JEFFERSON COUNTY COMMISSION
DRAFT

DATE: February 28, 2012                        TIME: __________

I. ROLL CALL

II. INVOCATION
Reverend Edwin Hurley - South Highland Presbyterian Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES
February 14, 2012

V. PRESENTATION
From U.S. Department of Housing and Urban Development

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

   Environmental Services

   1. Resolution that pursuant to the Alabama competitive bid law statute § 41-16-53 an emergency exists therefore suspending the usual and customary requirements of said bid law. In light of said emergency, the contract signed by the Commission President in the amount of $68,543 with Thompson Power Systems is hereby ratified.

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Finance and IT - Commissioner Stephens

   2. Resolution authorizing execution of an agreement with Health Trust, LLC to provide appraisal services of the Jefferson Rehabilitation & Health Center in the amount of $4,500.00 ($3,000 for services - $1,500 for outstanding invoice from June, 2011).

   Finance

   3. Approval of the Unusual Demands report.

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Budget Management Office

4. Approval of Staff Development report.

Multiple Staff Development

| Board of Equalization - 18 participants |  |
| Registration Only (state funds) | $1,325.00 |
| Jana McPherson | Tyrone Long |
| David Ogden | Lynn Burgett |
| Dwayne Coste | Richard Quiones |
| Cleon Rogers | Gene Toxey |
| Aaron Self | Elizabeth Vines |
| John Michael Colburn | David Hinkle |
| Roy Stodghill | Bob Rogers |
| Don McAllister | Robin Henderson |
| Mike Callanhan | Jane Mardis |
| AAAO AL IIB – Appraisal Manual Commercial |
| Birmingham, AL - March 7-9, 2012 |

| Sheriff’s Office - 10 participants |  |
| James Burns | $1,143.41 |
| Aarion Powell | $1,143.41 |
| Byron Jackson | $1,143.41 |
| Gregory Reeves | $1,143.41 |
| Calvin Avery | $1,143.41 |
| Ralph L. Bryant, Jr. | $1,143.41 |
| Jacob Freeman | $1,143.41 |
| Douglas D. Corder | $1,143.41 |
| Derrick King | $1,143.41 |
| George R. McCreless, Jr. | $1,143.41 |
| TAASRO Safe Schools Training Conference |
| Gulf Shores, AL - June 3-8, 2012 |

| Probate Court |  |
| Cynthia Vines Butler | $712.00 |
| Sarah Jacquelyn Rhodes | $913.66 |
| Probate Court Winter Conference |
| Montgomery, AL - March 25-28, 2012 |

| Tax Assessor - 4 participants |  |
| Richard Green | $50.00 |
| Jim Weldon | $50.00 |
| Cindy Jinks | $50.00 |
| Cheryl Hoskins | $50.00 |
| AAAO Mid-Winter Conference Workshop |
| Madison, AL - March 8, 2012 (state funds) |

| Tax Assessor - 3 participants |  |
| Teresa Defnall | $907.20 |
| Daniel McAlpine | $907.20 |
| Quin Hameen | $907.20 |
### Individual Staff Development

**Commission**
- **W. David Carrington**
  - Mandated County Commissioner Course - Roads & Bridges
  - Prattville, AL - March 39-30, 2012
  - $380.88

**Community Development**
- **Cheryl S. Collier**
  - HUD Training: HD420 Rental Housing Dev. Finance Course
  - Atlanta, GA - March 12-15, 2012
  - $786.02

- **Pamela Mapp**
  - 2012 National Assn. of Job Training Assistance Conference
  - New Orleans, LA - March 19-23, 2012
  - $1,936.72

**Revenue**
- **Charles Bell**
  - Tax Audit
  - Harrisburg & Hummelstown, PA – Richmond, VA
  - March 10-24, 2012
  - $3,027.03

- **Edgar Woodis**
  - Tax Audit
  - Charlotte, NC - May 13-18, 2012
  - $1,233.93

**Roads & Transportation**
- **Gregory Mike Key**
  - IRWA 2012 53rd Annual Right of Way Conf. & Course 209
  - Tuscaloosa, AL - March 6-9, 2012
  - $1,001.40

**Tax Assessor**
- **James Weldon**
  - AL IX: Personnel Property Appraisal Manual
  - Tuscaloosa, AL - April 30 - May 4, 2012
  - $225.00

- **Betty Jane Alfano**
  - AAAO: Dealing with Difficult People
  - Birmingham, AL - March 5-6, 2012
  - $125.00

  - **Betty Jane Alfano**
    - AAAO Pre-District: Introduction to Collections
    - Pelham, AL - April 9-10, 2012
    - $125.00

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5. Approval of Budget Transaction report.

(1) **Emergency Management Agency** **$5,155**

Increase revenue and expenditures to record an insurance payment for a vehicle damaged
during the tornado on January 23, 2012.

6. Approval of Request for Certifications report.
   Coroner/Medical Examiner
   Deputy Coroner
   Environmental Services - Survey Engineering/Construction
   Chief of Party
   Environmental Services - E&C-Construct Sewer Line
   Sewer Const./Mant Supervisor - 2 positions
   Skilled Laborer
   Environmental Services - Turkey Creek WWTP
   WWTP Operator II - 2 positions
   Environmental Services - Valley Creek WWTP
   WWTP Operator II - 2 positions
   Environmental Services - Package Plants & Pump Stations
   WWTP Operator
   Electrician
   Environmental Services - Barton Labs
   Sewer Service Inspector

**Purchasing**

7. Approval of Purchasing Minutes for week of 2/2/12 - 2/8/12 and 02/09/2012 - 02/15/2012.

**Information Technology**

8. Resolution authorizing execution of an agreement with Strategic Allied Technologies, Inc. to provide services for migration from existing storage area network to new network fiber switch environment and to provide hardware maintenance support for the period March 1, 2012 - February 28, 2013 in the amount of $29,422.80. (remaining budget $502,355.13)

9. Resolution authorizing execution of Amendment No. 4 to the Frequency Reconfiguration Agreement with Nextel South Corp, City of Birmingham and Southern LINC Wireless to amend the fee schedule resulting in an increase of $125,215 that Nextel pays to Motorola to modify 547 templates. This is a no cost agreement to the County.

10. Resolution authorizing execution of an agreement with LaSalle Systems to provide maintenance of Cisco network equipment for the period February 5, 2012 - February 4, 2013 in the amount of $95,236. (remaining budget $282,580.16)

**Sheriff’s Office**

11. Resolution to declare one undercover vehicle surplus and to authorize the Sheriff to replace this vehicle with a court-awarded vehicle.
Health and General Services - Commissioner Bowman

Cooper Green Mercy Hospital

12. Resolution authorizing execution of an agreement with Virginia College for CGMH to provide clinical education for Registered Nurse students. This is a no cost agreement.

General Services

13. Resolution to change the fee structure for public parking at the courthouse parking deck to $1.00 per hour or partial hour, based on hourly calculations with a maximum of $10.00 per day effective April 2, 2012.

Land Planning - Commissioner Knight

Land Planning & Development Services

14. Covenants have been filed on the following rezoning case and is ready for final approval: Z-2011-025 Brentwood Properties, Inc., owners; R-2 to R-G for replatting of existing subdivision and an addition to subdivision; Eastern Valley.

15. Beverage Case: B-2012-001 Jai Maa Shaki, LLC, applicant; Suryabahen Patel & Gitaben Patel, members and Krishnakant Patel, member/store manager; d/b/a Carls C. Store located at 9317 Highway 79, Pinson for an off-premise retail beer and wine license.

Board of Registrars

16. Resolution authorizing execution of an agreement with International Computer Works to provide mapping software maintenance for the period February 25, 2012 - February 25, 2013 in the amount of $8,216. (remaining budget $84)

Emergency Management Agency

17. Resolution to acknowledge a Lease Agreement with J.B. Mazer, LLC for lease of space located at 3816 1st Avenue South, Birmingham, AL 35222, described as the Cabinet Warehouse (35,757 sq. ft.), Carpet Warehouse (19,065 sq. ft.), Paint Warehouse (9,150 sq. ft.) and Plywood Warehouse (18,019 sq. ft.) for the month of February, 2012 only in the amount of $24,267.

Probate Court

18. Resolution authorizing the Finance Director to issue poll worker, canvassing board and poll site rental checks for the March 13th statewide Primary Election and if necessary, run-off election scheduled for April 14, 2012 and the statewide General Election scheduled for November 6, 2012.

Jefferson County 911 Emergency Communications District

19. Resolution acknowledging an Memorandum of Understanding between Jefferson County 911 Emergency Communications District and Mike Hale, in his official capacity as Sheriff of Jefferson County for payment of salaries/benefits of twenty-one (21) Call Taker positions in an amount not to exceed $1,320,000.
Community Development/Roads and Transportation - Commissioner Brown

Community Development

20. Resolution authorizing execution of a "Request for Release of Funds" form for the West Highland Water Lines Project which is part of the federally mandated environmental review process.

21. Resolution authorizing execution of a "Findings of No Significant Impact" form for the West Highland Water Lines Project which is part of the federally mandated environmental review process.

22. Resolution to adjust the 2009 West Highland Park Improvements budget by $35,000.00. Funds will be reprogrammed from unspent funds of the 2009 Rosedale Sidewalk budget.

23. Resolution authorizing execution of a letter of commitment to award a construction loan of up to $840,000.00 in HOME Program funds to The Flats at Colebrigde, Ltd. for the development of fifty-six (56) units of Special Needs Rental Housing for the Elderly in the City of Tarrant. The development will be submitted to the Alabama Housing Finance Authority for the 2012 Low Income Housing Tax Credit/HOME competitive round for additional funding. Only federal funds are involved.

24. Resolution authorizing execution of Amendment #3 to the Neighborhood Stabilization (NSP) Program Agreement with Greater Birmingham Habitat for Humanity which increases the budget from $1,878,900.00 to $1,884,200.00 - ADECA funds and makes technical adjustments.

25. Resolution authorizing execution of Modification #2 to the agreement with the City of Birmingham for the NEG Tornado Grant which extends the time of performance to September 21, 2012. The budget amount of $1,875,170.25 remains the same.

Roads & Transportation

26. Resolution authorizing execution of an agreement with David P. Mullins, MAI to provide appraisal services of forty-seven (47) acres on Mary Buckelew Parkway in the amount of $4,000.

27. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: AT&T, Bessemer Water Services and Warrior River Water Authority.

VII. NEW BUSINESS