COMMITTEE MEETING  
February 17, 2015  
(For Commission Approval on February 19, 2015)

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COMMITTEE MEETINGS
February 17, 2015

For Commission Approval on February 19, 2015
All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

In Attendance:
___ Commissioner Bowman          ___ Commissioner Brown
___ Commissioner Stephens         ___ Commissioner Knight
___ Commissioner Carrington       ___ County Manager Petelos

HEALTH & GENERAL SERVICES COMMITTEE
Chairman – Commissioner George Bowman

COOPER GREEN MERCY HEALTH SERVICES
Mr. Roger McCullough

1. Delbert Hahn, MD – Contract #4798
This is Amendment #3 to the contract between Cooper Green Mercy Health Services and Dr. Delbert Hahn to extend the completed date to January 31, 2016.
All other terms and conditions of the original contract remain the same.

   Contract Term: 02/01/15 – 01/31/16
   Original Budget: $4,418,588.76
   Current Remaining Budget: $1,152,953.46
   Requested Amount: $158,400.00
   Remaining Budget after Requested Amount: $994,553.46
   30 Day Cancellation: Yes

2. Thermo Scientific – Contract #5024
This is Amendment #2 to the tissue processor service Agreement with Thermo Scientific to extend the term for annual preventative maintenance.

   Contract Term: 06/01/15 – 05/31/16
   Original Budget: $235,458.78
   Current Remaining Budget: $60,649.75
   Requested Amount: $7,875.00
   Remaining Budget after Requested Amount: $52,774.75
   30 Day Cancellation: No

CORONER
Dr. Gregory Davis

No items submitted.
GENERAL SERVICES

3. **The Pennington Group - Contract #4700**
   Change Order #1 is a reconciliation of CCDs resulting in a contract deduction of $23,658.78 for the 2121 Bldg. Elevator Modernization Project. This deductive change order results in a final contract amount of $895,519.22.

   Contract Term: 275 calendar days from commencement date
   Original Budget: $142,568.16
   Current Remaining Budget: $110,932.25
   Requested Amount: -$23,658.78
   Remaining Budget after Requested Amount: $135,471.25
   30 Day Cancellation: No

4. **P&M Mechanical, Inc. - Contract #7028**
   Replace two cooling towers and condenser water pumps. Install a domestic water pressure booster pump package.

   Contract Term: 1 Year
   Original Budget: $850,000.00
   Current Remaining Budget: $850,000.00
   Requested Amount: $814,000.00
   Remaining Budget after Requested Amount: $36,000.00
   30 Day Cancellation: No

ANIMAL CONTROL

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

DISTRICT 1 REPORT/OTHER BUSINESS

Commissioner Bowman

5. Resolution to appoint Ms. Janine Bevelle to the North Smithfield Manor/Green Leaf Heights Board of Trustees for the term ending February 2020.
COMMUNITY DEVELOPMENT & HUMAN RESOURCE SERVICES COMMITTEE
Chairman – Commissioner Sandra Little Brown

HUMAN RESOURCES
Dr. Ronald Sims

No items submitted.

OFFICE OF SENIOR CITIZENS SERVICES

1. Alabama Department of Senior Services (ADSS) – Contract #7062
   Amendment to the Senior Rx grant agreement with ADDSS for FY 2015.
   
   Revenue: $52,247.00

COMMUNITY DEVELOPMENT/WORKFORCE DEVELOPMENT
Dr. Frederick Hamilton

2. Sentell Engineering – Contract #7001
   Engineering contract with Sentell Engineers for the Adger Storm Shelter Project. The contract is paid with CDBG Disaster funds.
   
   Contract Term: 01/08/15 – 01/11/16
   Original Budget: $60,200.00
   Current Remaining Budget: $60,200.00
   Requested Amount: $60,200.00
   Remaining Budget after Requested Amount: $0.00
   30 Day Cancellation: Yes

3. City of Fairfield – Contract #7087
   Cooperation agreement with the City of Fairfield for the Fairfield Sidewalk Improvements Phase II Project. There is no funding associated with the agreement.
   
   Contract Term: 02/19/15 – 02/19/2999
   30 Day Cancellation: Yes

4. Resolution authorizing Commission President for the awarding and execution of a contract agreement between Jefferson County, Alabama and Syms Contractors, Inc. the lowest responsible bidder for the Midfield Community Center Renovations Project. This project will be paid for with federal Community Development Block Grant Funds.

FAMILY COURT
Judge Raymond Chambliss/Mr. Ronald Truss

No items submitted.
YOUTH DETENTION
Mr. Tommy Rouse

No items submitted.

PERSONNEL BOARD OF JEFFERSON COUNTY
Mr. Lorren Oliver

5. Resolution to amend the resolution passed on September 26, 2013 acknowledging the Board’s contract with AT&T to reflect the correct term of August 22, 2013 – August 22, 2016.

ALABAMA COOPERATIVE EXTENSION
Ms. Joann Wissinger

No items submitted.

DISTRICT 2 REPORT/OTHER BUSINESS
Commissioner Brown
1. **Engineering Design Technologies, Incorporated – Patton Chapel Road Project - Project No. STPBH – 7020(2) – Contract #7071**

Agreement with Engineering Design Technologies, Inc. on Patton Chapel Road Widening Project No. STPBH-7020(2) Amendment #5 originally executed by the Jefferson County Commission on July 17, 2007, Minute Book 154, Pages 50-59. To extend expiration date until January 1, 2016.

<table>
<thead>
<tr>
<th>Contract Term</th>
<th>07/17/07 – 01/01/16</th>
</tr>
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<tbody>
<tr>
<td>Original Budget</td>
<td>$256,226.00</td>
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<tr>
<td>Amendment #1</td>
<td>$44,351.00</td>
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<td>Amendment #2</td>
<td>$0.00 - Additional Time</td>
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<td>Amendment #3</td>
<td>$31,687.00</td>
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<tr>
<td>Amendment #4</td>
<td>$0.00 - Additional Time</td>
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<tr>
<td>Amendment #5</td>
<td>$0.00 - Additional Time</td>
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<tr>
<td>Contract Amount (Budget)</td>
<td>$332,264.00</td>
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<tr>
<td>Current Available Budget</td>
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<tr>
<td>Requested Amount</td>
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</tr>
<tr>
<td>Requested budget after Request</td>
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<tr>
<td>Total Contract after Amendment #4</td>
<td>$332,264.00</td>
</tr>
<tr>
<td>30 Day Cancellation</td>
<td>Yes</td>
</tr>
</tbody>
</table>

2. **AECOM Technical Services – Blossburg Road Widening Project – Project No. STPBH – 7153(600) – Contract #7073**

Agreement with AECOM Technical Services on Blossburg Road Widening Project No. STPBH-7153(600) Amendment #4 originally executed by the Jefferson County Commission on November 8, 2005, Minute Book 149, Page 476. To extend expiration date until January 1, 2018.

<table>
<thead>
<tr>
<th>Contract Term</th>
<th>11/08/05 – 01/01/18</th>
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<tr>
<td>Original Budget</td>
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<td>Amendment #1</td>
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<td>Amendment #2</td>
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<td>Amendment #3</td>
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<td>Amendment #4</td>
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<td>Contract Amount (Budget)</td>
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<tr>
<td>Current Available Budget</td>
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</tr>
<tr>
<td>Requested Amount</td>
<td>$0.00</td>
</tr>
<tr>
<td>Requested budget after Request</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total Contract after Amendment #3</td>
<td>$423,487.00</td>
</tr>
<tr>
<td>30 Day Cancellation</td>
<td>Yes</td>
</tr>
</tbody>
</table>
3. **Excavation Permits**
   a. The following are requests from various utility companies to locate their facilities on the Jefferson County Right-of-Way:
      - AT&T Corporation to install 1,810’ of buried and aerial cable at 3052 Allison Bonnett Memorial Drive in Hueytown.

4. **Fleet**
   b. 2601 – Resolution declaring one Undercover Sheriff’s Office Vehicle (A066071) surplus and authorizing the Sheriff to replace this vehicle with court awarded funds.

5. **Administration**
   c. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase 1 & 2
   d. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector I
   e. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector II
   f. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector III
   g. 5100 – Resolution for Street Maintenance Acceptance Cotswold Subdivision Phase V – Sector IV

6. **Right-Of-Way**
   h. 5300 – Resolution for payment to Oakmont Presbyterian Church of Birmingham for sign relocation – Track No. 49 – on Patton Chapel Road – Phase III Project No. STPBH-7020(601)

**ENVIRONMENTAL SERVICES**
*Mr. David Denard*

*No items submitted.*

**STORM WATER MANAGEMENT**
*Mrs. Zhaleh McCullers*

7. Storm Water fee discussion.

**COUNTY ATTORNEY**
*Mrs. Carol Sue Nelson*

8. Resolution denying vehicle damage claim of Willie Tuggle.

9. Resolution denying vehicle damage claim of Mid-Century Insurance Company, on behalf of Janelle Byrd.
10. Resolution denying vehicle damage claim of Sanchelle Smith.
11. Resolution denying personal injury claim of Timothy Holmes.
12. Resolution denying vehicle damage claim of Brian Stokes.
14. Resolution denying vehicle damage claim of EMC Insurance Company, on behalf of Cheryl Kent.
17. Resolution denying personal injury claim by Thomas Harris.
18. Resolution denying personal injury claim by Brandi Thomason.

SHERIFF’S OFFICE
Sheriff Mike Hale

No items submitted.

DISTRICT 3 REPORT/OTHER BUSINESS
Commissioner Stephens

20. Resolution to reappoint Kent Byram to serve on the Warrior River Authority Board for the term ending March 1, 2021.

JUDICIAL ADMINISTRATION, EMERGENCY MANAGEMENT & LAND PLANNING COMMITTEE
Chairman – Commissioner Joe Knight

EMERGENCY MANAGEMENT AGENCY
Mr. Jim Coker

No items submitted.

BOARD OF REGISTRARS
Mr. Barry Stephenson

1. **International Computer Works – Contract #7032**
   This contract is for software support for the Board of Registrar’s mapping software
   - Contract Term: 03/01/15 – 02/28/18
   - Original Budget: $8,216.00
   - Current Remaining Budget: $8,216.00
   - Requested Amount: $8,216.00
   - Remaining Budget after Requested Amount: $0.00
   - 30 Day Cancellation: Yes

INSPECTION SERVICES
Mr. Bill Mullins

No items submitted.

LAND PLANNING & DEVELOPMENT SERVICES

2. **Zoning Hearing (1) PUBLIC HEARING REQUIRED**
   A. **Z-2015-001** DF Holdings, LLC, owners; Charlie Norton, agent; requests a change of zoning on Parcel ID# 28-35-2-001-006.000, in Section 35 Twp 18 South Range 2 West from A-1 (Agricultural) to C-P (Preferred Commercial) for a two story medical office building. (Case Only: 5006 Cahaba River Road, Birmingham, AL 35243)(ACTON)(1.74 Acres M/L)
   - Recommendation: Approval with contingencies and covenants:
     - Contingencies:
       1) A preliminary Drainage Study to be approved by the Department of Roads and Transportation; and,
       2) A traffic study for driveway access to be submitted to and approved by the Department of Roads and Transportation.
     - Covenants:
       1) There shall be only one free-standing sign on the property and it shall be a monument sign; and
       2) All site lighting shall be downward directional lighting.
**DISTRICT ATTORNEY**
*Hon. Brandon Falls / Hon. Arthur Green*

*No items submitted.*

**PROBATE COURT**
*Judge Alan King*

*No items submitted.*

**STATE COURTS**
*Judge Houston Brown*

*No items submitted.*

**LAW LIBRARY**

*No items submitted.*

**CIRCUIT CLERK**
*Ms. Anne-Marie Adams*

*No items submitted.*

**911 EMERGENCY COMMUNICATIONS DISTRICT**
*Mr. Howard Summerford*

*No items submitted.*

**DISTRICT 4 REPORT/OTHER BUSINESS**
*Commissioner Knight*
FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT
Chairman – Commissioner David Carrington

FINANCE
Mr. George Tablack

1. Unusual Demand Report dated 02/19/15

PURCHASING
Mr. Michael Matthews

2. Purchasing Agenda:
   A. Week of 01/27/15 – 02/02/15
   B. Week of 02/03/15 – 02/09/15

3. Purchasing Exception Report:
   A. Week of 01/27/15 – 02/02/15
   B. Week of 02/03/15 – 02/09/15

4. Encumbrance Report:
   A. Week of 01/27/15 – 02/02/15
   B. Week of 02/03/15 – 02/09/15

5. Credit Card Statement Closing 1/26/2015

REVENUE
Mr. Travis Hulsey

No items submitted.

BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization State Funds
6. Bobby Jones $205.67
Roy Stodghill $250.67
John Colburn $250.67
Xavier Davis $200.94
David Hinkle $127.50
Keith Fravert $127.50
ACA Exam
Auburn, AL – March 26-27, 2015
General Services
7. Paul Reynolds $199.00
   Greg Hollis $199.00
   John Phillips $199.00
   Alabama Training Code Workshop
   Birmingham, AL – March 18, 2015
   Continuing Education

Revenue
8. Charliestean Lewis $250.00
   CRE Certification Class
   Pelham, AL – May 20-22, 2015
   State Required

9. Bruce Thompson $150.00
   Wesley Moore $150.00
   Audit Training Classes
   Hoover, AL – March 6, 2015
   State Required

Roads and Transportation
10. Tracy Pate $381.61
    Ken Boozer $393.01
    58th Annual Transportation Conference
    Montgomery, AL – February 9-10, 2015
    Continuing Education

11. Denise Shelton $461.94
    Rick Turner $182.50
    Kelly Watson $480.50
    56th Annual Right of Way Conference
    Tuscaloosa, AL – March 4-6, 2015

Stormwater Management
12. Amanda Elledge $99.00
    Lyn DiClemente $99.00
    Workshop on Fats, Oils and Grease
    Birmingham, AL – February 17, 2015
    Continuing Education

13. Amanda Elledge $494.24
    Zhaleh McCullers $491.86
    MS4 Permitting Seminar
    Atlanta, GA – April 16-17, 2015
    Continuing Education
**INDIVIDUAL STAFF DEVELOPMENT**

**Commissioner, District 1**
14. George Bowman
    NACo
    Washington, DC – February 20-25, 2015
    $3,130.90

**Board of Equalization State Funds**
15. Mark Wilson
    Income Approach
    Hoover, AL – March 2-3, 2015
    $175.00

**Community and Economic Development Grant Funds**
16. Paula Leeth-Potter
    Southeastern Employment and Training Conference
    Greensboro, NC – March 7-11, 2015
    $1,748.74

**Emergency Management Agency Grant Funds**
17. Bob Ammons
    Advanced Situation Awareness and Common Operating Picture
    Emmitsburg, MD – March 30 – April 2, 2015
    Continuing Education
    $303.02

**Inspection Services**
18. David Cowan
    Education Conference for Plumbing, Gas and Mechanical Inspectors
    Auburn, AL – March 31 – April 3, 2015
    Continuing Education
    $583.11

**Revenue**
19. Charles Bell
    Tax Audit
    Dallas, TX & Metairie, LA – March 7-13, 2015
    $1,957.04

**Stormwater Management**
20. Amanda Elledge
    Training on Chemical Spill Response
    Birmingham, AL – February 11, 2015
    Continuing Education
    $150.00

**FOR INFORMATION ONLY**

**Personnel Board**
21. Jim Greene
    2015 University of North Georgia Career Fair
    Dahlonega, GA – March 5, 2015
    $50.00
22. Jim Greene  
University of West Georgia Career Expo  
Carrollton, GA – March 11, 2015  
$200.00

23. Terria McDonald  
2015 Stillman College Career Expo  
Tuscaloosa, AL – February 3, 2015  
$50.00

24. Jim Greene  
Robinson Spring 2015 Career Expo  
Atlanta, GA – March 13, 2015  
$475.00

Sheriff
25. Ellen Scheirer  
Infant and Child Death Investigation  
Pensacola, FL – March 8-10, 2015  
$662.34

26. Angela Clayton  
Region 8B District Training  
Douglasville, GA – March 8-11, 2015  
$553.50

MGT of America, Inc. - Contract #7050
Agreement to develop an annual OMB A-87 full cost allocation plan.

Contract Term: 02/19/15 – 02/19/18  
Original Budget: $20,000.00  
Current Remaining Budget: $20,000.00  
Requested Amount: $16,890.00  
Remaining Budget after Requested Amount: $3,110.00  
30 Day Cancellation: Yes

INFORMATION TECHNOLOGY
Mr. Roosevelt Butler

27. The Atlantic Group – Contract #7097
The project is for the acquisition of updated Digital Color Orthophotography and Planimetric Mapping Data in a well-defined, systematic program which will ensure that Jefferson County maintains its Geographic Information System base map data for continued support of County Departments, municipalities, allied cooperating agencies and the general public. This update will also be provided to the Alabama Departments of Revenue and Transportation according to our existing GIS data agreement.

Contract Term: 1 year  
Original Budget: $215,000.00  
Current Remaining Budget: $215,000.00  
Requested Amount: $209,300.00
Remaining Budget after Requested Amount: $5,700.00
30 Day Cancellation: Yes

28. **Public Affairs Research Council (PARCA) – Contract #7083**
Study and analysis of the upgrade to a P25 communications systems.

- Contract Term: 2/20/15 – 04/30/15
- Original Budget: $195,228.00
- Current Remaining Budget: $195,228.00
- Requested Amount: $40,000.00
- Remaining Budget after Requested Amount: $155,228.00
- 30 Day Cancellation: Yes

29. **Enterprise Content Management System (Dex Imaging) – Contract #6990**
Contractor to provide content management software, license, maintenance, support and professional services of digital images.

- Contract Term: 01/01/15 – 12/31/15
- Original Budget: $485,472.30
- Current Remaining Budget: $185,673.76
- Requested Amount: $26,250.00
- Remaining Budget after Requested Amount: $159,423.76
- 30 Day Cancellation: Yes

**BUSINESS DEVELOPMENT**

*No items submitted.*

**BOARD OF EQUALIZATION**

*Ms. Jane Mardis*

*No items submitted.*

**JEFFERSON COUNTY PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**TREASURER**

*Hon. Mike Miles/Hon. Sherry McClain*

*No items submitted.*

**DISTRICT 5 REPORT/OTHER BUSINESS**

*Commissioner Carrington*