I. ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

January 21, 2016

V. PRESENTATION

a) Commissioner Brown: Proclamation that February, 2016 be Teen Dating Violence Awareness Month
b) Commissioner Stephens: Retirement resolution for Barry Isbell

VI. RESOLUTIONS

**Health and General Services - Commissioner Bowman**

Cooper Green Mercy Health Services

1. Resolution authorizing execution of Amendment No. II to the agreement with Richard Sims, M.D. to extend agreement for internal medicine physician services for the period February 1, 2016 - January 31, 2017 in an amount not to exceed $149,760. (remaining budget $4,201,727)

2. Resolution authorizing execution of an agreement with Laboratory Supply Company (Labsco) for a Tosoh A1c analyzer for testing of hemoglobin A1c for the period November 1, 2015 - October 31, 2018 in the amount of $23,446.94 annually.

3. Resolution authorizing execution of a Services Agreement with UAB to form a coalition of specialists in HCV (Hepatitis C Virus) management, primary-care providers and public health representatives for the period June 29, 2015 - June 30, 2016 in an amount not to exceed $10,500 - revenue.

General Services

4. Resolution regarding parking fees for the surface parking lot.

5. Resolution authorizing execution of an agreement with SSOE Group to provide engineering services to perform a comprehensive ARC Flash study for approximately 45 buildings per National Electrical Code (NFPA 70, Section 110.16) and NFPA 70E, Standard for Electrical Safety in the amount of $328,980. (remaining budget $6,798,947.88)
6. Resolution authorizing execution of an amendment to the agreement with Alabama Department of Senior Services to extend the agreement to March 30, 2016 and increase the budget to $86,413 for the SHIP program.

7. Resolution authorizing execution of a grant award with Alabama Department of Senior Services to provide funding for the Medicare Improvements for Patients and Providers (MIPPA) program in the amount of $22,218.

8. Resolution authorizing execution of an amendment to the agreement with HUD to approve disbursement of the second round of CDGB Disaster Recovery funds in the amount of $2,347,854.

9. Resolution authorizing execution of Amendment No. 7 to the agreement with Hatch Mott McDonald, for the West Highland Water Improvements Project, which extends the agreement an additional ninety (90) days at no additional cost.

10. Resolution to amend a resolution approved January 7, 2016, MB: 169; PG: 222, awarding a contract for the Pleasant Grove Storm Shelter Project to Richardson Construction Company, to reflect a correction.

11. Resolution authorizing execution of a Finding of No Significant Impact and a Request for Release of Funds for the Rosedale Sidewalk Improvements project as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.

12. Resolution to approve the reappointment of James Miller to serve on the Jefferson County Planning and Zoning Commission for a term ending December, 2019.


14. Resolution authorizing execution of an agreement with AECOM Technical Services, Inc. to prepare the roadway plans for the widening of Morgan Road from I-459 to South Shades Crest Road in the amount of $242,378. (remaining budget $15,163,019.60)

15. Resolution authorizing execution of an agreement with ALDOT for preliminary engineering for the bridge replacements and approaches on Bradford-Trafford Road over Gurley Creek in the amount of $441,703 (County’s 20% portion - $88,340). (remaining budget $15,074,679.60)

16. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: Bessemer Water Services and AT&T.

17. Resolutions to accept maintenance of certain roadways - Vernon Hills.
Environmental Services

18. Resolution authorizing execution of a Consent to Encroachment & Release of Damages Agreement with Southland Tube, Inc. to allow improvements to remain within County sanitary sewer easement.

County Attorney


Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

20. Resolution regarding a Memorandum of Understanding template between the County and municipalities for debris removal and monitoring services.

District Attorney - Bessemer


Land Planning & Development Services

22. Resolution to acknowledge that covenants have been filed on the following rezoning case(s): Z-2015-028 Jimmy P. & Karen Preston, owners; R-G with covenants to A-1 to allow for the keeping of horses and a future residence; Eastern Valley.

Inspection Services

23. Resolutions to declare structures at twenty-four (24) locations a public nuisance and to authorize demolition of the structures in accordance with Act No. 91-193. All costs will be paid with Community Development CDBG Disaster Recovery funds.

Board of Registrars

24. Resolution that polling Precinct 1390 located at Lewis Elementary School be merged with North Birmingham Library.

Finance/Information Technology/Business Development - Commissioner Carrington

Finance

25. Approval of the Unusual Demands report.

26. Resolution authorizing execution of an amendment to the agreement with Hill Administrative Services to extend agreement an additional three months (January 1 - March 31, 2016) to provide administration of workers’ compensation claims in an amount not to exceed $21,000. (remaining budget $68,896.29)

27. Resolution to accept the recommendation from Glicksman Consulting, LLC to establish a reserve for self-insured auto liability, general liability and workers’ compensation programs for FY2015-2016.
Purchasing

28. Approval of Purchasing Minutes for week of 1/12/16 - 1/21/16.

29. Approval of Encumbrance Report for week of 1/12/16 - 1/21/16.

30. Resolution authorizing execution of an agreement with HHH Sanitation, Inc. to provide portable toilet rental services to the County and PACA members on an as-needed basis for the period January 7, 2016 - January 6, 2017.

Budget Management Office

31. Approval of Staff Development report.

a. Multiple Staff Development
   i. Board of Equalization
      (a) Penny Nunnelley $734.91
      Robin Henderson $719.91
      Jane Mardis $814.39
      *Maria Knight $346.97
      Alabama Association of Assessing Officials Mid Winter Conference

      (b) Eric Wolfe $253.11
      Roy Stodghill $246.84
      David Hinkle $246.84
      Alabama Certified Appraiser Exam
      Montgomery, AL – March 17-18, 2016

      (c) Thomas Carew, William Baker, Jane Mardis,
      Keith Fravert and Roy Stodghill $1,035.00
      National USPAP Update
      Homewood, AL – March 9, 2016

   ii. Community and Economic Development
      Keith Strother $1,917.98
      Sonya King $2,094.42
      Anthoneria McElroy $2,164.66
      Lyntrel Davis $2,113.90
      Southeastern Employment and Training Session
      Myrtle Beach, SC – March 5-9, 2016

   iii. Information Technology
      Maurice Myers, Allen Franklin, Joe White, Keith
      Gulledge, Douglas Taylor and Chris Bookout $1,374.00
      Leadership, Team Building and Coaching Skills

b. Individual Staff Development

   i. Community and Economic Development
      Larry Guthrie $816.74
ii. Information Services
   (a) Ali Sheikhzeinoddin
       Environmental Systems Research
       San Diego, CA – June 26 – July 1, 2016
       $2,273.43
   (b) Doug Taylor
       Cityworks Regional User Meeting
       Alpharetta, GA – February 10-12, 2016
       $769.35

iii. Inspection Services
    Michael Thomas
    Cityworks Regional User Meeting
    Alpharetta, GA – February 10-12, 2016
    $621.80

iv. Land Planning & Development Services
    Katherine Burleson-LaChine
    Cityworks Regional User Meeting
    Alpharetta, GA – February 10-12, 2016
    $697.69

v. Revenue
   (a) Gerald Osburn
       Legislative and Governmental Relations
       $175.00
   (b) Wesley Moore
       Tax Audit
       Tampa, FL and Mobile, AL – February 20-27, 2016
       $2,400.27
   (c) Bruce Thompson
       Tax Audit
       North Palm Beach, FL – March 5-13, 2016
       $2,790.50

vi. Commission - District I
    George Bowman
    National Association of Counties (NACo)
    $3,597.18

   For Information Only

i. Sheriff’s Office
   (a) James West
       Aubrey Finley
       Kyomi Coleman
       Criminal Investigation of Deadly Force
       Birmingham, AL – March 21-23, 2016
       $295.00
       $295.00
       $295.00
   (b) Kyomi Coleman
       Technique of Interviewing and Interrogation
       Birmingham, AL – March 29-31, 2016
       $580.00
VII. **NEW BUSINESS**

A. County Attorney: Carol Sue Nelson
B. County Manager: Tony Petelos

8. Approval of Budget Transaction report.

1) **Tax Assessor - Bessemer** $10,000
Shift funds from advertising to capital and add a purchasing memorandum to purchase a folding machine.