FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 1/30/14

2. Fixed Asset Disposal

   Revenue
   140000003504  Savin Copier  Landfill
   140000003506  Savin Copier  Landfill
   140000003508  Savin Copier  Landfill
   140000003509  Savin Copier  Landfill

REVENUE
Mr. Travis Hulsey

No items submitted.

PURCHASING
Mr. Michael Matthews

3. Purchasing Agenda:
   A. Week of 12/31/13 – 01/06/14
   B. Week of 01/07/14 – 01/13/14
   C. Week of 01/14/14 – 01/20/14

4. Purchasing Exception Report:
   A. Week of 12/31/13 – 01/06/14
   B. Week of 01/07/14 – 01/13/14
   C. Week of 01/14/14 – 01/20/14

5. Encumbrance Report:
   A. Week of 12/31/13 – 01/06/14
   B. Week of 01/07/14 – 01/13/14
   C. Week of 01/14/14 – 01/20/14

6. Jefferson Credit Union Visa Statement(s) December FY14
   (Closing Date: December 26, 2013)

7. Purchasing Agenda Addendum No. 1:
   A. Week of 01/14/14 – 01/20/14
BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization-State Funds

8. Kirk Epstein $168.06
   Keith Fravert $127.50
   Roy Stodghill $221.29
   Xavier Davis $221.29
   David Hinkle $127.50
   John Colburn $221.29
   Bobby Jones $127.50
   Alabama Certified Appraiser Exam
   Auburn, AL – March 13-14, 2014

Cooper Green

9. Ginger Brown $125.00
   Varner Edwards $125.00
   Annual Coding Symposium
   Vestavia, AL – January 31, 2014
   Accreditation required

Family Court

10. Shaniqua Hunter $613.65
    James Sparks $1,070.45
    Louisiana Association of Drug Court Professionals Conference

11. Larry Hooks, Gwen Reasor, Karla Williams $60.00
    Doing What Matters for Alabama’s Children Conference
    Tuscaloosa, AL – January 28, 2014

Roads and Transportation

12. Paul Rick Turner $100.00
    Kelly Watson $100.00
    Denise Shelton $100.00
    IRWA Ch. 24 SR-WA Review Study and Exam
13. Roger Gossett, Barry Isbell, Michael Mitchell, Robert Carroll, Robert Ryan, Chris Hayes, Adam Laney, Stephen Goodwin, David Reynolds, Ned Gossett, Gary Cochran, Lee Baldwin, Jeremy McAlpine, Chuck Bartlett, Gary Mayfield, Mike Crane, Billy Bowman, Robby Eaton, Shawn Cato, John Riley, Steven Kilgore $1,890.00
Alabama Vegetation Management Society Annual Meeting
Tuscaloosa, AL – February 25-26, 2014
Continuing Education

INDIVIDUAL STAFF DEVELOPMENT

Commissioner, District 2

14. Sandra Brown $150.00
Association of County Commissions Legislative Conference
Birmingham, AL – December 4-5, 2013

Community and Economic Development-Grant Funds

15. Cynthia Daniels $1,044.57
GFOAA 30th Annual Conference
Mobile, AL – February 24-26, 2014

16. Keith Strother $1,194.50
Southeastern Employment and Training Association
Nashville, TN – March 9-12, 2014

Environmental Services

17. David Denard $2,142.30
National Association of Clean Agencies Conference
Sante Fe, NM – February 2-5, 2014

General Services

18. Steven Cockrell $255.00
NICET Certification Exam
Birmingham, AL – January 15, 2013
Certification Required

19. Greg Hollis $1,615.00
Level I Infrared Thermographic Applications Public Training Course
Birmingham, AL – February 24-28, 2014
Certification Required

**Revenue**

20. Charles Bell  
   Tax Audit  
   Charlotte, NC – February 9-14, 2014  
   $1,227.65

21. Wesley Moore  
   Tax Audit  
   Atlanta, Norcross and Marietta, GA – February 2-7, 2014  
   $1,136.00

22. Wesley Moore  
   Tax Audit  
   Dallas and Houston, TX – March 12-22, 2014  
   $1,892.28

23. Bruce Thompson  
   Tax Audit  
   Dallas, TX – March 1-9, 2014  
   $2,140.00

**Roads and Transportation**

24. Michael Mitchell  
   International Society of Arboriculture North American Tree Conference  
   Myrtle Beach, SC – February 16-19, 2014  
   Certification Required  
   $796.97

**Tax Assessor-Bessemer State Funds**

25. Srintra Saisarai  
   Introduction to Property Tax Administration  
   Bessemer, AL – January 29-31, 2014  
   $200.00

26. Rickey Davis  
   ACM Exam  
   Auburn, AL – March 12-14, 2014  
   $90.00

**Tax Collector – Bessemer**

27. Grover Dunn  
   Alabama Tax Administrator’s Mid-Winter Conference  
   Montgomery, AL – February 23-26, 2014  
   $838.46
FOR INFORMATION ONLY

Personnel Board

28. Tiffany Owens
University of Alabama Spring Career Fair 2014
Tuscaloosa, AL – February 19, 2014
$575.00

29. Tiffany Owens
North Alabama Connection Professional Employment Day
Huntsville, AL - February 26, 2014
$175.00

30. Tiffany Owens
2014 Spring Career Fair
Birmingham, AL - February 18, 2014
$275.00

31. Tiffany Owens
Auburn University Spring Career Fair
Auburn, AL – April 8-9, 2014
$555.02

32. Tiffany Owens
University of South Alabama Career Fair
Mobile, AL – February 11-12, 2014
$484.70

OTHER BUDGET TRANSACTIONS

33. Fleet Management
Add a purchasing memorandum to purchase the following vehicles:
1 - 2014 Ford E-350 XL @ 24,937
5 - 2014 Ford Fusion S @ 18,133
2 - 2014 Ford F-150 Ext Cab 4WD @ 23,615
1 - 2014 Ford F-150 Supercab 4X2 @ 20,540
2 - 2014 Honda Accord LX Sedan @ 20,611.23
1 - 2013 Honda Civic LX-S @ 17,429.23
$242,023.69

34. IT-Communications E-911
Shift funds and add a purchasing memo to purchase 2 replacement
vehicles to allow Technicians to service 911 towers.
$54,772.00

35. General Services
Shift funds and add a purchasing memorandum to purchase 1 Eaton
9155 Series phase online tower UPS.
$9,775.00

36. Revenue
Additional funds requested to add one executive exempt Chief Deputy Director of
Revenue.
$150,000.00
INFORMATION TECHNOLOGY

Mr. Wayne Cree

37. **Microsoft Enterprise Renewal – Contract #5903**
Renewal of Microsoft Enterprise License for Windows Server, SQL Database, MSDN - Zero dollar contract amendment.

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
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<tbody>
<tr>
<td>Contract Terms</td>
<td>10/01/2013 - 09/30/2014</td>
</tr>
<tr>
<td>Original Budget</td>
<td>$0</td>
</tr>
<tr>
<td>Current Remaining Budget</td>
<td>$0</td>
</tr>
<tr>
<td>Requested Amount</td>
<td>$0</td>
</tr>
<tr>
<td>Remaining Budget After Requested Amount</td>
<td>$0</td>
</tr>
<tr>
<td>30 Day Cancellation (Yes or No)</td>
<td>Yes</td>
</tr>
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38. **New Jefferson County Website**

SHERIFF’S OFFICE

Sheriff Mike Hale

39. **Advance Correctional Health, Inc. - Contract #3370**
Amendment for Bessemer Jail *(For Acknowledgement Only)*

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
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<tbody>
<tr>
<td>Contract Term</td>
<td>month to month per original contract.</td>
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<tr>
<td>Original Budget</td>
<td>$3,528,813.23</td>
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<tr>
<td>Current Remaining Budget</td>
<td>$3,258,000.00</td>
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<tr>
<td>Requested Amount</td>
<td>$349,914.39 for 12 months</td>
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<tr>
<td>Remaining Budget</td>
<td>$2,908,085.51</td>
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<tr>
<td>30 Day Cancellation</td>
<td>Yes</td>
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TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

40. **E-Ring - Contract #5889**
E-Ring Tax Collector Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td>Contract Term</td>
<td>until completion – projected 01/31/2014</td>
</tr>
<tr>
<td>Original Budget</td>
<td>$300,000.00</td>
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</tbody>
</table>
Current Remaining Budget: $300,000.00
Requested Amount: $230,000.00
Remaining Budget After Requested Amount: $70,000.00
30 Day Cancellation: No

41. Approval of final reports for the 2012 property taxes.

BOARD OF EQUALIZATION
Mr. Bob Rogers

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens

42. Resolution to appoint Brian Gamble to serve on the McAdory Area Fire Board to fill the expired term ending December 31, 2018.

43. Resolution of the Jefferson County Commission authorizing disbursement of the limited obligation school warrant grant fund.