSITION CHANGES AND/OR REVENUE QUESTION

9. Information Technology $ 360,000.00
   Increase software maintenance to fund Standard SW 3 year maintenance agreement with New World.

10. Jefferson Rehabilitation & Health Center $ 1,092,324.00
    Transfer 8 Staff Nurses (GR 21), 1 Dietitian (GR 20), 9 Patient Care Technicians (GR 9), 1 Admin III (GR 16), 2 Admin II’s (GR 13), 2 Admin I’s (GR 10) and 1 Medical Clerk (GR 11) from Cooper Green to Jefferson Rehabilitation & Health Center. Shift funds from contract staffing to salaries.

11. Youth Detention
    Transfer 2 Cooks (GR 10) from Cooper Green to Youth Detention to fill vacant positions.

OTHER BUDGET TRANSACTIONS

12. Environmental Services $ 1,051,396.00
    Shift funds from the uncommitted account to various capital accounts to cover the cost of capital equipment that was purchased last fiscal year, but not delivered until fiscal year 2013. The purchase orders for this equipment was rolled into fiscal year 2013 without
the associated budget creating negative balances within the equipment accounts. The negative accounts are preventing ESD from purchasing approved fiscal year 2013 equipment.

INFORMATION TECHNOLOGY
Mr. Wayne Cree

13. **GHA Technologies, Inc – Contract #3357**

Contract renewal for annual maintenance for Solarwinds Network Management tools. These are software tools used to monitor and management our converged data, voice, and video network. Among the many things they do is provide us with alerts if a network switch goes down, track all of our IP addresses, and provide tools for troubleshooting network issues.

- **Contract Term:** 2/1/2013 – 1/31/2014
- **Original Budget:** (2220 account 511540) $233,322.00
- **Current Remaining Budget:** $98,915.24
- **Requested Amount:** $5,816.00
- **Remaining Budget After Requested Amount:** $93,099.24
- **30 Day Cancellation (Yes or No):** Yes

14. **Access IT Group, Inc – Contract #3422**

Contract renewal with Access IT Group for RSA Server maintenance. The RSA Server provides secure connectivity for remote access to Jefferson County’s network.

- **Contract Term:** 1/1/13 – 12/31/13
- **Original Budget:** (2220 account 511540) $233,322.00
- **Current Remaining Budget:** $93,099.24
- **Requested Amount:** $8498.60
- **Remaining Budget After Requested Amount:** $84,600.64
- **30 Day Cancellation (Yes or No):** Yes

15. Resolution ratifying emergency purchase order to provide interoperability between the Jefferson County online tag renewal system and the State’s Mandatory Liability Insurance System.

SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.
TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens