JEFFERSON COUNTY COMMISSION

DATE: July 16, 2015

I. ROLL CALL

II. INVOCATION

Pastor Venita Farness - Allen Chapel AME Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 18, 2015

V. PUBLIC HEARINGS

Land Planning & Development Services:

a. Proposed revision to the Jefferson County Zoning Resolution regarding signs and billboards and definitions as related thereto
b. Proposed revision to Section 801 – C-P Preferred Commercial District of the Jefferson County Zoning Resolution
c. Rezoning Hearing

Inspection Services:

Resolutions for the purpose of fixing demolition costs and assessing liens on certain properties in Jefferson County.

2126 Allen Circle - $5,427.50 2129 Allen Circle - $1,862 1547 Arcade Terrace - $7,217
2308 Belmore Lane - $3,100 4316 Blanche Street - $4,900 111 Concord Highland Drive - $7,584
149 Concord Highland Drive - $3,738 2125 Leola Avenue - $2,388 2133 Leola Avenue - $3,333
2141 Leola Avenue - $8,21 2142 Leola Avenue - $4,600 2145 Leola Avenue - $3,873
2146 Leola Avenue - $4,465 4805 Mariana Street North - $9,981.25 2186 North Smithfield Lane - $3,005.50
2209 North Smithfield Lane - 2,502.50 2229 North Smithfield Lane - $2,248 20 Sherrod Drive - $3,712
24 Sherrod Drive - $3,158 3520 Warrior River Road - $6,917

Roads and Transportation

Resolution to approve request from Bristol Clairmont Group, LLC for vacation of sanitary sewer easement at Clairmont Apartments. There is no public need for the sanitary sewer right of way at the present or foreseeable future.

VI. RESOLUTIONS

Health and General Services - Commissioner Bowman

1. Resolution to approve the appointment of Darren Whitt to serve the unexpired term of Larry Abrams on the Jefferson County Board of Zoning Adjustments for a term ending December, 2017.

2. Resolution to approve the appointment of Charles Harris to serve as the resident appointment on the Jefferson County Housing Authority Board for a term ending July, 2019.
Cooper Green Mercy Health Services

3. Resolution authorizing execution of a service agreement with CareFusion 211, Inc. to provide all parts for Model 22E Encore pulmonary lab for FY 2015-2016 in the amount of $2,673.32, FY 2016-2017 in the amount of $2,590.64, FY 2017-2018 in the amount of $2,507.96, FY 2018-2019 in the amount of $2,425.28 for a total of $10,197.20.

4. Resolution authorizing execution of an agreement with Centurion Service Group, LLC to be the exclusive agent for selling of certain medical equipment, medical related furniture and inventory.

5. Resolution authorizing execution of an agreement with Medestar to provide medical staffing and locum tenens services for the period July 16, 2015 - July 16, 2016 in the amount of $67,080.

General Services

6. Resolution to declare eleven metal detectors surplus and removed from inventory and to donate the detectors to the Jefferson County Board of Education.

7. Resolution authorizing execution of Change Order No. 1 to the agreement with P&M Mechanicals, Inc. to relocate and modify access steps and handrails for Cooling Tower 1 and Cooling Tower 2 at the 2121 Building in the amount of $5,642.45. (remaining budget $30,357.55)

8. Resolution authorizing execution of an agreement with Poole & Company Architects, LLC to provide services as needed for IBC, NFPA 70E code review, interpretation for compliance recommendations, design, and preparation of specifications, advertisement and contract administration. In addition the scope includes preliminary and subsequent renovation budget development as needed for the Capital renovation program and AutoCAD services as needed for BOMA standard compliance program for the period July 1, 2015 - June 30, 2018 in the amount of $105,000. (remaining budget $10,000)

Community Development/Human Resource Services - Commissioner Brown

9. Resolution authorizing execution of a Community Grant Program agreement with Grace House Ministries to fund the annual Hats Off Luncheon fund raiser in the amount of $1,000.

Community & Economic Development

10. Resolution authorizing execution of a modification to the agreement with Engineering Service Associates, Inc. for the McAdory Storm Shelter project which increases the scope of work in the amount of $32,640.16 - CDBG-DR funds.

11. Resolution authorizing execution of Amendment No. 1 to the agreement with the Law Office of Deborah Byrd Walker which increases contract by $2,757.50 and extends contract to June 30, 2015.

12. Resolution authorizing execution of a modification to the agreement with Coston General Contractors for the Rosedale Sidewalk Improvements Phase III Project which increases the scope of work in the amount of $15,796.80 - CDBG funds and extends completion date to September 23, 2015.

13. Resolution authorizing execution of a Full Satisfaction of Mortgage for property owned by Joseph and Michelle Snider.
14. Resolution authorizing execution of a modification to the agreement with Hatch McDonald for the West Highland Water Line Project which increases the scope of work in the amount of $7,750 - CDBG funds and extends the completion date to August 5, 2015.

15. Resolution authorizing execution of an agreement with Sentell Engineering to provide services for the McDonald Chapel Storm Shelter Project in the amount of $108,302 - CDBG-DR funds.

**Human Resources**

16. Resolution authorizing execution of Amendment No. 1 to the agreement Corporate Cost Control to provide unemployment cost control services for FY 2015-2016 in the amount of $5,600. (remaining budget $0)

**Personnel Board**

17. Resolution to acknowledge an agreement with Freedom Reporting to provide transcription services for FY2015-2016 in the amount of $25,000. (remaining budget $211,500)

**Office of Senior Citizen Services**

18. Resolution authorizing execution of the Title V SCSEP of the Older Americans Act of 1965 grant agreement and general conditions for grant funds in the amount of $601,514 with a local match of $78,037 for a total grant award of $679,551 for the period July 1, 2015 - June 30, 2016.

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**Administrative/Public Works/Infrastructure - Commissioner Stephens**

19. Resolution authorizing execution of a Community Grant Program Agreement with Aldridge Gardens to provide funding assistance for educational programs in the amount of $2,500.

**Roads and Transportation**

20. Approval of Standard Project Resolution with ALDOT to cooperate in the resurfacing of various roads in Jefferson County.

21. Resolution authorizing execution of an agreement with ALDOT for cooperation in construction program for CR-52 (Morgan Road) from I-459 to CR-2 (South Shades Crest Road), structure demolition in the amount of $250,000 ($200,000-80% federal/$50,000-20% County funds)

22. Resolution authorizing execution of a Deed of Exchange with Gary Todd Singleton, Jr. - G & G Events Center to convey the portion of the original sanitary sewer right-of-way lying outside of that which is needed for the current location of the sewer line. In exchange, Jefferson County will receive a sanitary sewer right-of-way for the existing sewer line.


24. Approval of request from AT&T to locate their facilities on Jefferson County right of way.

25. Resolution that the County will commit $694,452 for the resurfacing of Floyd Bradford Road
provided that each of the following municipalities can commit the following matching funds: City of Birmingham/$17,568, City of Irondale/$161,409, City of Leeds/$ 67,875 and the City of Trussville/$174,860.

26. Resolution authorizing execution of a resolution with ALDOT notifying the County of improvements on CR-153 (Trussville Clay Road) from 500 ft. South of I-59 North of CR-2133 (North Service Road).

27. Resolution authorizing execution of a resolution with ALDOT notifying the County of the resurfacing of CR-153 (Rocky Ridge Road) from Lorna Road to CR-97 (Shades Crest Road).

28. Resolution authorizing execution of a NPDES Permit Certification in order to receive a permit from the Alabama Department of Environmental Management for the bridge replacement on Minor Parkway South.

Environmental Services

29. Resolution authorizing execution of an agreement with CH2M Hill Engineers, Inc. to provide engineering services for the Leeds WWTP UV System Improvements in the amount of $450,000.

30. Resolution authorizing execution of a Conditional Consent to Encroachment and Release of Damages Agreement with Mount Canaan Full Gospel Church, Inc.

County Attorney

31. Resolutions to deny the following vehicle damage claims:
   Carl Johnson EMC Ins. Co./Corrine Coleman Mack Smith, Jr.

32. Resolution to deny the personal injury claim of Tommie and Annettra Owens.

33. Resolutions to deny the following property damage claims:
   Joseph L. McLean Douglas Hayes

34. Resolution to deny the plumber reimbursement claim of James K. Taylor.

35. Resolutions to approve the following sewer backup damage claims:
   Otis & Janice Myree - $6,995.36 James A. Sikora - $10,661.02
   Richard L. Slaughter - $659.24

36. Resolution authorizing execution of an agreement with Birmingham-Jefferson Civic Center Authority relating to its claim to escrow funds and to enter into a Stipulation of Dismissal with prejudice of the lawsuits pending in Jefferson County Circuit Court.


38. Resolution to terminate for convenience the agreement with Steelbridge Solutions, Inc.

Sheriff’s Office

39. Resolution to acknowledge an agreement with New Point Outdoor to provide signage and/advertising for recruitment purposes for the period May 11 - August 30, 2015 in the amount of $20,000.
Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

Land Planning & Development Services

40. Resolution to adopt Section 1119 – Regulations Governing Telecommunications Facilities and Support Structures, Section 1805 – Conditional Use Permit, and revisions to Section 1803 – Schedule of Fees and Article 19 – Definitions of the Jefferson County Zoning Resolution, dated June 23, 2015 and the existing Section 706 Telecommunications Tower District be repealed. A Public Hearing was held May 7, 2015.

41. Resolution to adopt the 2015 Telecommunication Facilities Administrative Review and Conditional Use Permit Public Hearing and Application Deadline dates.

42. Resolution to acknowledge that covenants have been filed on the following rezoning case: Z-2015-011 Oak Grove Land Company, LLC, owners; R-2 to I-3 for sedimentation and erosion control pond; Concord.

Emergency Management Agency

43. Resolution to acknowledge an agreement with Lee Helms Associates, LLC to conduct one Homeland Security Exercise and Evaluation Program (HSEEP) exercise for the Hazardous Materials Emergency Preparedness (HMEP) Grant Program in the amount of $70,000.

Finance/Information Technology/Business Development - Commissioner Carrington

44. Resolution setting the salary of District 5’s Appointed Administrative Assistant position effective August 1, 2015.

45. Resolution authorizing execution of Administrative Order regarding travel and staff development.

Finance

46. Approval of the Unusual Demands report.

Purchasing


50. Resolution to ratify credit card statement closing date of May 26, 2015

51. Resolution authorizing execution of an amendment to the agreement with Jeff Martin Auctioneers, Inc.
to provide auction services for the Jefferson County Commission and PACA members for the period August 28, 2015 - August 28, 2016 as needed.

52. Resolution authorizing execution of an agreement with the Homewood City Schools as a participant in the Jefferson County Regional Purchasing Cooperative. This is a revenue generating agreement.

**Revenue**

53. Resolution authorizing execution of a Requirement Change Request Form with Tata America International Corporation to provide enhancement to software program to improve functionality of State “ONE SPOT” interface in the amount of $8,613. (remaining budget $19,687)

**Budget Management Office**

54. Approval of Staff Development report.

a. Multiple Staff Development

   i. Board of Equalization

      *Maria Knight* State funds $1,549.15
      John Colburn $899.89
      Charles Jones $899.89
      Sheila Cleckler $914.89
      Letitia Taylor $914.89
      Robin Henderson $899.89
      Jane Mardis $899.89

      AAAO Summer Conference
      Orange Beach, AL - *August 9-14, 2015 and August 11-14, 2015

   ii. County Attorney

      Brent Grainger $503.31
      Shawonna Smith $750.52
      CLE Seminar
      Orange, Beach, AL – May 7-9, 2015

   iii. Family Court

      Devella Malone $1,513.72
      Vanessa Jones $1,513.72
      Spring Workshop Live Life Well
      Washington, DC – August 2-7, 2015

   iv. Storm Water Management

      Hana Berres $583.04
      Lyn DeClemente $575.43
      Environmental Protection Agency Workshop
      Biloxi, MS – July 14-16, 2015

   v. Tax Assessor - Bessemer

      Cheryl Hoskins State funds $711.39
      Rickey Davis $711.39
      2015 Summer Conference
      Orange Beach, AL – August 11-14, 2015
vi. Youth Detention  
Shantel Jones, Martha Shearer, Patricia Law,  
Jonathan Carter, Mario, Leonard, Cleophert Warren,  
Scholfield Mark, Maze Eugene, Rouse Thomas,  
Hampton Dwight, Vernon Montague, Earnesta Smith $3,540.00  
Surviving Verbal Conflict  
Birmingham, AL – July 16-17, 2015

vii. Office of Senior Citizen Services  
Lucinda Lipp $0  
Malinda Parker  
Colecia Perryman  
Sharon Youngblood  
Training for new SCSEP Project Directors & Coordinators  
Silver Springs, MD – July 26-31, 2015

b. Individual Staff Development

i. Commission - District 5  
David Carrington $4,836.15  
Paris Germany for Economic Development  

ii. Community and Economic Development  
(a) Yolanda Caver $700.00  
NADCP Drug Court  
National Harbor, MD - July 26-30, 2015

(b) Joel Knight $1,113.52  
HUD Regional Training  

iii. County Manager  
Dan Biles $2,504.58  
ICMA Annual Conference  
Seattle, WA – September 26-30, 2015

iv. Environmental Services  
David Denard $2,283.11  
National Association of Clean Water Agencies Conference  
Providence, RI – July 12-15, 2015

v. General Services  
Marvin Harris $1,586.38  
The Election Center Workshop Certification  
Houston, TX – August 18-23, 2015

vi. Information Technology  
Xavier Purdue $1,136.40  
Global Knowledge  
Atlanta, GA – August 30 – September 4, 2015
vii. Land Development
Philip Richardson $2,527.06
American Society of Landscape Architects
Chicago, IL – November 5-10, 2015

viii. Revenue
(a) Bruce Thompson $3,608.05
Tax Audit
Connecticut and New Jersey – August 22 – September 6, 2015

(b) Wesley Moore $1,203.25
Tax Audit
Atlanta, GA – August 9-14, 2015

(c) Wesley Moore $1,262.30
Tax Audit

(d) Wesley Moore $200.00
Michael Humber $200.00
CROAA Training Class
Orange Beach, AL – August 17-21, 2015

ix. Roads and Transportation
(a) Alan Dodd $1,901.90
IRWA Class
Orange Beach, AL – July 21-25, 2015

(b) James Henderson $867.70
IRWA Course
Atlanta, GA – July 19-21, 2015

x. Tax Assessor - Bessemer
Janet Bell State funds $1,939.40
Intermediate Mapping
Foley, AL – July 19-24, 2015

xi. Youth Detention
Cornelius Washington $1,185.00
ACA Congress of Correction
Indianapolis, IN – August 16-19, 2015

xii. Office of Senior Citizen Services
Lucinda Lipp $0
Pageant
Hanceville, AL – July 16-18, 2015

c. For Information Only

i. Personnel Board
Megan Krueger $329.66
IPAC Conference
Atlanta, GA – July 19-22, 2015

ii. Sheriff’s Office
   (a) Jeremy Barbin $295.00
      Roger Morris $295.00
      Homicide and Violent Crimes Investigation
      Birmingham, AL – July 7-9, 2015

   (b) Tim Sanford $1,413.50
      William Schuelly $1,413.50
      Rickey Lindley $1,413.50
      Motor Vehicle Criminal Interdiction
      Cincinnati, OH – August 30 – September 4, 2015

   (c) David Thompson $772.92
      Power DMS Training
      Orlando, FL – June 6-10, 2015

   (d) Wayne Curry $687.88
      Criminal Investigation of Deadly Force
      Biloxi, MS – August 9-12, 2015

55. Approval of Budget Transaction report.

   Personnel Board $151,000 For Information Only
   Shift funds from various operating accounts to a capital account for demolition and to purchase capital furniture. And add purchasing memorandum to purchase modular furniture.

   Information Technology

56. Resolution authorizing execution of Amendment No. II to the agreement with Venture Technologies, Inc. to provide Cisco equipment and software for various County department and PACA members for the period August 15, 2015 - August 14, 2016 in an amount not to exceed $750,000.

57. Resolution authorizing execution of a Services Agreement with Motorola Solutions, Inc. to provide hardware and software maintenance services for the 800 MHz 911 Public Safety Radio System for FY2015-2016 in the amount of in the amount of $680,409.96.

VII. NEW BUSINESS

VIII. COMMENTS

   A. County Attorney: Carol Sue Nelson
   B. County Manager: Tony Petelos