

**JEFFERSON COUNTY COMMISSION  
COMMITTEE MEETINGS**

**January 4, 2011**

The Commission convened in Committee at the Birmingham Courthouse at 9:00 a.m., David Carrington, President, presiding and the following members present:

District 1 - George F. Bowman

District 2 - Sandra Little Brown

District 3 - James A. (Jimmie) Stephens

District 4 - Joe Knight

District 5 - David Carrington

Community Service and Roads and Transportation

Community and Economic Development

No Items

Roads and Transportation

A. Unusual Demand -

1. 5100 - Unusual Demand to pay the General Retirement System for Military Conversion for leave on June 8, 2010 to June 26, 2010 for Michael A. Russell in the amount of \$193.25

2. 5100 -Unusual Demand to pay the National Safety Council for the Flagger Instructor Re-certification for 2011 for Carol B. Thomas and Michael A. Jones in the amount of \$50.00

B. Expenditures Exceeding - Fleet Items

3. \$65,768.20- McPherson Oil Fuel Invoice NP27907235 for the week of 12/13/2010 - 12/19/2010. Fuel average cost is \$2.53 per gallon per the invoice.

4. \$27,890.59 - McPherson Oil Invoice NP2977857 for the week of 12/20/2010 - 12/26/2010. Fuel average cost is \$2.64 per gallon per the invoice.

Motion was made by Commissioner Carrington seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Bowman, Brown, Knight and Stephens.

C. Invoices for Approval -

5. 5100 - Invoice # 17 from Engineering Design Technologies, Inc. on the Patton Chapel Road Widening - Phase II Project, Project No. STPBH-7020(2) for work completed as of March 21, 2010 in the amount of \$22,520.75

6. 5100 - Invoice # SWA 100023111 from the Alabama Department of Transportation for the Preliminary Engineering on all County Projects (approximately 8 projects) in the amount of \$24,637.47

7. 5100 - Invoice # 52 from Neel-Schaffer, Inc. on the Caldwell Mill Road Widening Project (Camp Homer Road) from Heatherwood Drive to Acton Road for work completed as of September 30, 2010 in the amount of \$2,000.00

8. 5100 - Invoice # 53 from Neel-Schaffer, Inc. on the Caldwell Mill Road Widening Project (Camp Homer Road) from Heatherwood Drive to Acton Road for work completed as of October 31, 2010 in the amount of \$1,049.00

(Items 7 & 8 are funded 80%-state funds/20%-County funds)

D. Other Business -

9. 5300 - Resolution for Deed of Exchange on the Willows Apartment in Hoover, AL, the Deed will dedicate new sewer easements that will match existing manhole structures on the property.

Motion was made by Commissioner Stephens seconded by Commissioner Carrington that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Carrington, Bowman, Brown and Knight.

County Attorney:

No Items

Office of Senior Services

E. Resolutions -

10. Authorization (resolution) for the Commission approval to accept grants funds from the Alabama Department of Senior Services in the amount of \$13,383.00 to strengthen the capability of the SMP (Senior Medicare Patrol Grant Program) from \*~~September 30~~ October 1, 2010 through September ~~30~~ 29, 2011. \* dates according to contract (No County Match required- 100% federal dollars)

Motion was made by Commissioner Stephens seconded by Commissioner Carrington that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Carrington, Bowman, Brown and Knight.

F. Other Business

11. Update on Clastran Payment

CLASTRAN UPDATE

Sandra Little Brown, Chair

Community Service and Roads and Transportation

ClasTran is designated as the local implementing agency to provide specialized Para Transit transportation service for the elderly and/or disabled or those who otherwise meet the eligibility requirements of the Americans with Disability Act (ADA).

On December 22, 2010 the Jefferson County Commission Finance Department released \$300,000.00 to ClasTran (Birmingham Regional Para Transit Consortium): representing the total amount budgeted as the Commission's local match commitment for ClasTran's fiscal year ending September 30, 2011. Funding for ClasTran was budgeted through the Jefferson County Commission's Office of Senior Citizens Services (OSCS).

The Scope of Services set out in the OSCS contract with ClasTran called for the agency to provide a minimum of 150,000 trips to OSCS Senior Centers (congregate meals sites).

Prior to fiscal year 2010-11, the County Commission had annually provided \$600,000.00 to ClasTran to meet its local match requirement for the draw-down of federal funds as well as to provide trips to OSCS congregate meal sites and other transportation services. This is contrary to some recent media reports that attributed the City of Birmingham as the agency's major funding source. However, according to John Talley, Deputy Director of ClasTran, he could not confirm any other funding from the City of Birmingham prior to that provided funding to ClasTran for fiscal year 2009-10, when Jefferson County had to reduce its commitment to ClasTran to \$300,000.00 due to its severe financial constraints.

Moreover, a letter from ClasTran dated December 28, 2010 and received in my office January 3<sup>rd</sup>, reflects that although ClasTran had only requested level funding from the City of Birmingham of \$243,000.00, rather than the actual amount of \$334,559.00 based on the percentage of trips

provided to Birmingham residents, the City has only paid \$121,500.00 of the requested amount. Clastran stated in its letter that it still needs the balance of \$121,500.00 from the City of Birmingham in order to continue to provide service at current levels to September 30, 2011.

In this regard my Office has been in communication with Birmingham City Councillor Kim Rafferty, Chair of the City Council's Transportation and Communications Committee and Carole Smitherman, Committee Member, to hopefully secure the balance of funds needed from the City of Birmingham, but also to coordinate the convening of a "summit" of elected officials from Jefferson County cities served by ClasTran and to impress upon them the need to contribute their fair share of costs to keep these valuable services available for their residents.

My office has also been in contact with The League of Women Voters of Greater Birmingham and hope to engage their assistance in convening a region-wide "summit" on public transportation in order to address the need of mobility and access for all citizens to new employment opportunities assisted through the County Commission.

ATTACHMENT: ClasTran Municipality Funding Report FY 2011

Municipality Funding Report FY 2011

	amount requested	% of total trips	Received
Birmingham	\$300,000.00	66.90 %	\$121,500.00
Bessemer	\$14,250.00	7.80%	
Brighton	\$16,356.60	3.30%	
Center Point	\$500.00	0.00%	\$500.00
Clay	\$5,476.99	1.10%	\$3,865.00
Fairfield	\$17,227.82	3.40%	
Fultondale			\$3,000.00
Gardendale	\$2,310.86	0.50%	\$2,310.86
Graysville		0.00%	NO
Homewood	\$12,096.13	2.40%	NO
Hoover	\$5,500.00	1.70%	\$5,500.00
Hueytown	\$5,461.06	1.10%	\$4,000.00
Leeds	\$8,749.38	1.70%	\$5,000.00
Midfield	\$5,317.62	1.10%	NO
Morris	\$6,953.81	1.40%	
Pinson	\$2,677.40	0.50%	
Pleasant Grove	\$4,081.02	0.80%	
Trussville	\$3,198.01	0.60%	NO
Vestavia	\$2,553.89	0.20%	\$2,600.00

Warrior	\$2,650.84	0.50%	
<b>Jefferson Total</b>	<b>\$415,361.43</b>		<b>\$148,275.86</b>
Alabaster	\$7,892.22	20.60%	NO
Calera	\$5,015.15	13.1%	NO
Chelsea	\$1,800.00	1.40%	\$1,800.00
Columbiana	\$2,331.79	7.80%	\$1,000.00
Helena	\$	0.60%	
Indian Springs	\$100.00	0.20%	\$100.00
Montevallo	\$4,517.26	15.10%	\$1,000.00
Pelham	\$4,278.54	11.20%	\$1,000.00
Harpersville	\$737.24	2.50%	
Vincent	\$1,654.58	5.50%	\$1,654.00
Westover	\$	0.00%	
Wilsonville	\$1,400.00	1.30%	\$1,400.00
<b>Shelby Total</b>	<b>\$29,726.78</b>		<b>\$7,954.00</b>
			\$156,229.86
Jefferson County Commission			\$300,000.00
Shelby County Commission			\$142,000.00
Total Match			\$ 598,229.86

Office of Commissioner Sandra Little Brown

G. Resolution

12. Support of the Northern Beltline

Motion was made by Commissioner Stephens seconded by Commissioner Carrington that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Carrington, Bowman, Brown and Knight.

Renee' Carter representing the Coalition for Regional Transportation made a presentation regarding the Northern Beltline project. The Appalachian Regional Commission and the state has allocated complete funding for this project. Other states are requesting the use of these funds, if the State of Alabama does not use them.

---

FINANCE & INFORMATION TECHNOLOGY

FINANCE - Jeff Hager

A. Travel Requests: 4 employees to attend a Certified Governmental Accounting Technician Program on January 13, 2011 Tuscaloosa, AL. (Current available budget - \$34,090.24;

item amount - \$508.73; remaining budget available - \$33,581.51)

1. Diane Woods \$208.73
2. Glenda Husband \$150.00
3. Danyell Hundley \$150.00

B. Unusual Demand Report Dated 01/11/~~2010~~ 2011

Motion was made by Commissioner Carrington seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Brown, Bowman, Knight and Stephens.

C. Agreement with Full Life Foundation to implement the Full Life Ahead Planning Process so that disabled individuals in Jefferson County and their families will receive training, ongoing technical assistance and one-on-one facilitators using a variety of printed materials, manuals, specific topical training and workshops. (Current available budget - \$139,272.75; item amount - \$5,000; remaining budget available - \$134,272.75)

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Bowman, Brown, Carrington and Stephens.

D. Jefferson County Investment Policy

1. Draft for review.

REVENUE - Travis Hulsey

BUDGET MANAGEMENT OFFICE - Tracie Hodge

Stephens: in budget review process and has engaged PARCA to assist.

PROPOSAL TO THE JEFFERSON COUNTY COMMISSION

FOR CONSULTING SERVICES TO ASSIST IN THE BUDGET PROCESS

January 3, 2011

Based on discussions with the members of the Jefferson County Commission, and drawing upon its expertise in budgetary analysis and in developing Smart Budgeting methodologies for Jefferson County as well as other governmental units in Alabama, the Public Affairs Research Council of Alabama (PARCA) offers to provide the following consulting services to assist the Commission in developing information that will improve its ability to make sound budgetary

decisions.

Services to be provided:

1. A PARCA staff member will attend and participate in budget hearings for Jefferson County departments during mid-January 2011 to assist County Commissioners in developing information that will improve its ability to make sound budgetary decisions. It is estimated that these hearings will require the availability of PARCA staff for approximately 24 hours over a two-week period.

2. PARCA will respond in a timely manner with data and explanatory memoranda to specific information requests from the County Commission that arise from these budget hearings.

Compensation for services provided:

In return for the services described above, the Jefferson County Commission agrees to compensate the Public Affairs Research Council of Alabama at the rate of \$85.00 per hour for actual time spent in attendance at budget hearings and for estimated time spent in research that responds to information requests from the Commission. Estimates for the time required to answer information requests will be agreed upon by the parties in advance, in order to ensure that the time commitments and expenditures under this agreement can be maintained.

The parties agree to limit expenditures for the services described above to no more than \$4,000.00 unless both parties agree to exceed this cap.

PURCHASING - Michael Matthews

Purchasing Department Reports

E. Week of 12/16/2010 – 12/21/2010

F. Week of 12/22/2010 – 12/29/2010

Motion was made by Commissioner Brown seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Bowman, Carrington, Knight and Stephens.

Two bids have been received and opened for the purchase of Jefferson Rehabilitation & Health Center (County Home):

a). Legacy Consulting Services, LLC – \$2,550,000.00

b). Noland Health Services, Inc. – \$9,520,000.00

INFORMATION TECHNOLOGY - Wayne Cree

Bowman: SAP system not user friendly, not able to get reports he wants and suggests looking at alternative systems. Jeff Hager to get with Commissioner Bowman for update on system.

*Commissioner Carrington left Committee Meeting.*

COUNTY SHERIFF'S OFFICE - Mike Hale

G. Resolution acknowledging the contract between the office of the Sheriff of Jefferson County and Michael A. Chandler, MD, d/b/a Rocky Ridge Family Medicine, LLC to monitor the healthcare program for inmates.(Current budget available - \$188,151.50; item amount - \$180,000; remaining budget available - \$8,151.50)

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the following item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Bowman, Brown and Stephens.

COUNTY ATTORNEY'S OFFICE - Jeff Sewell

OTHER BUSINESS

*Commissioner Carrington returned to the Committee Meeting.*

---

HEALTH AND GENERAL SERVICES AGENDA

I. COOPER GREEN HOSPITAL

1. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Board of Trustees/UAB and Alabama Health Services Foundation, PC. This contract is to provide referred inpatient and outpatient services to be performed at UAB facilities that are not provided by Cooper Green Mercy Hospital. The contract amount is \$3,000,000.00. Budget amount available for this item - \$3,000,000.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Stephens, Bowman, Brown and Carrington.

2. Contract between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and Medela Symphony breast pumps. This contract is to provide breast pumps and breast pump kits on an annual basis to Cooper Green Mercy Hospital. The contract amount is \$6,000.00. Budget



amount available for this item - \$37,800.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Bowman, Carrington and Knight.

II. JEFFERSON COUNTY REHABILITATION AND HEALTH CENTER

3. No Items

III. GENERAL SERVICES

4. No items.

IV. CORONER'S OFFICE

5. Unusual demand for professional association dues for Dr. Robert Brissie, Chief Coroner/Medical Examiner with Jefferson County Coroner's Office to pay annual dues to the Alabama Coroners Association. The amount requested is \$100.00. No additional funds required.

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Brown, Bowman, Carrington and Stephens.

V. ATTORNEY'S OFFICE

6. No Items

---

Land Planning and Development Services/Emergency Management Agency  
Board of Registrars/Courts/Inspection Services

I. INSPECTION SERVICES

No items

II. LAND PLANNING & DEVELOPMENT SERVICES

No Items

III. BOARD OF REGISTRARS

FYI - Barry Stephenson was provisionally appointed to the position of Chairman-Board of Registrars effective December 29, 2010.

IV. EMA

No Items

V. E-911

No Items (Held first meeting in December)

VI. DISTRICT ATTORNEY

No items

VII. PROBATE COURT

No items

VIII. FAMILY COURT

1. Contract with Orbis Partners Inc. for case planning software (YASI) and training/support for probation officers. Contract amount is estimated only. Additional training and software licenses will be purchased on as needed bases and not to exceed \$25,100.00. RFP #242-11 (Current available budget: \$720,696.18.) Terms of Agreement: December 1, 2010 - November 30, 2011 with option to renew for a period of up to two (2) additional one (1) year terms. Paid with 100% grant funds from AOC.

2. Contract with Children's Policy Cooperative for support work with the Jefferson County Children's Policy Council (Code 12-15-133). Terms: December 1, 2010 September 30, 2011. Contract amount: \$25,000 (Current budget: \$721,355.54) RFP - N/A (unfunded) Legislatively mandated body/uniqueness of contract.

3. Family Court request approval for nine (9) Juvenile Probation Officers to attend Summit VI Helping others Help Themselves, January 27, 2011, Birmingham, Alabama. Cost: \$450.00 (\$50.00 each employee) (Budget dollar amount available after the \$450 encumbered - \$16,172.50)

Motion was made by Commissioner Bowman seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Stephens, Brown, Carrington and Knight.

IX. JUVENILE DETENTION

4. Contract with the Alabama Department of Youth Services for a subsidy for each licensed bed in detention center in accordance with the minimum standards for Juvenile Detention Facilities. Subsidy payable quarterly to the County in the amount of \$620,644.00.

Motion was made by Commissioner Brown seconded by Commissioner Bowman that the

above item be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Bowman, Carrington, Knight and Stephens.

X. STATE COURTS

No Items

XI. LAW LIBRARY

No items

XII. ANIMAL CONTROL

No Items

XIII. COUNTY ATTORNEY

No Items

---

ADMINISTRATIVE SERVICES

Human Resources:

No Items Submitted.

Critical Needs:

None Submitted.

Personnel Board:

1. Agreement between Jefferson County and Technical Innovations reducing the monthly amount of the contract from \$2,791.66 to \$2,432.11 and extending the expiration of the contract from December 31, 2010 to February 28, 2011.

2. Travel Request Authorization form for Mary McElroy to attend Dialog in the Dark Seminar, held in Atlanta, Georgia on November 16, 2010. Reimbursement is for Per Diem only in the amount of \$28.50.

3. Travel Request Authorization form for Jerry Roethig to attend Learn SEO Secrets Conference, held in Birmingham, Alabama on January 26, 2011. Cost: \$129.00

4. Travel Request Authorization form for Josh Gilliam to attend the Society for Applied Learning Technology held in Orlando, Florida from February 22 through February 25, 2011. Cost: \$790.90

Motion was made by Commissioner Stephens seconded by Commissioner Brown that the

above items be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Brown, Bowman, Carrington and Knight.

County Attorney:

No Items Submitted.

Environmental Services:

No Items Submitted.

Other:

5. Resolution recommending the reappointment of Cay Alby to serve on the Jefferson County Planning and Zoning Commission Board for a term to begin immediately upon approval and expire in December 15, 2014. Ms. Alby has completed one full term and has expressed a desire to continue to serve on the board.

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Brown, Bowman, Carrington and Stephens.

6. Approval of December 21, 2010 Committee Meetings Minutes.

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above item be approved. Voting “Aye” Brown, Knight, Bowman, Carrington and Stephens.

---

Note:

1. Structured interview training class times established.
2. Search for County Manager interview scheduled.
3. PARCA will be in next week to assist in budget review process.

---

Committee Meeting was adjourned.