

JEFFERSON COUNTY COMMISSION

DATE: June 13, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

May 30, 2013

V. PUBLIC HEARING

Land Planning & Development Services: Rezoning Hearing

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution setting Committee and Commission Meeting dates for January - October, 2014.
2. Resolution regarding removal of billboard directed at students.

Human Resources

3. Approval of Request for Certifications report
 - a. Family Court - Clerk's Office
 - Principal Court Clerk
 - Chief Court Clerk
 - b. District Attorney - Birmingham
 - Paralegal
 - c. Environmental Services - Sewer Services
 - Accounting Assistant I
 - d. Human Resources
 - Personnel Technician
 - e. Board of Equalization - Birmingham
 - Administrative Assistant I
 - Administrative Coordinator
 - Property Appraiser - 7 positions
 - Senior Property Appraiser - 2 positions

- Property Litigator Administrator
- f. Tax Assessor - Birmingham
 - Administrative Assistant I
 - GIS Specialist - 2 positions
 - GIS Dbase Supervisor
 - Personal Property Appraiser - 2 positions
- g. Tax Assessor - Bessemer
 - Administrative Assistant I - 2 positions
 - GIS Specialist
- h. Tax Collector - Birmingham
 - Administrative Assistant I - 3 positions
 - Administrative Assistant II
- i. Tax Collector - Bessemer
 - Accounting Assistant II
- j. Community Development
 - Housing Specialist
- k. Economic Development
 - Human Resource Planner
- l. Land Planning & Development Services
 - Administrative Assistant II
 - Zoning Inspector
 - Zoning Administrator
- m. General Services - Administration
 - Sr. Accountant
 - Security Officer - 7 positions
 - Sr. Security Officer
 - Facilities Manager
- n. General Services - Elections
 - Assistant Chief of Elections
- o. Board of Registrars
 - GIS Dbase Supervisor
- p. Roads & Transportation - Fleet Management
 - Auto Tech - 3 positions
- q. Office of Senior Citizen Services
 - Administrative Assistant I - 2 positions
- r. Inspection Services
 - Electrical Inspector
- s. Roads & Transportation - Administration
 - Administrative Coordinator
- t. Roads & Transportation - Highway Engineering & Construction
 - Deputy Director of Roads & Transportation
- u. Roads & Transportation - Hwy Maintenance - Bessemer
 - Construction Equipment Operator - 2 positions
- v. Roads & Transportation - Bessemer Division
 - Construction Supervisor
 - Bridge Maintenance Crewleader
- w. Roads & Transportation - Highway Maintenance - Ketona Division
 - Bridge Maintenance Construction Supervisor
- x. Environmental Services - Sanitation Administration-Sewer Impact
 - Administrative Assistant I
- y. Environmental Services - E&C - Construct Sewer Line
 - Skilled Laborer - 4 positions

- z. Environmental Services - Village Line Maintenance
 - Labor Supervisor
 - Public Works Supervisor
- aa. Environmental Services - Shades Line Maintenance
 - Laborer III - 2 positions
- bb. Environmental Services - E&C - Inspection & Grouting
 - Sewer Video Specialist - 3 positions
- cc. Environmental Services - Cahaba River WWTP
 - WWTP Maintenance Worker
- dd. Environmental Services - Five Mile Creek Maintenance Shop
 - WWTP Shop Supervisor
- ee. Environmental Services - Village Creek Electrical Shop
 - Electrician - 2 positions
- ff. Environmental Services - Package Plants & Pump Stations
 - Skilled Laborer - 2 positions
 - Senior WWTP Maintenance Worker
 - WWTP Supervisor
- gg. Environmental Services - Barton Lab
 - Environmental Lab Compliance Administrator
- hh. Cooper Green Mercy Health Services
 - Sr. Social Worker
- ii. Cooper Green Mercy Health Services - Laboratory
 - Patient Care Technician - 2 positions
- jj. Cooper Green Mercy Health Services - Ultrasound
 - Diagnostic Imaging Technologist
- kk. Cooper Green Mercy Health Services - Security
 - Security Officer

Environmental Services

4. Resolution authorizing execution of Amendment No. 2 to the agreement with Schwing Bioset, Inc. to provide repairs to the Schwing cake pumps at Village Creek WWTP in the amount of \$10,561.75. (remaining budget \$2,521,534.76)
 5. Resolutions authorizing execution of Mutual Non-Disclosure Agreements with the following for exchange of confidential aged account data for the purpose of developing potential debt collection strategies. These are no-cost agreements.
 - a. National Recovery Agency
 - b. Online Collections, Inc.
 6. Resolution authorizing the award and execution of an agreement for the 2013 Sewer Line Point Repairs, Contract 1 to lowest responsible bidder, Baird Contracting Company, Inc. in the amount of \$624,055.25.
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Finance and IT - Commissioner Stephens

Finance

7. Approval of the Unusual Demands report.

Purchasing

8. Approval of Purchasing Minutes for week of 5/21/13 - 5/27/13 and 5/28/13 - 6/3/13.
9. Approval of Exceptions Report for week of 5/21/13 - 5/27/13 and 5/28/13 - 6/3/13.
10. Approval of Encumbrance Report for week of 5/21/13 - 5/27/13 and 5/28/13 - 6/3/13.

Budget Management Office

11. Approval of Staff Development report.

a. Multiple Staff Development

i. Cooper Green Mercy Health Services - 2 participants

Minnie Winston	\$140.00
Deborah Pressley	\$140.00
The Oncology Nursing Society Chemotherapy & Biotherapy Birmingham, AL – January 29-30, 2013	

ii. Revenue - 2 participants

Bruce Thompson	\$195.00
Michael Humber	\$195.00
Local Tax Options Pelham, AL – July 10-12, 2013	

b. Individual Staff Development

i. Tax Assessor - Birmingham

John Powe	(State funds) \$1,461.41
Assn. of Alabama Tax Administrators Conference Orange Beach, AL – June 16-20, 2013	

ii. Revenue

Wesley Moore	\$110.00
Special Issues for Sales & Use Tax Examination Training Class Hoover, AL – July 12, 2013	

c. For Information Only

i. Personnel Board

Vincent Curtis	\$4,241.50
New Horizons Birmingham Birmingham, AL – July 22-26 & August 5-9, 2013	

12. Approval of Budget Transaction report.

a. Budget Transactions

1. Roads & Transportation \$261.90

Shift remaining funds needed and add purchasing memorandum to purchase a printer.

b. For Information Only

2. Personnel Board \$200

Shift funds to capital equipment due to an increase in server prices after the shopping carts were sent through the bid process.

Information Technology

13. Resolution authorizing execution of Amendment No. 2 to the agreement with Shadow Software, LLC to provide annual maintenance for Red Hat Linux Enterprise operating system used to run internet security tool for the period April 6, 2013 - April 4, 2014 in the amount of \$650. (remaining balance \$4,221.33)

14. Resolution authorizing execution of Amendment No. 3 to the agreement with GHA Technology, Inc. to provide license upgrades for Net Flow Traffic Analyzer Module for Orion support used to monitor, analyze and report status of County network switches and data center servers for the period June 1, 2013 - May 30, 2014 in the amount of \$7,918. (remaining budget \$4,871.33)

Health and General Services - Commissioner Bowman

Jefferson Rehabilitation & Health Center

15. Resolution authorizing execution of Amendment No. 3 to the agreement with ADL Data System to provide software maintenance and support of patient records and billing services for the period April 1, 2013 - June 30, 2013 in the amount of \$6,406.59. (remaining budget \$6,406.59)

General Services

16. Resolution authorizing execution of an agreement with Lathan Associates Architects, PC to provide services for the Bessemer Jail Control Station Modifications - 3rd Floor in the amount of \$20,000. (remaining budget \$0)

Land Planning - Commissioner Knight

Land Planning & Development Services

17. Beverage Case B-2013-008 Investments LLC, applicant; Noorudin Dharani, Member/Store Manager; d/b/a Carls C Store located at 9317 Highway 79, Pinson for an off-premise retail beer and wine license.

Emergency Management Agency

18. Resolution to acknowledge the following amendment/revision:
- a. One Rain - Amendment No. 2 to provide software technical support for Servlet data collection and stand alone base station for the period April 1, 2013 - March 31, 2014 in the amount of \$1,500.
 - b. Bennett Building , Inc. - Contract Revision No. 1 to increase compensation for the Tannehill State Park Community Storm Shelter (safe rooms), in the amount of \$10,100, from \$307,375 to \$317,475.

Roads and Transportation - Commissioner Brown

Community & Economic Development

19. Resolution authorizing execution of an agreement with Jefferson County Committee for Economic Opportunity (JCCEO) to provide work experience and job readiness for up to 50 youth in the amount of \$166,188.67 for the period May 20, 2013 through August 5, 2013.
20. Resolution authorizing execution of Change Order No. 2 to the agreement with Coston General Contractors, Inc. for the Fairfield Forest Hills Park Improvements Project to modify the scope to include the installation of a new septic tank pump and sewer line and tie to existing septic system, repair a leak in the water supply main line and replace existing water supply line from the meter at Grasselli Road to the concession building and bathroom building in the amount of \$32,833.33 - CDBG funds.
21. Resolution authorizing execution of a grant agreement with ADECA to provide funding for workforce development activities in the amount of \$3,601,451.
22. Resolution authorizing the transfer of \$1,632.87 to the 2008 Housing Program Delivery budget and \$14,619.92 to the 2010 Housing Program Delivery budget from 2008 and 2010 un-programmed funds.

Roads & Transportation

23. Request from Birmingham Water Works to locate their facilities on Jefferson County right-of-way.
24. Resolution authorizing execution of an agreement with ALDOT for the bridge replacement on Minor Parkway over BN Railroad in the amount of \$62,265. (remaining budget \$249,062.40)
25. Resolution authorizing execution of an agreement with Neel Schaffer, Inc. to provide engineering services for the resurfacing of Floyd Bradford Road in the amount of \$77,474 - to be paid by the City of Trussville.
26. Resolution authorizing execution of a License Agreement with Miller Pipeline for rental of two County-owned lots off Central Avenue in the City of Homewood for use as a construction material stockyard for a period of up to six (6) months in the amount of \$500 per month - revenue.
27. Resolution to temporarily close Taylor Shop Road just north of the Debbie Drive intersection to remove and replace a collapsed metal storm drain pipe beginning Monday, June 17th and expected to

be reopened by Friday, June 21st.

28. Resolution that the Jefferson County Commission supports the proposed ATRIP Project by the cities of Hoover, Mountain Brook and Vestavia Hills relating to the re-paving of Rocky Ridge Road. Jefferson County agrees to participate by providing a portion of the 20% local matching funds estimated to be approximately \$133,250.

VII. NEW BUSINESS