FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT
Chairman – Commissioner David Carrington

FINANCE
Mr. George Tablack

1. Unusual Demand Report dated 12/18/14

PURCHASING
Mr. Michael Matthews

2. Wise Environmental, Inc. (Amendment No. 2) – Contract #4520
   The purpose of this request is to execute a long-term contract for countywide departments
   to provide “Portable Toilet Rental Services” on an as needed basis per department
   request. PACA members will also have access to this agreement. PACA members are
   fiscally and logistically responsible for their own purchases. Bid/RFP: 189-12

   Contract Period: 11/13/14 - 11/12/15
   Cost: To be used on “As Needed Basis” Per Department
   Amount Budgeted: Based on Commission Approved Department Budgets
   Remaining Budget: Undeterminable
   30 Day Cancellation: Yes

3. Purchasing Agenda:
   A. Week of 11/24/14 – 12/01/14
   B. Week of 12/02/14 – 12/08/14

4. Purchasing Exception Report:
   A. Week of 11/24/14 – 12/01/14
   B. Week of 12/02/14 – 12/08/14

5. Encumbrance Report:
   A. Week of 11/24/14 – 12/01/14
   B. Week of 12/02/14 – 12/08/14

REVENUE
Mr. Travis Hulsey

No items submitted.

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses
of the budgets affected by these requests indicate that sufficient funds are available to make these
advances.
MULTIPLE STAFF DEVELOPMENT

Environmental Services
6. Anthony Pitts $199.00
   Douglas Holley $199.00
   Johnny Weston $199.00
   Jimmy Coleman $199.00
   John Etheridge $199.00
   Ronald Robb – Vendor covered registration fee
   Alabama Training Code Workshop 2015
   Gadsden, AL – January 21, 2015
   Continuing Education

Revenue
7. Travis Hulsey, Daren Lanier, Kitha Carr, Tracie Swanson,
   Theresa Rouse, Sonya Stephens, Jennifer Woods, Darrick Williams $1,000.00
   Alabama Licensing Officials Conference
   Continuing Education

INDIVIDUAL STAFF DEVELOPMENT

Commissioner, District 4
8. Zach Brooks $207.00
   2014 ACCA Legislative Conference
   Montgomery, AL – December 3, 2014

Information Technology
9. Keith Gulledge $1,014.35
   Administering Cisco Contact Center
   Atlanta, GA – May 3-8, 2015

Revenue
10. Bruce Thompson $2,318.00
    Tax Audit
    Fort Lauderdale, FL – January 24 – February 1, 2015

    Bruce Thompson $2,131.25
    Tax Audit
    Dallas, TX – January 10-18, 2015

Tax Collector Bessemer
11. Elizabeth Boles $723.41
    Tax Sales and Redemptions Class
    Madison, AL – January 14-16, 2015
Tax Collector Birmingham
12. Eric Burks $743.21
Association of Tax Administrators Annual Conference
Huntsville, AL – January 13-16, 2015

FOR INFORMATION ONLY

Personnel Board
13. Rozel Revell $3,078.00
VMWARE Vsphere Install
Online Course – December 8-12, 2014

Cynthia Holiness $350.00
Annual Governmental Accounting and Auditing Forum
Birmingham, AL – December 3-4, 2014

POSITION CHANGES AND/OR REVENUE CHANGES

14. Tax Collector $110,000.00
Shift funds from vacant positions to cover the cost of 1 Accounting Assistant II and 7 Administrative Clerks for 4 months.

INFORMATION TECHNOLOGY
Mr. Roosevelt Butler

15. Teklinks, Inc. – Contract #6871
Professional service contract with Teklinks, Inc. for VoIP deployment services; installation and configuration of a Cisco Unified Communication System.

- Contract Term: 12/16/14 – 12/16/15
- Original Budget: $874,817.00
- Current Remaining Budget: $874,817.00
- Requested Amount: $78,500.00
- Remaining Budget after Requested Amount: $796,317.00
- 30 Day Cancellation: Yes

16. Warren Averett, LLC – Contract # 6634
Professional service contract with Warren Averett, LLC to serve and assist as a liaison with (Phase 1) Financial System Implementation Project to provide feedback on any financial project issues and attend high level executive committee meetings. Also to assist with the (Phase 2) Information Technology/Jefferson County internal operational assessment.

- Contract Term: 12/01/14 – 11/30/15
- Original Budget: $6,006,190.05
Current Remaining Budget: $2,618,047.00
Requested Amount: $308,000.00
Remaining Budget after Requested Amount: $2,310,047.00
30 Day Cancellation: Yes

BUSINESS DEVELOPMENT

No items submitted.

BOARD OF EQUALIZATION
Ms. Jane Mardis

No items submitted.

JEFFERSON COUNTY PENSION BOARD
Ms. Cathy Crumley

No items submitted.

TREASURER
Hon. Mike Miles/Hon. Sherry McClain

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS
Commissioner Carrington

17. Resolution to set the salaries for the staff of the District 5 commission office.

18. Resolution to thank Tuscaloosa County for its assistance relating to the modernization of Jefferson County’s motor vehicle registration and renewal system.