FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 4/24/14

2. **Cavanaugh Macdonald Consulting LLC - Contract #5998**
   Provide Other Post-Employment Benefits actuarial valuations for base years ending September 30, 2013 and September 30, 2014
   
   Contract Term: Exercising option to extend original contract for two additional one-year periods
   Original Budget: $42,727.00
   Current Remaining Budget: $40,976.98
   Requested Amount: $12,000.00
   Remaining Budget After Requested Amount: $28,976.98
   30 Day Cancellation: Yes

3. **Engineering Service Associates - Contract #6044**
   Contractor will provide necessary engineering, reporting, and administrative services as required by the County to provide information concerning financial assurance costs for the active solid waste disposal facilities for fiscal year 2012/2013.
   
   Contract Term: As needed to complete required reporting
   Original Budget: $100,000.00
   Current Remaining Budget: $25,551.12
   Requested Amount: $10,434.00
   Remaining Budget After Requested Amount: $15,117.12
   30 Day Cancellation: Yes

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

4. Purchasing Agenda:
   A. Week of 04/01/14 – 04/07/14
   B. Week of 04/08/14 – 04/14/14

5. Purchasing Exception Report:
   A. Week of 04/01/14 – 04/07/14
The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

**MULTIPLE STAFF DEVELOPMENT**

**Environmental Services**

8. Brian Rohling $2,250.67  
   Cedric Hayden $1,858.75  
   Water Environment Federation’s Technical Exhibition and Conference  
   New Orleans, LA – September 28 – October 2, 2014  
   Continuing Education

**Inspection Services**

9. William Mullins $994.48  
   Bobby Bulloch $795.20  
   Mike Smith $795.20  
   2014 Annual Education Conference of the Code Officials Association  
   Of Alabama  
   Orange Beach, AL – May 12-15, 2014  
   Continuing Education

**Sheriff**

10. Tim Green $420.00  
    James Burns $420.00  
    The Reid Technique of Interviewing and Interrogation  
    Columbiana, AL – June 3-6, 2014  
    Continuing Education (Acknowledgement Only)

11. Jude Washington $555.17  
    Justin Tinker $555.17
Richard Reid $555.17
Kevin Owens $555.17
Jason Mize $555.17
Lee Kerzic $555.17
David Harris $555.17
Terry Hale $555.17
Aaron Gast $555.17
Kelvin Dorsey $555.17
Byron DeRamus $555.17
Jonathan Craton $555.17
Jeremy Comans $555.17
Clint Bowden $555.17
Myron Bickerstaff $555.17
David Bassett $555.17

Alabama Narcotics Officer Association Spring Conference
Orange Beach, AL – May 5-8, 2014
Continuing Education (Acknowledgement Only)

12. Brad Dickey $369.38
Gwendolyn Bryant $199.00
Bonita Mitchell $199.00
April Johnson $199.00
Cedric Thomas $199.00

Prison Rape and Sex Assault Investigation Inside Correctional Facilities
Montgomery, AL – April 30, 2014 (Acknowledgement Only)

INDIVIDUAL STAFF DEVELOPMENT

Budget Management Office

13. Tracie Hodge $1,881.50
GFOA Annual Conference
Minneapolis, MN – May 18-21, 2014

Revenue

14. Charlistean Lewis $225.00
CROAA Class
Pelham, AL – May 7-9, 2014
State Requirement

15. Bruce Thompson $2,512.00
Tax Audit
Milford, CT & Boston, MA – May 31 – June 8, 2014
### Roads and Transportation

16. Kelly Watson $415.00  
Managing the Consultant Process  
Online Course

17. Kelly Watson $415.00  
United States Land Titles  
Online Course

### Sheriff

18. Jeff Mulkin $1,668.62  
The Reid Technique of Interviewing and Investigation  
Atlanta, GA – May 12-16, 2014  
Continuing Education (Acknowledgement Only)

19. Paige Abbott $1,663.33  
Advanced Latent Ridgeology Course  
Youngsville, NC – May 11-16, 2014  
Continuing Education (Acknowledgement Only)

20. John Mayes $801.13  
State of Alabama Governors Preparedness Conference  
Montgomery, AL – March 31-April 3, 2014  
Continuing Education (Acknowledgement Only)

### FOR INFORMATION ONLY

### Personnel Board

21. Tiffany Owens $75.00  
Inner City Career Connections Career Expo  
Montgomery, AL – April 18, 2014

22. Pete Blank $199.00  
Lead, Develop and Team Building  
Huntsville, AL – May 15, 2014

### POSITION CHANGES AND/OR REVENUE CHANGES

23. Cooper Green  
Add 1 Executive Exempt Health System Administrator; Delete 1 Staff Nurse, 1 Medical Clerk and 1 Communications Operator III.
OTHER BUDGET TRANSACTIONS

24. **Roads & Transportation**
   Capital-Fund 21, Roads, Commitment Item 530560
   Add a purchasing memorandum to purchase the following:
   1. Ford Fusion @ $18,133
   2. Ford Explorer 4WD @ $27,065.50
   3. Ford F150 1/2 Ton SuperCab 4WD @ $24,622
   4. Chevrolet Suburban @ $37,432.70
   5. Ram 1500 QuadCab 4WD @ $24,327
   6. Jeep Patriot Sport 4WD @ $19,490
   7. Ford Explorer 4WD @ $27,065.50
   8. Ford F150 1/2 Ton CrewCab 4WD @ $28,048
   9. Ford F250 3/4 Ton CrewCab 4WD @ $28,945
   10. Ford Explorer 4WD @ $27,065.50

INFORMATION TECHNOLOGY
Mr. Roosevelt Butler

No items submitted.

SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Mike Miles

25. Resolution hereby appointing fifteen banks as designated depositories for Fiscal Year 2014.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.
BOARD OF EQUALIZATION

26. Jefferson County District Attorney - Contract #6145
The memo of understanding is between the following governmental entities: Alabama Department of Revenue (Property Tax Division), Jefferson County District Attorney, and Jefferson County Board of Equalization for the purpose of having the district attorney appoint a full-time legal representative from the DA’s office instead of partitioning work amongst multiple district attorneys for representation of the BOE on property valuation appeals filed in Circuit Court. This is from the reappraisal fund.

Contract Term: Annual calendar year (Prorated year 1)
Beginning year will be May 1, 2014 through December 31, 2014
Original Budget: $126,500.00
Current Remaining Budget: $124,182.71
Requested Amount: $83,333.36
Remaining Budget After Requested Amount: $40,849.35
30 Day Cancellation: No

OTHER BUSINESS
Commissioner Jimmie Stephens