

**COMMITTEE MEETING**  
**June 19, 2012**

**(For Commission Approval on June 26, 2012)**

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Ms. Demetruis Taylor*

*No items submitted.*

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

**1. PC Mall Gov - Contract #3739**

Contract between the Personnel Board and PC Mall Gov in the amount of \$3,443.70 for VmWare (for virtual environment) maintenance and support. The contract period is June 26, 2012 through June 25, 2013 with an option to renew for a period of up to two additional one-year terms. Acknowledgement only.

Cost:	\$3,443.70
Amount Budgeted:	\$3,623.00
Remaining Budget:	\$179.30

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

**2. Automated BOD Analyzer – Contract # 3578**

Agreement with Thermo Orion, Inc. to install, start-up and provide training of BODAutoEZ (analyzer) at Barton Laboratory. The equipment is necessary to process regulatory compliance samples.

Cost:	\$33,742.00
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Amount budgeted: \$33,742.00  
Remaining budget: \$0.00

3. **Annual Maintenance Subscription Program for LAN InfoWorks CS (Unlimited Nodes) – Contract #3877**

Annual maintenance and software license agreement with Innovyze for InfoWorks CS. The program is used to model flows and capacity in the sanitary sewer collection system.

Cost: \$7,643.00  
Amount budgeted: \$7,643.00  
Remaining budget: \$256,810.10

4. **Valley Creek WWTP Energy and Process Optimization Improvements - Design – Contract #3897**

Agreement with Hazen & Sawyer, P.C. to provide engineering design services for process improvements at the Valley Creek WWTP. The project will allow construction of improvements at the WWTP to increase reliability and efficiency and subsequently reduce staffing levels and energy expenses.

Cost: \$867,000.00  
Amount budgeted: \$867,000.00  
Remaining budget: \$0.00

5. **Critical Needs**

The Environmental Services Department (ESD Fund) has initiated the following certifications:

Environmental Services – ESD Fund

(1) Truck Driver	Replacement
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(1) Senior Engineering Aide	Replacement

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

*No items submitted.*

**COUNTY MANAGER**

*Mr. Tony Petelos*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner David Carrington*