

JEFFERSON COUNTY COMMISSION

DATE: July 25, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Reverend Michael Mays, Sr. - New Bethel Missionary Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

July 11, 2013

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution to approve amended Jefferson County Resolution of Organization.
2. Resolution authorizing execution of the IRS plan document of the General Retirement System of Jefferson County.
3. Resolution authorizing execution of an amended agreement with Maynard Cooper & Gale, P.C. to provide legal services.

County Attorney

4. Resolutions to deny the following vehicle damage claims.
 - a. Stacy Shelley
 - b. Sylvia Jackson
5. Resolutions to settle the following sewer backup damage claims.

a. Thomas L. Garvich - \$278.07	d. Victor J. Fava, III - \$5,759.95
b. Jay Duncan - \$440	e. Arthur L. Woodfin, Jr. - \$9,349.88
c. Tommie L. Lewis - \$3,025	f. Warren & Judy Nysewander - \$137,500

Human Resources

6. Resolution to approve BMO's Request for Certification Report.

Revenue

Accounting Assistant I - 3 positions

Environmental Services

- 7. Resolution authorizing execution of a Reimbursable Agreement with ALDOT for reimbursement of all related costs to adjust the height of sanitary sewer manholes in conflict with ALDOT’s proposed Jemison Trail Shades Creek Greenway Connection project in the City of Mountain Brook.
- 8. Resolution authorizing execution of a Conditional Consent to Encroachment & Release of Damages Agreement with William E. Smith, Jr. & Associates - Royal Cup Coffee for a supply delivery bridge traversing the existing sanitary sewer easement.
- 9. Resolution authorizing execution of an agreement with Hazen and Sawyer, P. C. to provide engineering services for arc flash studies at Village Creek WWTP for compliance with NFPA 70E electrical safety requirements and to provide arc flash safety training for employees in the amount of \$182,000. (remaining budget \$5,490,377.41)

Finance and IT - Commissioner Stephens

- 10. Resolution to terminate the contracts with Greater McAdory Athletic Association.

Finance

- 11. Approval of the Unusual Demands report.
- 12. Resolutions to ratify the following:
 - a. FY2012 Bank of America payments made via wire transfer
 - b. FY2013 Bank of America payments made via wire transfer
 - c. FY2012 Jefferson Credit Union payments made via wire transfer
 - d. FY2013 (through January, 2013) Jefferson Credit Union payments made via check

Purchasing

- 13. Approval of Purchasing Minutes for week of 7/2/13 - 7/8/13 and 7/9/13 - 7/15/13.
- 14. Approval of Exceptions Report for week of 7/2/13 - 7/8/13 and 7/9/13 - 7/15/13.
- 15. Approval of Encumbrance Report for week of 7/2/13 - 7/8/13 and 7/9/13 - 7/15/13.
- 16. Resolution to ratify credit card statement dated May, 2013 and June, 2013.

Budget Management Office

- 17. Approval of Staff Development report.
 - a. Multiple Staff Development
 - i. Board of Equalization (8 participants) (State funds) \$4,000
John Colburn, Kirk Epstein, Keith Fravert, Charles Jones,
David Hinkle, Graham Key, Ginger Morris & Roy Stodghill
IAAO 101 Fundamentals of Real Appraisals

Hoover, AL – September 9-13, 2013

ii. Board of Equalization (5 participants)	
Lisa Meuse	\$1,089.80
Jane Mardis	\$1,060.22
Robin Henderson	\$1,049.69
Mike Callahan	\$1,063.46
Don McAllister	\$1,069.94
Alabama Assn. of Assessing Officials Summer Conference	
Mobile, AL – August 13-16, 2013	

iii. Revenue (3 participants)	
Michael Humber	\$110.00
Bruce Thompson	\$110.00
Marlin Allen	\$110.00
Special Issues for Sales & Use Tax	
Hoover, AL – July 12, 2013	

18. Approval of Budget Transaction report.

a. Positions Changes and/or Revenue Changes

1. Fleet Management \$345,000

Increase the fuel budget to cover fuel expenses for all user departments for remainder of fiscal year.

2. Environmental Services \$2,000,000

Increase the legal budget to cover the cost of legal fees deducted by the Bank of New York from the Jefferson County Depreciation Fund.

b. Other Budget Transactions

3. Cooper Green Mercy Health Services \$13,200

Shift funds and add purchasing memorandum to purchase a Wescor Aerospray stat slide stainer.

c. For Information Only

4. Personnel Board \$49,289

Shift funds and add purchasing memorandum to purchase a Cisco Catalyst Port for the wireless upgrade.

Information Technology

19. Resolution authorizing execution of an agreement with Teklinks, Inc. to provide Cisco IronPort subscription and maintenance support for SPAM blocking, anti-virus & malware protection and email encryption for the period September 1, 2013 - August 30, 2014 in the amount of \$39,266.60. (remaining budget \$170,374.56)

Health and General Services - Commissioner Bowman

General Services

20. Resolution authorizing execution of Amendment No. 4 to the agreement with Elevator Maintenance & Repair to assign the contract to Kone, Inc. due to purchase of company.
 21. Resolution authorizing execution of Amendment No. 1 to the agreement with Johnson Controls, Inc. to adjust the contract to remove Jefferson Rehabilitation & Health Center from scope of work for building automation controls.
 22. Resolution authorizing execution of Amendment No. 1 to the agreement with Johnson Controls, Inc. to adjust the contract to remove Jefferson Rehabilitation & Health Center from scope of work for chiller maintenance.
 23. Resolution authorizing execution of Amendment No. 1 to the agreement with Jefferson Credit Union to reduce rentable square footage from approximately 6,424 to 1,600 per year.
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Land Planning - Commissioner Knight

No resolutions or agreements.

Community Development/Roads and Transportation - Commissioner Brown

Community & Economic Development

24. Resolution authorizing execution of a Cooperative Agreement with the City of Pleasant Grove that the City agrees to comply with regulations related to debris removal and demolition. No funding involved.
25. Resolutions authorizing execution of WIA Adult and Dislocated contracts with Lawson State Community College to provide occupational training for eligible participants. The amount paid depends on the number of participants trained and will be paid with WIA funds.
26. Resolutions authorizing execution of WIA Adult and Dislocated contracts with Jefferson State Community College to provide occupational training for eligible participants. The amount paid depends on the number of participants trained and will be paid with WIA funds.
27. Resolutions authorizing execution of WIA Adult and Dislocated contracts with Virginia College to provide occupational training for eligible participants. The amount paid depends on the number of participants trained and will be paid with WIA funds.
28. Resolution authorizing execution of an agreement with Jefferson County Committee for Economic Opportunity (JCCEO) to provide occupational training for 50 participants in the amount of \$481,008.97 - WIA funds. (remaining budget \$0)

29. Resolution authorizing execution of an agreement with Construction Education Foundation Association to teach NCCER Level 1 Carpentry with additional time spent on multiple training for 30 participants in the amount of \$143,832 - WIA funds. (remaining budget \$1,052,692.45)
30. Resolution authorizing execution of Amendment No. 1 to the WIA agreement with St. Vincent's Hospital, d/b/a Jeremiah's Hope to extend term to December 1, 2013 to allow an additional training class at no additional cost.
310. Resolution authorizing execution of Amendment No. 3 to the agreement with Southeastern Sealcoating, Inc. for the Murphree Road Improvements project to modify scope of work and extend the agreement an additional 55 days at no additional cost. (remaining budget \$10,962.38)
32. Resolution authorizing execution of an agreement with CGI Communications to showcase aspects of Jefferson County to include community development activities. There is no cost associated with this agreement.
33. Resolution approving Program Year 2013 CDBG, ESG and HOME application along with a copy of a budget summary for the 2013 Action Plant and to authorize execution of the forms and certifications.
34. Resolution consenting to a Brownfield Tax Abatement for Consolidated Pipe.

Office of Senior Citizen Services

35. Resolution authorizing execution of amendments to the agreement with the following Senior Centers to provide one-time Enhanced Seed Activity Funds from the Alabama Department of Senior Services.
 - a. New Hope Baptist Church - \$650
 - b. City of Hueytown - \$500
36. Resolution authorizing execution of a grant agreement with Senior Service America to provide funding in the amount of \$649,937 (\$575,064 federal/\$74,873 match) for the training of senior workers for 69 positions.
37. Resolution authorizing execution of a grant agreement with Alabama Department of Senior Services to provide funding in the amount of \$246,589 (\$221,930-federal/\$24,659 match) for the training of 24 senior workers.

VI. NEW BUSINESS