

## JEFFERSON COUNTY COMMISSION

**DATE:** February 5, 2015

**TIME:** \_\_\_\_\_

### I. ROLL CALL

### II. INVOCATION

Reverend Allen Davis - East Gardendale Baptist Church

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF MINUTES

January 22, 2015

### V. RESOLUTIONS

#### **Health and General Services - Commissioner Bowman**

1. Resolution to approve the reappointment of Deborah Hinton to serve on the Jefferson County Intellectual & Developmental Disabilities Authority, Inc. for a term ending February, 2017.
2. Resolution authorizing execution of a Quit Claim Deed to the Jefferson County Board of Education for the Park West Athletic Complex property in the City of Adamsville.

#### **Cooper Green Mercy Health Services**

3. Resolution authorizing execution of an agreement with Outpatient Care Center to provide surgical services for the period October 1, 2014 - September 30, 2017 with payments according to rate schedule.
4. Resolution authorizing execution of a Business Associate Agreement with Outpatient Care Center to comply with HIPAA and the Health Information Technology for Economic & Clinical Health Act (HITECH).

#### **General Services**

5. Resolution authorizing execution of an agreement with Chem-Aqua to provide water treatment, chemicals, equipment for boilers, cooling towers, condensers and associated circulation equipment for HVAC systems for a period of three (3) years beginning upon approval in the amount of \$49,311 annually. (remaining budget \$6,223)
6. Resolution authorizing execution of an agreement with MW/Davis Dumas & Associates, Inc. to provide engineering services for the design and development of construction documents for HVAC unit replacements for the Tom Gloor Building in the amount of \$34,000. (remaining budget \$511,660)

## **Community Development/Human Resource Services - Commissioner Brown**

7. Resolution authorizing execution of a Community Grant Program Agreement with Alla, Inc. to assist in providing education and life changing information to deter drug addiction, homelessness, criminal activities and death to Alabama high school students in the amount of \$1,000.

### **Community & Economic Development**

8. Resolution authorizing execution of an amendment to the agreement with Syms Contractors, Inc. for the Willie Mays Park Improvement Project which will extend the agreement to March 2, 2015 and increase agreement by \$4,649 - CDBG funds. (remaining budget \$11,291)
9. Resolution authorizing execution of an agreement with Bradley Arant Boult Cummings, LLP to provide services associated with the HOME Program for the period February 5, 2015 - September 30, 2015 in an amount not to exceed \$10,000 - HOME funds. (remaining budget \$0)
10. Resolution authorizing execution of an agreement with The Law Office of Deborah Byrd Walker to provide services associated with the CDBG/HOME Programs for the period October 1, 2104 - March 31, 2015 in an amount not to exceed \$6,500 - CDBG/HOME funds. (remaining budget \$8,500)
11. Resolution to award and authorize execution of an agreement to lowest responsible bidder, Richard Sprouse Construction, Inc. for the Rosedale Sidewalks Phase II Project in the amount of \$70,000 - CDBG funds.
12. Resolution to award and authorize execution of an agreement to lowest responsible bidder, Syms Contractors, Inc. for the Warrior Storm Shelter Project in the amount of \$897,000 - CDBG-DR funds.
13. Resolution that the Jefferson County Office of Community & Economic Development is authorized to amend the 2012 CDBG-DR and that the President is authorized to submit to the U.S. Department of Housing and Urban Development Amendment #2 to the 2012 CDBG-DR One-Year Action Plan.
14. Resolution that the Jefferson County Office of Community & Economic Development is authorized to amend the 2013 CDBG-DR and that the President is authorized to submit to the U.S. Department of Housing and Urban Development the Amendment #1 to the 2013 CDBG-DR One-Year Action Plan.
15. Resolution authorizing the Finance Department to write-off the remaining balance of the EDA Revolving Loan balance with the Cynthia Nation, d/b/a Next Venture/City of Birmingham in the amount of \$5,791.48.
16. Resolution authorizing execution of an amendment to the resolution for the installation of water lines in the form of in-kind services with Bessemer Utilities which will allow reimbursement of up to \$232,163 for materials purchased for the EPA project in the City of Brighton.

### **Office of Senior Citizen Services**

17. Resolution authorizing execution of a grant agreement with Alabama Department of Senior Services to provide funding in the amount of \$75,894 for local implementation of the Medicare Improvements for Patients and Providers Grant.
18. Resolution authorizing execution of an Memorandum of Understanding with the Alabama Department of Senior Services to enhance the food assistance outreach efforts to those individuals 60 and over who remain underserved in Alabama will to reimburse OSCS for approved applications.

## **Administrative/Public Works/Infrastructure - Commissioner Stephens**

19. Resolution to approve the appointment of Royce Matthews to fill the unexpired term of Samuel Bush on the Mount Olive Community Center Board of Directors for a term ending April, 2018.

### **Roads and Transportation**

20. Resolution authorizing execution of an agreement with AECOM Technical Services, Inc. to provide for the design, environmental and construction plans for the bridge replacement on Springdale Road over Five Mile Creek in the amount of \$206,138. (remaining budget \$411,078.06)
21. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: Southern Natural Gas and AT&T.
22. Resolution for payment of required right-of-way and temporary construction easement - Tract No. 16 for the Patton Chapel Road Widening Project in the amount of \$8,500.

### **Environmental Services**

23. Resolution authorizing execution of an agreement with Tilson & Associates, LLC to provide professional services for Collection System Maintenance and Construction Development and Training Program in the amount of \$451,000 for a period of three (3) years. (remaining budget \$8,791,542.20)

### **County Attorney**

24. Resolution to approve 2015 Tax Levy.

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## **Judicial Administration/Emergency Management/Land Planning - Commissioner Knight**

No resolutions.

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## **Finance/Information Technology/Business Development - Commissioner Carrington**

### **Finance**

25. Approval of the Unusual Demands report.

### **Human Resources/Finance**

26. Resolution authorizing execution of Amendment No. 2 to the agreement with Hill Administrative Services to provide administration of the County's workers compensation program for the period January 1, 2015 - December 31, 2015 in the amount of \$63,000. (remaining balance \$0)

### **Purchasing**

27. Approval of Purchasing Minutes for week of 1/13/15 - 1/19/15 and 1/20/15 - 1/26/15.
28. Approval of Exceptions Report for week of 1/13/15 - 1/19/15 and 1/20/15 - 1/26/15.

- 29. Approval of Encumbrance Report for week of 1/13/15 - 1/19/15 and 1/20/15 - 1/26/15.
- 30. Resolution to ratify credit card statement with closing date of December 26, 2014.

**Budget Management Office**

- 31. Resolution that the County Chief Financial Officer is directed to transfer \$9,385.00 from the District 5 Discretionary Account to the District 5 Travel Budget for the purpose of funding economic development-related travel.
- 32. Approval of Staff Development report.

a. Multiple Staff Development

i. Community and Economic Development

LaWanza Webb	(grant funds)	\$1,757.65
Keith Strother		\$1,837.63
Southeastern Employment and Training Association Greensboro, NC – March 7-11, 2015		

ii. Environmental Services

(a) John Dean		\$1,495.00
Alfonzo Taylor		\$1,495.00
Steve Richards		\$1,495.00
David Short		\$1,495.00
Monte Suggs		\$1,495.00
Fundamentals of PLC Wiring & Troubleshooting Tuscaloosa, AL – February 18-20, 2015		
(b) Victor Hubbard		\$650.00
Christopher Cummings		\$650.00
NASSCO PACP Certification and Re-certification Training Huntsville, AL -January 21-22, 2015		

iii. Family Court

(a) Larry Hooks, Susan Moon, Karla Williams, Adrilisa Steele, Hilda, Handley, Beverly Alldredge		\$350.00
Alabama Human Trafficking Task Force Montgomery, AL – January 30, 2015		
(b) Erica Dozier, Kristin Schlenker, Kenneth McMullen, Beverly Alldredge		\$80.00
What Matters for Alabama's Children Tuscaloosa, AL – January 27, 2015		

iv. Roads and Transportation

Barry Isbell, Roger Gossett, Michael Mitchell, Robert Carroll, Robert Ryan, Chris Hayes, Adam Laney, Stephen Goodwin, David Reynolds, Shannon Bonham, Lee Baldwin, Jeremy McAlpine, Chuck Bartlett, Gary Mayfield, Mike Crane, Shawn Cato, John Riley, Steven Kilgore, Gary Cochran and Robby Eaton		\$1,800.00
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Alabama Vegetation Management Society Annual Meeting  
Tuscaloosa, AL – February 24-25, 2015

v. Tax Assessor - Bessemer		
Cindy Jinks	( grant funds)	\$299.68
Cheryl Hoskins		\$292.07
ACA Exam		
Auburn, AL – March 26-27, 2015		

b. Individual Staff Development

i. Board of Equalization		
Roy Stodghill	(State funds)	\$1,103.00
IAAO 102 Income Approach to Valuation		
Auburn, AL – February 22-27, 2015		

ii. Community and Economic Development		
Deborah Sasser	(grant funds)	\$2,770.75
NAJA Annual Conference		
San Francisco, CA – March 29 – April 3, 2015		

iii. Emergency Management Agency		
Bob Ammons	(grant funds)	\$310.25
Situation Awareness and Common Operating Picture		
Emmitsburg, MD – February 1-6, 2015		

iv. Environmental Services		
(a) Celeste Brown		
Alabama Utility Management Workshop		\$50.00
Montgomery, AL - January 14, 2014		
(b) Cedric Hayden		
Construction Law for Public Projects		\$269.00
Montgomery, AL – February 10, 2015		

v. Revenue		
Tanjawania Hurst		\$150.00
Learned Professionals and Restaurants and Bars		
Hoover, AL – March 6, 2015		

vi. Roads and Transportation		
Michael Mitchell		\$756.18
North American Tree Conference		
Mobile, AL – March 8-11, 2015		

vii. Tax Assessor – Bessemer		
Rickey Davis	(grant funds)	\$403.84
ACM Exam		
Auburn, AL – March 26-27, 2015		

viii. Tax Collector – Birmingham		
J T Smallwood		\$1,091.90

Assn of Alabama Tax Administrators Mid-Winter Conference  
Mobile, AL – February 8-11, 2015

ix. Tax Assessor - Birmingham  
Gaynell Hendricks  
Assn of Alabama Tax Administrators Mid-Winter Conference  
Mobile, AL – February 8-12, 2015 \$939.59

c. For Information Only

i. Personnel Board

(a) Ryan Lillard Society of Industrial Organizational Psychology Conference Philadelphia, PA – April 21-27, 2015	\$1,923.18
(b) Pete Blank ATD International Conference Orlando, FL – May 17-20, 2015	\$577.75
(c) Terria McDonald 2015 Spring Career Fair Mobile, AL – February 10, 2015	\$300.00
(d) Terria McDonald 2015 JSU Spring Career Fair Jacksonville, AL – March 4, 2015	\$200.00
(e) Terria McDonald SEC ACC Virtual Career Fair Virtual – April 2015	\$395.00
(f) Jim Greene 2015 Networking Expo Non profit Birmingham, AL – February 25, 2015	\$65.00

ii. Sheriff's Office

(a) Jeff Mulkin Shane Williams Anthony Dotson 31 <sup>st</sup> International Symposium on Child Abuse Huntsville, AL - March 22-26, 2015	\$ 753.50 \$1,430.98 \$1,430.98
(b) Howard Marcrum Level II Instructor Re-certification Course Birmingham, AL – February 2-13, 2015	\$1,000.00

**Information Technology**

33. Resolution authorizing execution of Amendment No. 1 to the agreement with Grom Associates, Inc. to provide SAP functional and technical support for the period September 1, 2014 - August 31, 2015 in the amount of \$100,000. (remaining budget \$100,000)

34. Resolution authorizing execution of Amendment No. II to the agreement with Environmental Systems Research Institute (ESRI) to provide GIS mapping software maintenance for the period December 16, 2014 - December 15, 2015 in the amount of \$116,700. (remaining budget \$69,000)
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**VI. PUBLIC HEARING**

Roads & Transportation: Request from Tuxedo Park, LTD to approve vacation of sanitary sewer right-of-way at Tuxedo Park.

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**VII. NEW BUSINESS**

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**VIII. COMMENTS**

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos