FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT
Chairman – Commissioner David Carrington

FINANCE

Mr. George Tablack

1. Unusual Demand Report dated 11/20/14

2. Direct payments by wire transfer for the month of October 2014. (Acknowledgement Only)

3. Engineering Service Associates – Contract #6799
   Vendor will provide engineering, reporting, and administrative services concerning financial assurance costs for the active solid waste disposal facilities for the 2013/2014 FY. Services are necessary for audit purposes.

   Contract Term: 1 Year
   Original Budget: $233,255.83
   Current Remaining Budget: $150,000.00
   Requested Amount: $11,200.00
   Remaining Budget after Requested Amount: $138,800.00
   30 Day Cancellation: No – 15 days

PURCHASING

Mr. Michael Matthews

4. Purchasing Agenda:
   A. Week of 10/21/14 – 10/27/14
   B. Week of 10/28/14 – 11/03/14
   C. Week of 11/04/14 – 11/10/14

5. Purchasing Exception Report:
   A. Week of 10/21/14 – 10/27/14
   B. Week of 10/28/14 – 11/03/14
   C. Week of 11/04/14 – 11/10/14

6. Encumbrance Report:
   A. Week of 10/21/14 – 10/27/14
   B. Week of 10/28/14 – 11/03/14
   C. Week of 11/04/14 – 11/10/14

7. Credit Card Statement Closing 09/25/2014
REVENUE
Mr. Travis Hulse

No items submitted.

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Emergency Management Grant Funds
8. James Coker  $343.85
   Bob Ammons  $399.71
   Legislative Conference 2014
   Montgomery, AL – December 2-3, 2014
   Continuing Education

INDIVIDUAL STAFF DEVELOPMENT

Community and Economic Development – Grant Funds
9. Frederick Hamilton  $3,205.15
   IDIS Training Workshops
   Tamarac, FL – November 3-8, 2014
   Continuing Education

10. Cynthia Daniels  $350.00
    GFOAA Annual Conference
    Birmingham, AL – December 3-4, 2014
    Continuing Education

11. Frederick Hamilton  $1,689.21
    HUD Disaster Funding Competition
    Baltimore, MD – November 16-19, 2014
    Continuing Education

Revenue
12. Bruce Thompson  $195.00
    ALTIST
    Auburn, AL – December 11-12, 2014
    State Required
13. Wes Stoudemire  
ATLIST CRE III  
Hoover, AL – November 5-7, 2014  
State Required  

14. Wesley Moore  
Tax Audit  
Knoxville, TN & Dayton, OH – November 30 – December 6, 2014  

FOR INFORMATION ONLY  

Personnel Board  
15. Pete Blank  
Training 2015 Conference & Expo  
Atlanta, GA – February 8-11, 2015  

Sheriff  
16. William Powell  
Terrill Hogeland  
Billy Watts  
Less Lethal Instructor Training  
Tarrant, AL – December 1-4, 2014  

17. Erik Eichhorn  
Introduction to Science of Friction Ridge Examination  
Hoover, AL – January 26-30, 2015  

POSITION CHANGE AND/OR REVENUE CHANGES  

18. Tax Collector  
$40,000.00  
Shift funds from vacant positions to cover the cost of 3 temporary employees for 3 months.  

19. Tax Assessor  
$50,000.00  
Shift funds from vacant positions to cover the cost of 4 temporary employees.  

OTHER BUDGET TRANSACTIONS  

20. Environmental Services Department  
$70,588.00  
Add a purchasing memorandum to purchase one 48" Series 2500 Resilient Wedge Gate Valve.  

21. D. A. Birmingham  
$20,482.20  
Add a purchasing memorandum to purchase 2 replacement Copy Machines.
INFORMATION TECHNOLOGY

Mr. Roosevelt Butler

22. Barry Stock Consulting Associates, Inc. – Contract #6102
Consulting Services for Software Procurement
Final payment for ERP software consulting services. Provided research, assisted in identifying appropriate software solution, and analyst of software strengths and limitations.

Contract Term: 11/01/14 – 10/31/15
Original Budget: $874,817.00
Current Remaining Budget: $874,817.00
Requested Amount: $15,000.00
Remaining Budget after Requested Amount: $859,817.00
30 Day Cancellation: Yes

23. Imaging Business Machines, LLC – Contract #6729
Consulting services for Document Imaging Software Procurement
Back filing project of hard copy documents to be imported into the ERP Enterprise Content Management system

Contract Term: 11/02/14 – 10/31/15
Original Budget: $365,000.00 (HR)
Current Remaining Budget: N/A
Requested Amount: $365,000.00 (HR)
Remaining Budget after Requested Amount: N/A
30 Day Cancellation: Yes

BUSINESS DEVELOPMENT

No items submitted.

BOARD OF EQUALIZATION

Ms. Jane Mardis

No items submitted.

JEFFERSON COUNTY PENSION BOARD

Ms. Cathy Crumley

No items submitted.

TREASURER

Hon. Mike Miles/Hon. Sherry McClain

No items submitted.
DISTRICT 5 REPORT/OTHER BUSINESS

Commissioner Carrington