FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 2/27/14

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

2. Purchasing Agenda:
   A. Week of 02/04/14 – 02/10/14
   B. Week of 02/11/14 – 02/17/14

3. Purchasing Exception Report:
   A. Week of 02/04/14 – 02/10/14
   B. Week of 02/11/14 – 02/17/14

4. Encumbrance Report:
   A. Week of 02/04/14 – 02/10/14
   B. Week of 02/11/14 – 02/17/14

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization – State Funds

5. Lisa Meuse $640.44
   Jane Mardis $458.66
   Gene Toxey $218.48
   Mike Callahan $625.44
   Robert Burgett $218.48
   David Ogden $218.48
   Tyrone Long $218.48
Robin Henderson $625.44  
James Self $218.48  
Richard Quinones $218.48  
Jana McPherson $50.00  
Don McAllister $446.96  
**AAAO Mid-Winter Conference Certification Course**  
Florence, AL - March 16-21, 2014 (some participants not staying 5 days)

**Environmental Services**

6. Laderian Pickens $823.94  
   Alfonzo Taylor $823.94  
   **Infrared Thermography Level 1 Certification**  
   Atlanta, GA – March 3-7, 2014  
   Continuing Education

7. Kenneth Bennett $1,082.59  
   Michael Partain 1,148.38  
   **AWEA Technical Conference**  
   Orange Beach, AL – April 6-9, 2014  
   Continuing Education

**Inspection Services**

8. Ted Williams and Mike Maze $350.00  
   **Annual Meeting of AL Ch. Of International Association of Electrical Inspectors**  
   Montgomery, AL – March 10-11, 2014  
   Continuing Education

**Sheriff**

9. Jeremy Barbin $425.00  
   Brad Dickey $425.00  
   **Detective and New Criminal Investigator**  
   Birmingham, AL – March 10-14, 2014  
   Continuing Education

10. Robert Williams $1,125.28  
    Anthony Dotson $1,125.28  
    **National Symposium on Child Abuse**  
    Huntsville, AL – March 23-27, 2014  
    Continuing Education
INDIVIDUAL STAFF DEVELOPMENT

Community and Economic Development – Grant Funds

11. Frederick Hamilton $1,166.54
   Southeastern Employment and Training Association Conference
   Nashville, TN – March 9-11, 2014

County Manager

12. Tony Petelos $3,350.05
   Multiple Meetings involving Bankruptcy
   New York, NY and Boston MA – November 4-5 and 11-13, 2013

Family Court

13. Raquel Lynch, Alvin Hicks and Marsha Carter $135.00
    HOPE Workshop
    Anniston, AL – February 28, 2014
    State Requirement

Sheriff

14. James Posey $740.86
    Field Training Officer
    Florence, AL – February 17-20, 2014
    Continuing Education

15. Sharon Belcher $99.00
    Ways to Stop Workplace Drama
    Webinar – March 19, 2014
    Continuing Education

Revenue

16. Charles Bell $2,927.29
    Tax Audit
    Herndon, VA; Charlotte, NC; Greenville/Columbia, SC; and
    Nashville, TN – March 1-14, 2014

17. Marlin Allen $110.00
    Contractors and Dual Businesses and Auto Dealers and Garages
    Hoover, AL – March 7, 2014
    State Requirement
**Tax Assessor-Birmingham State Funds**

18. Sheila Nixon $595.21
   Testing for the Alabama Certified Mapping Designation
   Auburn, AL – March 12-14, 2014

**Commissioner, District 1**

19. George Bowman $1,988.43
   NACo Legislative Conference
   Washington, DC – March 1-5, 2014

**FOR INFORMATION ONLY**

**Personnel Board**

20. Lorren Oliver $1,330.08
   Society for Industrial and Organizational Psychology
   Honolulu, HI – May 13-19, 2014

21. Tiffany Owens $65.00
   Samford University 2014 Networking Expo
   Birmingham, AL – February 26, 2014

22. Tiffany Owens $2,407.61
   SHRM Staffing Management Conference
   Nashville, TN – April 27-30, 2014

**OTHER BUDGET TRANSACTIONS**

23. General Services $42,852.00

   Add a purchasing memorandum and shift funds within the Capital Improvement Fund from the operating account other materials and supplies to the capital equipment account to purchase 3 Stationary Kettles 60 gallon Groen Model No. AH/1E60 for the Birmingham Jail ($14,284 each).

**INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

*No items submitted.*
SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens

24. Resolution to appoint Mechelle Passmore to fill the unexpired term on the Concord Fire District Board of Trustees for a term ending October 2016.

25. Resolution to reappoint the following to the Concord Fire District Board of Trustees:

   A. Charles Stewart- term ending October 2017
   B. Jill Savage – term ending October 2018

26. Resolution to appoint Michael Barron to serve on the Birmingport Fire District Board of Trustees for a five year term ending January 2019.