FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 8/28/14

2. Direct payments by wire transfer for the month of July 2014 *(Acknowledgment Only)*

3. Fixed Asset Disposal

   Human Resources
   53591 Sharp Copier Obsolete
   53708 Sharp Copier Obsolete

4. Resolution to authorize the Chief Financial Officer to transfer among the various operating and capital funds amounts for Fiscal Year 2013 as required to provide for cash needs.

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

5. **Jeff Martin Auctioneers, Inc. – Contract #6412**
   To provide Auctioneer Services on an as needed basis to County Departments, and PACA Members.

   | Revenue: | Amount depends on Results of Auction Event |
   | Contract Term: | 08/28/14 – 08/27/15 |
   | Original Budget: | N/A |
   | Current Remaining Budget: | N/A |
   | Requested Amount: | To be Utilized as needed Per County request |
   | Remaining Budget After Requested Amount: | N/A |
   | 30 Day Cancellation: | Yes |

6. **Pitney Bowes, Inc. – Contract #6452**
   The purpose of this lease - agreement is to allow the Purchasing Division to connect with U.S. Postal Service using software and equipment to facilitate a more cost effective bid circulation procedure. Communicating directly with the U.S. Postal Service will reduce the amount of “returned mail” due to changes in addresses or wrong addresses, etc. and reduce processing time and materials (paper and envelopes).
Contract Term: 08/28/14 – 08/27/15 (State of Alabama Contract T311)
Original Budget: $10,000.00
Current Remaining Budget: $7,965.00
Requested Amount: $7,545.00
Remaining Budget After Requested Amount: $420.00
30 Day Cancellation: No

7. Purchasing Agenda:
   A. Week of 08/05/14 – 08/11/14
   B. Week of 08/12/14 – 08/18/14

8. Purchasing Exception Report:
   A. Week of 08/05/14 – 08/11/14
   B. Week of 08/12/14 – 08/18/14

9. Encumbrance Report:
   A. Week of 08/05/14 – 08/11/14
   B. Week of 08/12/14 – 08/18/14

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Community and Economic Development Grant Funds
10. LaWanza Webb $1,246.89
    Loretta Jackson $1,067.25
    Paula Leeth-Potter $1,067.25
    Pamela Mapp $1,232.35
    Deborah Sasser $1,067.25
    Keith Strother $1,127.25
    Corleen Farley $1,127.25
Southeastern Employment and Training Conference
Montgomery, AL – September 14-17, 2014

County Attorney
11. Shawna Smith, Alison Gault and Brent Grainger $821.01
    CLE Seminar to maintain bar license
    Birmingham, AL – September 19, 2014
Family Court
12. Sylvia Johnson $166.44
   Yolanda Sutton $166.44
   Katrina Broaders $382.85
   JPO Conference
   Orange Beach, AL - September 11-12, 2014 and/or September 18-19, 2014
   Continuing Education

13. Kenneth McMullen $967.25
    Rebekah Pearson $447.25
    Adrillsa Steele $447.25
    Darren Hardy $447.25
    Shaniqua Hunter $371.38
    Hilda Handley $447.25
    Neal Resmondo $447.25
    Cynthia Bunton-Frazier $447.25
   JPO Conference
   Orange Beach, AL – September 24-26, 2014
   Continuing Education

Information Technology
14. Denise Trimmier $888.67
    Roosevelt Butler $918.67
    NENA 911 Annual State Meeting
    Gulf Shores, AL – October 12-15, 2014
    Continuing Education

INDIVIDUAL STAFF DEVELOPMENT

Community and Economic Development Grant Funds
15. Derek Marshall $1,524.61
    Youth Development Symposium
    Chicago, IL – September 21-24, 2014

Finance
16. George Tablack $1,291.38
    Cost of Government Summit 2014
    Washington, DC – September 22-24, 2014

Revenue
17. Wes Stoudenmire $110.00
    CRE Mandatory Update
    Hoover, AL – June 6, 2014
    State Required
Roads and Transportation
18. James Henderson $265.00
802 Legal Aspects of Easements
Birmingham, AL – September 25, 2014
Continuing Education

FOR INFORMATION ONLY

Personnel Board
19. Andrew Burk $249.00
The Essentials of HR Law 2015
Birmingham, AL – September 30, 2014

20. Terria McDonald $476.10
Fall Career Fair – University of South Alabama
Mobile, AL – September 15-16, 2014

21. Terria McDonald $300.00
Fall Career Fair – Alabama State University
Montgomery, AL – October 3, 2014

22. Jim Grenne $176.10
Fall Career Fair – University of South Alabama
Mobile, AL – September 15-16, 2014

Sheriff
23. Lawanda Bonner $695.74
Jake Money $695.74
Objective PreEmployment Interviewing
Marietta, GA – September 22-24, 2014
Continuing Education

POSITION CHANGES AND/OR BUDGET CHANGES

24. Tax Assessor - Birmingham
Add 1 Administrative Assistant (grade 16); delete 1 Auditor (grade 21), annual savings $10,254.

FOR INFORMATION ONLY

Personnel Board $29,000.00
25. Shift funds and add a purchasing memorandum to purchase modular furniture for the training department.
RESOLUTIONS

26. Resolution to approve the created position of Chief Deputy Director of Revenue effective August 28, 2014.

INFORMATION TECHNOLOGY

Mr. Roosevelt Butler

27. Strategic Allied Technologies, Inc. (SAT) – Cisco Equipment and Software – Contract #5437
Contract Renewal of Cisco Equipment & Software for Jefferson County and PACA members. Purchases will be on as need basis as requested and budgeted by various departments. Contract amount is estimated. Contract not to exceed $750,000.00.

Contract Term: 08/16/14 – 08/15/15
Original Budget: TBD
Current Remaining Budget: TBD
Requested Amount: TBD
Remaining Budget After Requested Amount: TBD
30 Day Cancellation: Yes

28. AT&T Corporation – Contract #4978
AT&T SIP & Managed Internet, AT&T IP Flexible Reach & AT&T IP Toll-Free Pricing Schedule, and AT&T VPN Pricing Schedule
AT&T Contract amendment to provide services to support County Voice over IP (VoIP) system.

Contract Term: 10/01/14 – 09/30/15
Original Budget: FY2015 (2230/510215)
Current Remaining Budget: FY2015
Requested Amount: $112,916.40
Remaining Budget After Requested Amount: FY2015
30 Day Cancellation: No

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE

Hon. Mike Miles

29. Prepaid Technologies - Contract #6433
Service agreement for prepaid pay cards and for EZstub services for electronic documents. The prepaid pay cards will allow employees without a bank account to
participate in the direct deposit program instead of being issued paper pay checks. The EZstub service will allow the payroll direct deposit advices to be issued electronically.

Contract Term: 08/01/14 – 07/31/17
Current Budget: $8,072.00
Available Budget: $6,279.00
Requested Amount: $1,000.00
Remaining Budget After Requested Amount: $5,279.00
30 Day Cancellation: No, 60 Day Written Notice Cancellation

30. Cadence Bank – Payroll Card Agreement

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens