

**COMMITTEE MEETING
February 17, 2015**

(For Commission Approval on February 19, 2015)

INDEX

HEALTH & GENERAL SERVICES COMMITTEE

Chairman – Commissioner Bowman (District 1).....2

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE

Chairman – Commissioner Brown (District 2)4

ADMINISTRATIVE, PUBLIC WORKS & INFRASTRUCTURE COMMITTEE

Chairman – Commissioner Stephens (District 3)6

**JUDICIAL ADMINISTRATION, EMERGENCY MANAGEMENT & LAND PLANNING
COMMITTEE**

Chairman – Commissioner Knight (District 4).....9

FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT

Chairman – Commissioner Carrington (District 5)11

COMMITTEE MEETINGS
February 17, 2015

For Commission Approval on February 19, 2015

All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

In Attendance:

___	Commissioner Bowman	___	Commissioner Brown
___	Commissioner Stephens	___	Commissioner Knight
___	Commissioner Carrington	___	County Manager Petelos

HEALTH & GENERAL SERVICES COMMITTEE

Chairman – Commissioner George Bowman

COOPER GREEN MERCY HEALTH SERVICES

Mr. Roger McCullough

1. Delbert Hahn, MD – Contract #4798

This is Amendment #3 to the contract between Cooper Green Mercy Health Services and Dr. Delbert Hahn to extend the completed date to January 31, 2016.

All other terms and conditions of the original contract remain the same.

Contract Term:	02/01/15 – 01/31/16
Original Budget:	\$4,418,588.76
Current Remaining Budget:	\$1,152,953.46
Requested Amount:	\$158,400.00
Remaining Budget after Requested Amount:	\$994,553.46
30 Day Cancellation:	Yes

2. Thermo Scientific – Contract #5024

This is Amendment #2 to the tissue processor service Agreement with Thermo Scientific to extend the term for annual preventative maintenance.

Contract Term:	06/01/15 – 05/31/16
Original Budget:	\$235,458.78
Current Remaining Budget:	\$60,649.75
Requested Amount:	\$7,875.00
Remaining Budget after Requested Amount:	\$52,774.75
30 Day Cancellation:	No

CORONER

Dr. Gregory Davis

No items submitted.

GENERAL SERVICES

Mr. Jeff Smith

3. The Pennington Group - Contract #4700

Change Order #1 is a reconciliation of CCDs resulting in a contract deduction of \$23,658.78 for the 2121 Bldg. Elevator Modernization Project. This deductive change order results in a final contract amount of \$895,519.22.

Contract Term:	275 calendar days from commencement date
Original Budget:	\$142,568.16
Current Remaining Budget:	\$110,932.25
Requested Amount:	-\$23,658.78
Remaining Budget after Requested Amount:	\$135,471.25
30 Day Cancellation:	No

4. P&M Mechanical, Inc. - Contract #7028

Replace two cooling towers and condenser water pumps. Install a domestic water pressure booster pump package.

Contract Term:	1 Year
Original Budget:	\$850,000.00
Current Remaining Budget:	\$850,000.00
Requested Amount:	\$814,000.00
Remaining Budget after Requested Amount:	\$36,000.00
30 Day Cancellation:	No

ANIMAL CONTROL

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

Commissioner Bowman

5. Resolution to appoint Ms. Janine Bevelle to the North Smithfield Manor/Green Leaf Heights Board of Trustees for the term ending February 2020.

COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE
Chairman – Commissioner Sandra Little Brown

HUMAN RESOURCES

Dr. Ronald Sims

No items submitted.

OFFICE OF SENIOR CITIZENS SERVICES

1. **Alabama Department of Senior Services (ADSS) – Contract #7062**
Amendment to the Senior Rx grant agreement with ADDSS for FY 2015.

Revenue: \$52,247.00

COMMUNITY DEVELOPMENT/WORKFORCE DEVELOPMENT

Dr. Frederick Hamilton

2. **Sentell Engineering – Contract #7001**
Engineering contract with Sentell Engineers for the Adger Storm Shelter Project. The contract is paid with CDBG Disaster funds.

Contract Term:	01/08/15 – 01/11/16
Original Budget:	\$60,200.00
Current Remaining Budget:	\$60,200.00
Requested Amount:	\$60,200.00
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

3. **City of Fairfield – Contract #7087**
Cooperation agreement with the City of Fairfield for the Fairfield Sidewalk Improvements Phase II Project. There is no funding associated with the agreement.

Contract Term:	02/19/15 – 02/19/2999
30 Day Cancellation:	Yes

4. Resolution authorizing Commission President for the awarding and execution of a contract agreement between Jefferson County, Alabama and Syms Contractors, Inc. the lowest responsible bidder for the Midfield Community Center Renovations Project. This project will be paid for with federal Community Development Block Grant Funds.

FAMILY COURT

Judge Raymond Chambliss/Mr. Ronald Truss

No items submitted.

YOUTH DETENTION

Mr. Tommy Rouse

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY

Mr. Lorren Oliver

5. Resolution to amend the resolution passed on September 26, 2013 acknowledging the Board's contract with AT&T to reflect the correct term of August 22, 2013 – August 22, 2016.

ALABAMA COOPERATIVE EXTENSION

Ms. Joann Wissinger

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS

Commissioner Brown

ADMINISTRATIVE, PUBLIC WORKS & INFRASTRUCTURE COMMITTEE
Chairman – Commissioner Jimmie Stephens

ROADS & TRANSPORTATION

Ms. Tracy Pate

1. **Engineering Design Technologies, Incorporated – Patton Chapel Road Project - Project No. STPBH – 7020(2) – Contract #7071**

Agreement with Engineering Design Technologies, Inc. on Patton Chapel Road Widening Project No. STPBH-7020(2) Amendment #5 originally executed by the Jefferson County Commission on July 17, 2007, Minute Book 154, Pages 50-59. To extend expiration date until January 1, 2016.

Contract Term:	07/17/07 – 01/01/16
Original Budget:	\$256,226.00
Amendment #1	\$44,351.00
Amendment #2	\$0.00 - Additional Time
Amendment #3	\$31,687.00
Amendment #4	\$0.00 - Additional Time
Amendment #5	\$0.00 - Additional Time
Contract Amount (Budget):	\$332,264.00
Current Available Budget:	\$0.00
Requested Amount:	\$0.00
Requested budget after Request:	\$0.00
Total Contract after Amendment #4	\$332,264.00
30 Day Cancellation:	Yes

2. **AECOM Technical Services – Blossburg Road Widening Project – Project No. STPBH – 7153(600) – Contract #7073**

Agreement with AECOM Technical Services on Blossburg Road Widening Project No. STPBH-7153(600) Amendment #4 originally executed by the Jefferson County Commission on November 8, 2005, Minute Book 149, Page 476. To extend expiration date until January 1, 2018.

Contract Term:	11/08/05 – 01/01/18
Original Budget:	\$423,487.00
Amendment #1	\$0.00 - Vendor Name Change
Amendment #2	\$0.00 - Additional Time
Amendment #3	\$0.00 - Additional Time
Amendment #4	\$0.00 - Additional Time
Contract Amount (Budget):	\$423,487.00
Current Available Budget:	\$0.00
Requested Amount:	\$0.00
Requested budget after Request:	\$0.00
Total Contract after Amendment #3	\$423,487.00
30 Day Cancellation:	Yes

3. **Excavation Permits**
 - a. The following are requests from various utility companies to locate their facilities on the Jefferson County Right-of-Way:
 - AT&T Corporation to install 1,810' of buried and aerial cable at 3052 Allison Bonnett Memorial Drive in Hueytown.
4. **Fleet**
 - b. 2601 – Resolution declaring one Undercover Sheriff’s Office Vehicle (A066071) surplus and authorizing the Sheriff to replace this vehicle with court awarded funds.
5. **Administration**
 - c. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase 1 & 2
 - d. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector I
 - e. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector II
 - f. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector III
 - g. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector IV
6. **Right-Of-Way**
 - h. 5300 – Resolution for payment to Oakmont Presbyterian Church of Birmingham for sign relocation – Track No. 49 – on Patton Chapel Road – Phase III Project No. STPBH-7020(601)

ENVIRONMENTAL SERVICES

Mr. David Denard

No items submitted.

STORM WATER MANAGEMENT

Ms. Zhaleh McCullers

7. Storm Water fee discussion.

COUNTY ATTORNEY

Ms. Carol Sue Nelson

8. Resolution denying vehicle damage claim of Willie Tuggle.
9. Resolution denying vehicle damage claim of Mid-Century Insurance Company, on behalf of Janelle Byrd.

10. Resolution denying vehicle damage claim of Sanchelle Smith.
11. Resolution denying personal injury claim of Timothy Holmes.
12. Resolution denying vehicle damage claim of Brian Stokes.
13. Resolution denying personal injury claim of Angela Brown.
14. Resolution denying vehicle damage claim of EMC Insurance Company, on behalf of Cheryl Kent.
15. Resolution denying personal injury claim of Kaylene A. Taylor and her minor child, Kayden M. Davis.
16. Resolution denying personal injury claim by Jason Crocker.
17. Resolution denying personal injury claim by Thomas Harris.
18. Resolution denying personal injury claim by Brandi Thomason.
19. Resolution denying personal injury claim by Ryan Landon Wilson.

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS

Commissioner Stephens

20. Resolution to reappoint Kent Byram to serve on the Warrior River Authority Board for the term ending March 1, 2021.
21. Resolution to appoint George J. Brady to serve on the Birmingham Fire Board for the term ending January 20, 2020.

JUDICIAL ADMINISTRATION, EMERGENCY MANAGEMENT & LAND PLANNING COMMITTEE

Chairman – Commissioner Joe Knight

EMERGENCY MANAGEMENT AGENCY

Mr. Jim Coker

No items submitted.

BOARD OF REGISTRARS

Mr. Barry Stephenson

1. International Computer Works – Contract #7032

This contract is for software support for the Board of Registrar’s mapping software

Contract Term:	03/01/15 – 02/28/18
Original Budget:	\$8,216.00
Current Remaining Budget:	\$8,216.00
Requested Amount:	\$8,216.00
Remaining Budget after Requested Amount:	\$0.00
30 Day Cancellation:	Yes

INSPECTION SERVICES

Mr. Bill Mullins

No items submitted.

LAND PLANNING & DEVELOPMENT SERVICES

2. Zoning Hearing (1) PUBLIC HEARING REQUIRED

A. **Z-2015-001** DF Holdings, LLC, owners; Charlie Norton, agent; requests a change of zoning on Parcel ID# 28-35-2-001-006.000, in Section 35 Twp 18 South Range 2 West from A-1 (Agricultural) to C-P (Preferred Commercial) for a two story medical office building. (Case Only: 5006 Cahaba River Road, Birmingham, AL 35243)(ACTON)(1.74 Acres M/L)

Recommendation: Approval with contingencies and covenants:

Contingencies:

- 1) A preliminary Drainage Study to be approved by the Department of Roads and Transportation; and,
- 2) A traffic study for driveway access to be submitted to and approved by the Department of Roads and Transportation.

Covenants:

- 1) There shall be only one free-standing sign on the property and it shall be a monument sign; and
- 2) All site lighting shall be downward directional lighting.

DISTRICT ATTORNEY

Hon. Brandon Falls / Hon. Arthur Green

No items submitted.

PROBATE COURT

Judge Alan King

No items submitted.

STATE COURTS

Judge Houston Brown

No items submitted.

LAW LIBRARY

No items submitted.

CIRCUIT CLERK

Ms. Anne-Marie Adams

No items submitted.

911 EMERGENCY COMMUNICATIONS DISTRICT

Mr. Howard Summerford

No items submitted.

DISTRICT 4 REPORT/OTHER BUSINESS

Commissioner Knight

FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT
Chairman – Commissioner David Carrington

FINANCE

Mr. George Tablack

1. Unusual Demand Report dated 02/19/15

PURCHASING

Mr. Michael Matthews

2. Purchasing Agenda:
 - A. Week of 01/27/15 – 02/02/15
 - B. Week of 02/03/15 – 02/09/15
3. Purchasing Exception Report:
 - A. Week of 01/27/15 – 02/02/15
 - B. Week of 02/03/15 – 02/09/15
4. Encumbrance Report:
 - A. Week of 01/27/15 – 02/02/15
 - B. Week of 02/03/15 – 02/09/15
5. Credit Card Statement Closing 1/26/2015

REVENUE

Mr. Travis Hulsey

No items submitted.

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization State Funds

6. Bobby Jones	\$205.67
Roy Stodghill	\$250.67
John Colburn	\$250.67
Xavier Davis	\$200.94
David Hinkle	\$127.50
Keith Fravert	\$127.50
ACA Exam	
Auburn, AL – March 26-27, 2015	

General Services

7.	Paul Reynolds	\$199.00
	Greg Hollis	\$199.00
	John Phillips	\$199.00
	Alabama Training Code Workshop	
	Birmingham, AL – March 18, 2015	
	Continuing Education	

Revenue

	Lisa McGough	\$250.00
8.	Charliestean Lewis	\$250.00
	CRE Certification Class	
	Pelham, AL – May 20-22, 2015	
	State Required	
9.	Bruce Thompson	\$150.00
	Wesley Moore	\$150.00
	Audit Training Classes	
	Hoover, AL – March 6, 2015	
	State Required	

Roads and Transportation

10.	Tracy Pate	\$381.61
	Ken Boozer	\$393.01
	58 th Annual Transportation Conference	
	Montgomery, AL – February 9-10, 2015	
	Continuing Education	
11.	Denise Shelton	\$461.94
	Rick Turner	\$182.50
	Kelly Watson	\$480.50
	56 th Annual Right of Way Conference	
	Tuscaloosa, AL – March 4-6, 2015	

Stormwater Management

12.	Amanda Elledge	\$99.00
	Lyn DiClemente	\$99.00
	Workshop on Fats, Oils and Grease	
	Birmingham, AL – February 17, 2015	
	Continuing Education	
13.	Amanda Elledge	\$494.24
	Zhaleh McCullers	\$491.86
	MS4 Permitting Seminar	
	Atlanta, GA – April 16-17, 2015	
	Continuing Education	

INDIVIDUAL STAFF DEVELOPMENT

Commissioner, District 1

- | | | |
|-----|--|------------|
| 14. | George Bowman
NACo
Washington, DC – February 20-25, 2015 | \$3,130.90 |
|-----|--|------------|

Board of Equalization State Funds

- | | | |
|-----|--|----------|
| 15. | Mark Wilson
Income Approach
Hoover, AL – March 2-3, 2015 | \$175.00 |
|-----|--|----------|

Community and Economic Development Grant Funds

- | | | |
|-----|--|------------|
| 16. | Paula Leeth-Potter
Southeastern Employment and Training Conference
Greensboro, NC – March 7-11, 2015 | \$1,748.74 |
|-----|--|------------|

Emergency Management Agency Grant Funds

- | | | |
|-----|--|----------|
| 17. | Bob Ammons
Advanced Situation Awareness and Common Operating Picture
Emmitsburg, MD – March 30 – April 2, 2015
Continuing Education | \$303.02 |
|-----|--|----------|

Inspection Services

- | | | |
|-----|--|----------|
| 18. | David Cowan
Education Conference for Plumbing, Gas and Mechanical Inspectors
Auburn, AL – March 31 – April 3, 2015
Continuing Education | \$583.11 |
|-----|--|----------|

Revenue

- | | | |
|-----|---|------------|
| 19. | Charles Bell
Tax Audit
Dallas, TX & Metairie, LA – March 7-13, 2015 | \$1,957.04 |
|-----|---|------------|

Stormwater Management

- | | | |
|-----|---|----------|
| 20. | Amanda Elledge
Training on Chemical Spill Response
Birmingham, AL – February 11, 2015
Continuing Education | \$150.00 |
|-----|---|----------|

FOR INFORMATION ONLY

Personnel Board

- | | | |
|-----|---|---------|
| 21. | Jim Greene
2015 University of North Georgia Career Fair
Dahlonega, GA – March 5, 2015 | \$50.00 |
|-----|---|---------|

- 22. Jim Greene \$200.00
University of West Georgia Career Expo
Carrollton, GA – March 11, 2015
- 23. Terria McDonald \$50.00
2015 Stillman College Career Expo
Tuscaloosa, AL – February 3, 2015
- 24. Jim Greene \$475.00
Robinson Spring 2015 Career Expo
Atlanta, GA – March 13, 2015

Sheriff

- 25. Ellen Scheirer \$662.34
Infant and Child Death Investigation
Pensacola, FL – March 8-10, 2015
- Angela Clayton \$553.50
Region 8B District Training
Douglasville, GA – March 8-11, 2015

- 26. **MGT of America, Inc. - Contract #7050**
Agreement to develop an annual OMB A-87 full cost allocation plan.

Contract Term:	02/19/15 – 02/19/18
Original Budget:	\$20,000.00
Current Remaining Budget:	\$20,000.00
Requested Amount:	\$16,890.00
Remaining Budget after Requested Amount:	\$3,110.00
30 Day Cancellation:	Yes

INFORMATION TECHNOLOGY

Mr. Roosevelt Butler

- 27. **The Atlantic Group – Contract #7097**
The project is for the acquisition of updated Digital Color Orthophotography and Planimetric Mapping Data in a well-defined, systematic program which will ensure that Jefferson County maintains its Geographic Information System base map data for continued support of County Departments, municipalities, allied cooperating agencies and the general public. This update will also be provided to the Alabama Departments of Revenue and Transportation according to our existing GIS data agreement.

Contract Term:	1 year
Original Budget:	\$215,000.00
Current Remaining Budget:	\$215,000.00
Requested Amount:	\$209,300.00

Remaining Budget after Requested Amount: \$5,700.00
30 Day Cancellation: Yes

28. **Public Affairs Research Council (PARCA) – Contract #7083**
Study and analysis of the upgrade to a P25 communications systems.

Contract Term: 2/20/15 – 04/30/15
Original Budget: \$195,228.00
Current Remaining Budget: \$195,228.00
Requested Amount: \$40,000.00
Remaining Budget after Requested Amount: \$155,228.00
30 Day Cancellation: Yes

29. **Enterprise Content Management System (Dex Imaging) – Contract #6990**
Contractor to provide content management software, license, maintenance, support and professional services of digital images.

Contract Term: 01/01/15 – 12/31/15
Original Budget: \$485,472.30
Current Remaining Budget: \$185,673.76
Requested Amount: \$26,250.00
Remaining Budget after Requested Amount: \$159,423.76
30 Day Cancellation: Yes

BUSINESS DEVELOPMENT

No items submitted.

BOARD OF EQUALIZATION

Ms. Jane Mardis

No items submitted.

JEFFERSON COUNTY PENSION BOARD

Ms. Cathy Crumley

No items submitted.

TREASURER

Hon. Mike Miles/Hon. Sherry McClain

No items submitted.

DISTRICT 5 REPORT/OTHER BUSINESS

Commissioner Carrington