FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 11/21/13

2. Wire Transfers for October 2013
   For Information Only

3. Fixed Asset Disposal:
   Roads & Transportation  Printer  Landfill
   Roads & Transportation  Printer  Landfill
   Roads & Transportation  Notebook Computer  Landfill
   Family Court  Copier  Salvage

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

4. Purchasing Agenda:
   A. Week of 10/29/13-11/4/13
   B. Week of 11/5/13-11/11/13
   C. Week of 11/12/13-11/18/13

5. Purchasing Exception Report:
   A. Week of 10/29/13-11/4/13
   B. Week of 11/5/13-11/11/13
   C. Week of 11/12/13-11/18/13

6. Encumbrance Report:
   A. Week of 10/29/13-11/4/13
   B. Week of 11/5/13-11/11/13
   C. Week of 11/12/13-11/18/13

7. Credit Card:
   Statement closing 10/25/13
The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

**Sheriff**

8. Kerry Morgan $52.50  
Russell Starnes $148.78  
Modern Warrior Demo Bomb Squad Training  
Cussetta, GA – November 19-20, 2013  
Continuing Education

9. Lloyd Watkins $713.00  
Angela Frazier $973.32  
Caye Alexander $973.32  
Homicide: The Investigative Challenge  
Marietta, GA – November 12-15, 2013  
Continuing Education

10. Jeff Mulkin $1,230.66  
Michael Jackson $1,230.66  
Interview and Interrogation Technique  
Memphis, TN – November 18-22, 2013  
Continuing Education

11. Wanda Mitchell $973.32  
Gwendolyn Bryant $973.32  
Small Jail Big Problems  
Charleston, SC – December 8-11, 2013  
Continuing Education

**Storm Water**

12. Garry Miller $125.00  
Zhaleh McCullers $125.00  
Evolution of Municipal Separate Storm Sewer System  
Pelham, AL – November 14, 2013  
NPDES Requirement

INDIVIDUAL STAFF DEVELOPMENT

**Community and Economic Development/Grant Funds**

13. Cynthia Daniels $285.00
26th Annual Governmental Accounting Forum  
Birmingham, AL – December 11-12, 2013

14. Yolanda Caver $602.79  
Community Development Block Grant Disaster Recovery Training  
Atlanta, GA – December 4-6, 2013

15. Theo Lawson $542.18  
CLE Seminar  
Orange Beach, AL – October 24-26, 2013

16. Annette Davis $295.00  
Public Safety Media Training  
Birmingham, AL – November 12-13, 2013

17. David Denard 1,542.27  
Meeting with Rating Agencies  
New York, NY – November 4-5, 2013

18. Derry Johnson $1,041.98  
Alabama Association of Regional Councils  
Orange Beach, AL – October 20-23, 2013

19. Derry Johnson $278.70  
Best Practice Review at South Alabama Regional Council of Governments  
Dothan, AL – October 13-15, 2013

GASB Financial Reporting Requirements for State and Local Governments  
Birmingham, AL – November 13, 2013 – webinar

21. Bruce Thompson $2,287.50  
Tax Audit  
Newark, NJ – January 4-12, 2014

22. Wesley Moore $1,137.50  
Tax Audit  
Nashville, TN – January 12-17, 2014
23. Charles Bell $3,116.10
Tax Audit
Palm Beach, Miami, Tampa, and Stuart, FL – January 11-25, 2014

**Sheriff**

24. Larry Williams $495.00
Basic NASRO
Hoover, AL – December 2-6, 2013
School Resource Officer Training

### POSITION CHANGES AND/OR REVENUE CHANGES

25. **Emergency Management Agency** $3,379.40
Increase revenues & expenditures to record a payment from Explorer Post 209 for state surplus property equipment picked up 09/18/13.

### OTHER BUDGET TRANSACTIONS

26. **General Services** $13,604.40
Add a purchasing memorandum to purchase a steamer, convection, gas, floor model Cleveland Range model number 24CGA10.

27. **General Services** $16,120.50
Add a purchasing memorandum to purchase a gas convection oven.

28. **General Services** $276,263.00
Add a purchasing memorandum to purchase an upgrade to the security system at the Bessemer Jail.

29. **County Manager**
Resolution that the annual salary for the position of Confidential Secretary, County Manager (classification #094604) be increased from $59,159.98 to $69,000 effective November 30, 2013.

### INFORMATION TECHNOLOGY

*Mr. Wayne Cree*

30. **Dell Marketing, LP – Contract #5557**
Contract to provide VMware vSphere Upgrade and Maintenance Support (software used in the County datacenter for server(s) virtualization and management tools).

- **Contract Terms:** 10/1/13 – 09/30/14
- **Original Budget:** (2220 account 510215) $395,920.00
- **Current Remaining Budget:** $346,953.32
- **Requested Amount:** $31,954.60
Remaining Budget After Requested Amount: $314,998.72
30 Day Cancellation: Yes

31. **Network America, Inc. – Contract #5711**
FY2014 LANDesk Annual Maintenance – Software used to support PCs and laptops: remote access for troubleshooting, push software to county PCs / laptops, access management/reporting.

Contract Terms: 11/1/13 – 10/31/14
Original Budget: (2220 account 511410) $639,085.00
Current Remaining Budget: $472,486.37
Requested Amount: $19,872.00
Remaining Budget After Requested Amount: $452,614.37
30 Day Cancellation: Yes

32. **B & L Associates – Contract #5690**
FY2014 Mainframe Backup VTS Hardware & Software, Time Accounting & Tape Library Maintenance and Support.

Contract Terms: 11/1/13 – 10/31/14
Original Budget: (2220 account 511410) $639,085.00
Current Remaining Budget: $452,614.37
Requested Amount: $28,245.00
Remaining Budget After Requested Amount: $424,369.37
30 Day Cancellation: Yes

33. **Official Payment Holding, Inc. – Contract #5685**
FY2014 IVR WebEncore Maintenance Support for Benefit Renewals

Contract Terms: 10/1/13 – 9/30/14
Original Budget: (2220 account 514950) $241,852.00
Current Remaining Budget: $222,457.82
Requested Amount: $3,570.00
Remaining Budget After Requested Amount: $218,887.82
30 Day Cancellation: Yes

34. **Federalgraphics, LLC – Contract #5628**
Contract to provide All-In-Printers for various Jefferson County Departments and PACA on as needed basis as requested and budgeted.

Contract Terms: 10/1/13 – 9/30/14
Original Budget: N/A
Current Remaining Budget: N/A
Requested Amount: Not to exceed $50,000.00
Remaining Budget After Requested Amount: N/A
30 Day Cancellation: Yes
35. **Dell Marketing, LP – Contract #5625**
Contract to provide Laser and Dot Matrix printers for various Jefferson County Departments and PACA on as needed basis as requested and budgeted.

- **Contract Terms:** 10/1/13 – 9/30/14
- **Original Budget:** N/A
- **Current Remaining Budget:** N/A
- **Requested Amount:** Not to exceed $50,000.00
- **Remaining Budget After Requested Amount:** N/A
- **30 Day Cancellation:** Yes

36. Resolution to increase cap on Contract #5437 for the Cisco equipment and software with Strategic Allied Technologies from $500,000 to not to exceed the amount of $1,000,000.00 for fiscal year 2013 – 2014.

**SHERIFF’S OFFICE**
*Sheriff Mike Hale*

No items submitted.

**TREASURER’S OFFICE**
*Hon. Mike Miles*

No items submitted.

**TAX ASSESSOR**
*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

No items submitted.

**TAX COLLECTOR**
*Hon. J.T. Smallwood/Hon. Grover Dunn*

No items submitted.

**BOARD OF EQUALIZATION**
*Mr. Bob Rogers*

No items submitted.

**OTHER BUSINESS**
*Commissioner Jimmie Stephens*