FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 10/21/13

REVENUE
Mr. Travis Hulsey

2. Tuscaloosa County – Contract #5740
Resolution authorizing execution of an agreement with Tuscaloosa County, Alabama by and through the Tuscaloosa County Commission to provide license software for the purpose of managing vehicle license tag registration and renewal. License is valid upon execution of agreement by both parties and shall continue unless terminated by either party.

- Contract Term: 10/21/13 onward
- Original Budget: $17,240.00
- Current Remaining Budget: $9,677.00
- Requested Amount: $1.00
- Remaining Budget after Requested Amount: $9,676.00
- 30 Day Cancellation: Yes

PURCHASING
Mr. Michael Matthews

3. Purchasing Agenda:
   A: Week of 10/1/13-10/7/13
   B: Week of 10/8/13-10/14/13

4. Purchasing Exception Report:
   A: Week of 10/1/13-10/7/13
   B: Week of 10/8/13-10/14/13

5. Encumbrance Report:
   A: Week of 10/1/13-10/7/13
   B: Week of 10/8/13-10/14/13

6. Credit Card Statement Closing 9/25/13
7. **Wise Environmental – Contract #4520**  
Countywide Contract for County Departments, Entities, and PACA Members -to purchase portable toilet rental services via Jefferson County Commission blanket agreement bid on an “as needed” basis. PACA members are fiscally and logistically responsible for their own purchases.

<table>
<thead>
<tr>
<th>Contract Period:</th>
<th>11/13/13-11/12/14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Budget:</td>
<td>N/A</td>
</tr>
<tr>
<td>Available budget:</td>
<td>N/A</td>
</tr>
<tr>
<td>Requested Amount:</td>
<td>N/A – As needed</td>
</tr>
<tr>
<td>Remaining budget:</td>
<td>N/A</td>
</tr>
<tr>
<td>30 Day Cancellation</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**BUDGET MANAGEMENT OFFICE**  
*Ms. Tracie Hodge*

_The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances._

**MULTIPLE STAFF DEVELOPMENT**

8. **Inspection Services**  
David Frederick, Jimmy Kennedy, Mike Smith and Bobby Bulloch $400.00  
Qualified Credentialed Inspector Education Course, Stormwater Inspections  
Irondale, AL – November 13, 2013  
ADEM Requirement

9. **Revenue**  
Marlin Allen $225.00  
Joyce Harris $225.00  
Charliestean Lewis $225.00  
Sherron Benford $225.00  
Lisa McGough $225.00  
ALTist Certified Revenue Examiner Program  
Hoover, AL – November 13-15, 2013  
State Requirement

10. **Tax Assessor-Birmingham**  
Betty Ellis $275.00  
Barbara Henderson $275.00  
Intermediate Mapping  
Hoover, AL – November 4-8, 2013  
State Funds
INDIVIDUAL STAFF DEVELOPMENT

11. Community and Economic Development
   Sandra Foster $2,106.63
   NASWA’s Equal Opportunity Committee Meeting
   Washington, D.C. – October 29 - November 1, 2013
   Grant Funds

12. County Attorney
   Carol Sue Nelson $400.00
   CLE Seminar
   Orange Beach, AL – October 11-12, 2013
   Continuing Education

13. Land Development
   Phillip Richardson $1,722.40
   American Society of Landscape Architects 2013 Meeting
   Boston, MA – November 15-19, 2013
   State Licensing Requirement

14. Revenue
   Charles Bell $1,131.00
   Tax Audit
   Knoxville, TN & Atlanta, GA – November 3-8, 2013

15. Roads and Transportation
   Alan Dodd $832.24
   Computing Replacement House Payments
   Atlanta, GA – November 11-13, 2013
   Professional Certification Required

   Alan Dodd $265.00
   Ethics and the Right of Way Profession
   Online Course – 30 days to complete
   Professional Certification Required

   Tracy Pate $250.00
   Basic Hydrology Engineering
   Birmingham, AL – November 13, 2013
   State Registration Required

   Tracy Pate $50.00
   9th Annual Alabama Engineering Ethics Day
   Birmingham, AL – November 1, 2013
   State Registration Required
Charles Hardin $400.00
IMSA Traffic Signs and Markings
Prattville, AL – September 17-20, 2013
Continuing Education

16. Tax Assessor-Birmingham
Sandra Rice $200.00
Introduction to Property Tax Administration
Bessemer, AL – January 16-18, 2013
State Funds

OTHER BUDGET TRANSACTIONS

17. Tax Assessor Bessemer $ 25,000.00
Shift funds and add a purchasing memorandum to purchase a plotter.

18. Revenue $ 10,000.00
Shift funds and add a purchasing memorandum to purchase a Canon image formular document scanner required for the tax processing new software.

FOR INFORMATION ONLY

19. Sheriff's Department $ 84,000.00
Shift funds & add a purchasing memorandum to clear negatives brought forward from fiscal year 2013 and to purchase the following: 1 mug shot photo identification system, ribbon, cards and maintenance ($6,258); 1 Livescan plus system bundled package ($25,000); 1 Guardian property and evidence packaging system bundled package ($16,935).

INFORMATION TECHNOLOGY
Mr. Wayne Cree

No items submitted.

SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE
Hon. Mike Miles

No items submitted.
TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens