COMMITTEE MEETING
March 17, 2015

(For Commission Approval on March 19, 2015)

INDEX

HEALTH & GENERAL SERVICES COMMITTEE
Chairman – Commissioner Bowman (District 1) ................................................................. 2

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE
Chairman – Commissioner Brown (District 2) ................................................................. 3

ADMINISTRATIVE, PUBLIC WORKS & INFRASTRUCTURE COMMITTEE
Chairman – Commissioner Stephens (District 3) ............................................................... 5

JUDICIAL ADMINISTRATION, EMERGENCY MANAGEMENT & LAND PLANNING
COMMITTEE
Chairman – Commissioner Knight (District 4) ................................................................. 8

FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT
Chairman – Commissioner Carrington (District 5) ............................................................ 10
COMMITTEE MEETINGS
March 17, 2015

For Commission Approval on March 19, 2015
All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

In Attendance:

___ Commissioner Bowman    ___ Commissioner Brown
___ Commissioner Stephens    ___ Commissioner Knight
___ Commissioner Carrington  ___ County Manager Petelos

HEALTH & GENERAL SERVICES COMMITTEE
Chairman – Commissioner George Bowman

COOPER GREEN MERCY HEALTH SERVICES
Mr. Roger McCullough

No items submitted.

CORONER
Dr. Gregory Davis

No items submitted.

GENERAL SERVICES
Mr. Jeff Smith

No items submitted.

ANIMAL CONTROL

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS
Commissioner Bowman
COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE
Chairman – Commissioner Sandra Little Brown

HUMAN RESOURCES
Dr. Ronald Sims

No items submitted.

OFFICE OF SENIOR CITIZENS SERVICES

No items submitted.

COMMUNITY DEVELOPMENT/WORKFORCE DEVELOPMENT
Dr. Frederick Hamilton

1. Resolution authorizing Commission President to sign the "Request for Release of Funds" form for the McAdory Storm Shelter Project under the Community Development Block Grant Recovery Fund once the fifteen (15) day comment period has expired. The release form is a part of the federally mandated Environmental Review process.

2. Resolution authorizing the Commission President to sign the Finding of No Significant Impact for the McAdory Storm Shelter. Findings of No Significant Impact are a part of the federally mandated environmental review process required for all Community Development Block Grant Disaster Recovery Fund projects.

3. Resolution authorizing Commission President to sign the "Request for Release of Funds" form for the Brighton Mini Park Improvements Project under the Community Development Block Grant Fund once the fifteen (15) day comment period has expired. The release form is a part of the federally mandated Environmental Review process.

4. Resolution authorizing the Commission President to sign the Finding of No Significant Impact for the Brighton Mini Park Improvements Project. Findings of No Significant Impact are a part of the federally mandated environmental review process required for all Community Development Block Grant Fund projects.

5. Resolution proclaiming April, 2015 as Fair Housing Month in Jefferson County, Alabama for the significance of fair housing to our way of life and encouraging all residents to observe and support both the letter and spirit of the Fair Housing Law as an expression of the individual rights guaranteed by the United States Constitution. The month of April is recognized throughout these United States of America as Fair Housing Month.

6. Resolution authorizing the Commission President to sign the WIOA application for Jefferson County as a Local Area.
7. Resolution to authorize the Commission President to sign the CDBG NDR application and other related application documents; and commits the County Commission to $250,000.00 if the grant is approved for funding.

FAMILY COURT
Judge Raymond Chambliss/Mr. Ronald Truss

No items submitted.

YOUTH DETENTION
Mr. Tommy Rouse

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY
Mr. Lorren Oliver

8. Birmingham Barons, LLC. - Contract #7119
Become a corporate partner with the Birmingham Barons to advertise Merit System positions. (Acknowledgment Only)

<table>
<thead>
<tr>
<th>Contract Term</th>
<th>04/09/15 - 09/07/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Budget</td>
<td>$143,500.00</td>
</tr>
<tr>
<td>Current Remaining Budget:</td>
<td>$64,739.20</td>
</tr>
<tr>
<td>Requested Amount:</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>Remaining Budget after Requested Amount:</td>
<td>$37,739.20</td>
</tr>
<tr>
<td>30 Day Cancellation:</td>
<td>Yes</td>
</tr>
</tbody>
</table>

ALABAMA COOPERATIVE EXTENSION
Ms. Joann Wissinger

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS
Commissioner Brown
1. **ALDOT – Project# ACAA62947-ATRP(009), Resurfacing Minor Parkway from Crumley Chapel to US-78 – Contract #7102**
   ALDOT Project No. ACAA62947-ATRP(009), Agreement with the State to cooperate in the resurfacing on Minor Parkway from Crumley Chapel Road to US-78.

   - **Contract Term:** From the date of execution until completion
   - **Original Budget:** $255,626.00
   - **Current Remaining Budget:** $217,726.00
   - **Requested Amount:** $217,726.00
   - **Remaining Budget after Requested Amount:** $0.00
   - **30 Day Cancellation:** Yes

2. **Right-Of-Way**
   a. **5300 – Resolution for payment to The Department of Housing and Urban Development – Tr. No. 20 for the acquired right-of-way and temporary construction easement on the Patton Chapel Road Widening – Phase III, Project No. STPBH-7020(601) in the amount of $700.00**

3. **Resolutions**
   a. **2601 – Resolution identifying surplus County Equipment & authorizing disposal of said equipment via sale to Sumter County of Alabama.**

4. **Other Business**
   a. **5700 – Request to temporarily close Jackson Road between New Castle Road and Narrows Road in order to remove a corroded corrugated metal drainage culvert and replace it with a reinforced concrete culvert. The road will be closed on Monday, March 23 through Friday March 27, 2015 to complete the removal and installation of the culvert**

   b. **5700 – Request to temporarily close Happy Top Road between Morris Majestic Road and Creel Road in order to remove a corroded corrugated metal drainage culvert and replace it with a reinforced concrete culvert. The road will be closed on Monday, April 6 through Friday April 10, 2015 to complete the culvert removal and replacement construction.**

5. **City of Maytown - Contract #7173**
   Through Road Agreement. To provide maintenance for CR-110, Shady Grove Rd, from Hwy 269 northerly through city limits, and CR-57, Mulga Loop Rd, from Hwy 269 northerly through city limits.
ENVIRONMENTAL SERVICES
Mr. David Denard

6. Volkert, Inc. - Contract #7108
The Professional Engineering Services for WWTP Bridge Inspections contract provides for the inspection of four bridges located at the Leeds, Trussville, Valley, and Village WWTPs in accordance with National Bridge Inspection Standards and the State of Alabama requirements.

<table>
<thead>
<tr>
<th>Contract Term:</th>
<th>3 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Budget:</td>
<td>$9,438,948.15</td>
</tr>
<tr>
<td>Current Remaining Budget:</td>
<td>$6,595,487.33</td>
</tr>
<tr>
<td>Original Contract Amount:</td>
<td>$19,900.00</td>
</tr>
<tr>
<td>Remaining Budget after Requested Amount:</td>
<td>$6,575,587.33</td>
</tr>
<tr>
<td>30 Day Cancellation:</td>
<td>Yes</td>
</tr>
</tbody>
</table>

STORM WATER MANAGEMENT
Ms. Zhaleh McCullers


COUNTY ATTORNEY
Ms. Carol Sue Nelson

8. Resolution denying tire damage claim of Bonnie Waters.

9. Resolution approving payment of plumber reimbursement claim of Bonds Rental Partnership in the amount of $21,388.02.

10. Resolution approving payment of sewer backup claim of Carol Williams in the amount of $3,977.28.

11. Resolution approving payment of lost wages claim of Geraldine Jones in the amount of $1,833.80.

12. Resolution approving payment of sewer backup claim of Annie Wilson in the amount of $1,287.43.

13. Resolution approving payment of plumber reimbursement claim of Centerpiece Enterprises in the amount of $769.00.

14. Resolution calling for a Public Hearing on April 9, 2015, at the Regular Meeting of County Commission to consider a petition for annexation of property by the Rocky Ridge Fire District.
SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS
Commissioner Stephens

15. Resolution to reappoint Mr. Jim Lowery to the McCalla Area Fire District Board of Trustees for the term ending November 2019.

16. Lease from McAdory Fire District to Jefferson County for a sheriff’s substation.

17. Community Grant Agreement – Hueytown High School Football Community Enrichment Program
JUDICIAL ADMINISTRATION, EMERGENCY MANAGEMENT & LAND PLANNING COMMITTEE
Chairman – Commissioner Joe Knight

EMERGENCY MANAGEMENT AGENCY
Mr. Jim Coker

No items submitted.

BOARD OF REGISTRARS
Mr. Barry Stephenson

No items submitted.

INSPECTION SERVICES
Mr. Bill Mullins

No items submitted.

LAND PLANNING & DEVELOPMENT SERVICES

1. Zoning Cases
   A. Z-2015-002 Katrina Jarboe, owner; requests a change of zoning on Parcel ID# 40-08-4-001-007.001, in Section 8 Twp 19 South Range 2 West from R-2 (Single Family) to A-1 (Agricultural) to allow for the keeping of horses on a residential property. (Case Only: 4997 Coshatt Drive, Birmingham, AL 35244)(ACTON)(13.3 Acres M/L)

   RECOMMENDATION: Approval
   STAFF RECOMMENDATION: Approval with a covenant: No mobile homes shall be permitted for any purpose other than temporary emergency relief.

   B. Z-2015-003 McAdory Area Fire District, owners; David Arrington, agent; requests a change of zoning on Parcel ID# 43-14-3-000-006.002, in Section 14 Twp 20 South Range 5 West from A-1 (Agricultural) to INSTITUTIONAL-2 for a fire station and sheriff’s substation. (Case Only: 5977 Eastern Valley Road, McCalla AL 35111)(MCCALLA)(7.6 Acres M/L)

   RECOMMENDATION: Approval with covenants: 1. Any exterior lighting shall be directed downward; 2. any freestanding sign on the property shall be a monument sign; and, 3. the old construction drive and culvert shall be removed and the owner shall remove the beaver dams on the property.

DISTRICT ATTORNEY
Hon. Brandon Falls / Hon. Arthur Green

No items submitted.
PROBATE COURT
Judge Alan King

No items submitted.

STATE COURTS
Judge Houston Brown

No items submitted.

LAW LIBRARY

No items submitted.

CIRCUIT CLERK
Ms. Anne-Marie Adams

No items submitted.

911 EMERGENCY COMMUNICATIONS DISTRICT
Mr. Howard Summerford

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS
Commissioner Knight
FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT
Chairman – Commissioner David Carrington

FINANCE
Mr. George Tablack

1. Unusual Demand Report dated 03/19/15

PURCHASING
Mr. Michael Matthews

2. Purchasing Agenda:
   A. Week of 02/24/15 – 03/02/15
   B. Week of 03/03/15 – 03/09/15

3. Purchasing Exception Report:
   A. Week of 02/24/15 – 03/02/15
   B. Week of 03/03/15 – 03/09/15

4. Encumbrance Report:
   A. Week of 02/24/15 – 03/02/15
   B. Week of 03/03/15 – 03/09/15

5. Credit Card Statement Closing for February 2015 will appear on the April 7, 2015 Agenda. (Acknowledgment Only)

REVENUE
Mr. Travis Hulsey

No items submitted.

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

INDIVIDUAL STAFF DEVELOPMENT

Budget Management Office
6. Tracie Hodge $1,962.50
   GFOA Annual Conference
   Continuing Education
| Community and Economic Development Grant Funds                                                                 |
|---------------------------------------------------------------|--------------------------------------------------|
| 7. Sharon Youngblood                                         | $554.72                                         |
| SMART Financial Grants Management 2015                      |                                                 |
| Atlanta, GA – March 31 – April 2, 2015                      |                                                 |
| 8. Paula Potter                                               | $1,803.10                                       |
| NAWDP Annual Conference                                     |                                                 |
| Las Vegas, NV – May 3-7, 2015                               |                                                 |
| Finance                                                      |                                                 |
| 9. George Tablack                                            | $2,924.30                                       |
| GFOA Annual Conference                                      |                                                 |
| General Services                                             |                                                 |
| 10. Paul Reynolds                                            | $2,600.85                                       |
| Level I Thermographic Applications                           |                                                 |
| Huntsville, AL – March 29 – April 3, 2015                    |                                                 |
| Continuing Education                                         |                                                 |
| Revenue                                                      |                                                 |
| 11. Eddie Woodis                                             | $150.00                                        |
| Altist Course Special Topics 1 & 2                           |                                                 |
| Hoover, AL – May 1, 2915                                     |                                                 |
| Continuing Education                                         |                                                 |
| 12. Eddie Woodis                                             | $250.00                                        |
| Examination Tools and Techniques                             |                                                 |
| Hoover, AL – May 20-22, 2015                                 |                                                 |
| Continuing Education                                         |                                                 |
| 13. Charles Bell                                             | $1,185.00                                       |
| Tax Audit                                                    |                                                 |
| Atlanta, GA – March 29 – April 3, 2015                      |                                                 |
| 14. Charles Bell                                             | $1,185.00                                       |
| Tax Audit                                                    |                                                 |
| Atlanta, GA – April 5-10, 2015                               |                                                 |
| FOR INFORMATION ONLY                                         |                                                 |
| Personnel Board                                              |                                                 |
| 15. Cynthia Holiness                                         | $1,779.94                                       |
| Association of Government Accountants Conference             |                                                 |
Sheriff
16. Brian Reeves
   Inmate Management
   Montgomery, AL – April 15-17, 2015
   $75.00

17. Ryan Murkerson
   CDR Technician Level 1 & 2
   Fultondale, AL March 23-24, 2015
   $175.00

18. Richard Reid
   First Line Supervision
   Birmingham, AL – April 7-9, 2015
   $295.00

19. David Agee
   Police Management SE Law Enforcement Executive Development
   Florence, AL – September 21-25, 2015
   $1,132.70

   Bonita Mitchell
   Searches, Disciplines for Minor/Major Offenses
   Montgomery, AL – July 14-16, 2015
   $322.88

FOR INFORMATION ONLY

21. EMA
   Increase revenues and expenditures to record the sale of shelving to Cahaba Brewing
   Company.
   $5,000.00

22. EMA
   Increase revenues and expenditures to record a hazmat reimbursement from B'ham Fire
   for an incident on 2/4/15.
   $169.50

INFORMATION TECHNOLOGY
Mr. Roosevelt Butler

23. Microsoft Software Asset Management (SAM) – Contract #7116
   Assist the County in an inventory of Microsoft software licenses through the usage of
   asset management services and develop a software license renewal plan.

   Contract Term: 04/01/15 – 05/29/15
   Original Budget: $0.00
   Current Remaining Budget: $0.00
   Requested Amount: $0.00
   Remaining Budget after Requested Amount: $0.00
   30 Day Cancellation: Yes
BUSINESS DEVELOPMENT

No items submitted.

BOARD OF EQUALIZATION
Ms. Jane Mardis

No items submitted.

JEFFERSON COUNTY PENSION BOARD
Ms. Cathy Crumley

No items submitted.

TREASURER
Hon. Mike Miles/Hon. Sherry McClain

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS
Commissioner Carrington