COMMITTEE MEETING  
May 14, 2013  
(For Commission Approval on May 16, 2013)

In Attendance:  
___ Commissioner Carrington  ___ Commissioner Knight  
___ Commissioner Stephens  ___ Commissioner Brown  
___ Commissioner Bowman  ___ County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE  
Chairman – Commissioner Carrington

HUMAN RESOURCES  
Ms. Demetruis Taylor

Critical Needs

The Court has approved the initiation of the following certification and/or has approved the filling of the position below requested by the following department:

1. **Roads & Transportation – Designated Funding Source**  
   (1) Director of Roads & Transportation Replacement*  
   * Indicates the salary range for the Director of Roads & Transportation (Grade 43) is $111,508.80 - $173,056.00  
   Salary requested by department head – Grade 43/Step 4 - $129,084.80 annually and approximately $170,159.58 annually with benefits for the position

The Court has not approved the initiation of the following certifications and/or has not approved the filling of the positions below requested by the following department(s):

2. **Office of Senior Citizens Services (OSCS) – General Fund**  
   (1) Director of OSCS Replacement*  
   * Indicates the Director of OSCS is an Exempt Executive position and the salary is to be approved by resolution. The annual salary previously approved for the position by the Commission via resolution on 06/14/11 was $101,171.20.

3. **Roads & Transportation – Designated Funding Source**  
   (1) Engineering Inspector Replacement*  
   * Indicates the salary range for the Engineering Inspector (Grade 18) is $32,968.00 - $51,084.80
Salary requested by department head – Grade 18/Step 3 - $36,316.80 annually and approximately $47,872.81 annually with benefits for the position

4. **General Services – General Fund**  
   (1) Painter Replacement*  
   * Indicates the salary range for the Painter (Grade 22) is $42,057.60 - $51,084.80

Salary requested by department head – Grade 22/Step 4 - $46,342.40 annually and approximately $61,088.55 annually with benefits for the position

5. **Land Planning & Development Services – General Fund**  
   (1) Chief Planner Replacement*  
   * Indicates the salary range for the Chief Planner (Grade 30) is $59,176.00 - $91,665.60

Salary requested by department head – Grade 30/Step 2 - $62,129.60 annually and approximately $81,899.24 annually with benefits for the position.

6. (1) Zoning Inspector Replacement*  
   * Indicates the salary range for the Zoning Inspector (Grade 21) is $38,147.20 - $59,176.00

Salary requested by department head – Grade 21/Step 2 - $40,060.80 annually and approximately $52,808.15 annually with benefits for the position

7. **Cooper Green Mercy Health Services – Cooper Green Mercy Health Services Fund**  
   (2) Housekeeping Assistants Replacement*  
   * Indicates the salary range for the Housekeeping Assistant (Grade 5) is $18,324.80 - $24,585.60

Salary requested by department head – Grade 5/Step 2 – $18,324.80 annually and approximately $24,155.75 annually with benefits for each position

8. **Revenue – General Fund**  
   (6) Accounting Assistant Is Add*  
   * Indicates the positions are unfunded and require additional funds. The salary range for the Accounting Assistant I (Grade 13) is $25,896.00 - $40,060.80

Salary requested by department head – Grade 13/Step 2 - $27,123.20 annually and approximately $35,753.80 annually with benefits for each position

9. **Tax Collector’s Office/Bessemer – General Fund**  
   (4) Accounting Assistant IIs Add*  
   * Indicates the positions are unfunded and require additional funds. The salary range for the Accounting Assistant II (Grade 16) is $29,910.40 - $46,342.40
Salary requested by department head – Grade 16/Step 2 - $31,449.60 annually and approximately $41,456.86 annually with benefits for each position

PENSION BOARD
Ms. Cathy Crumley

No items submitted.

PERSONNEL BOARD
Mr. Lorren Oliver

No items submitted.

ENVIRONMENTAL SERVICES
Mr. David Denard

10. Video Industrial Services, Inc. - Contract #4917
Change Order No. 1 increases the contract amount for additional quantities to complete cleaning of the anaerobic digesters at the Valley Creek Wastewater Treatment Plant and the associated solids disposal. The material to be removed has exceeded the amounts estimated in the original contract.

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<th>364 days</th>
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<td>Original Budget:</td>
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<td>Current Remaining Budget:</td>
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<td>30 Day Cancellation (Yes or No):</td>
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11. Target Corporation - Contract #5038
Agreement for Conditional Consent to Encroachment and Release of Damages agreement with Target Corporation at the Target store located at 531 Brookwood Village, Homewood.

<table>
<thead>
<tr>
<th>Contract Term:</th>
<th>None</th>
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</thead>
<tbody>
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<td>Original Budget:</td>
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<td>Remaining Budget After Requested Amount:</td>
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</tr>
<tr>
<td>30 Day Cancellation (Yes or No):</td>
<td>No</td>
</tr>
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</table>

COUNTY ATTORNEY

12. Resolution to approve Petition for Annexation by the Rocky Ridge Fire District.

13. Resolution denying vehicle damage claim of Shawn Neely.
14. Resolution approving payment of vehicle damage claim by Mark Bowling in the amount of $551.20.


17. Resolution denying personal injury claim of Patricia Wallace.


22. Resolution denying personal injury claim of Rick Pickens and Bertha Riley.

23. Resolution denying wrongful death claim of Taylor Harrison and Kito Harrison on behalf of Kamarion Williams, Deceased.

24. Resolution approving payment of vehicle damage claim by Progressive Direct Insurance in the amount of $4,076.22.

25. Resolution approving property damage claim by Jerry G. Jones in the amount of $750.00.

26. Resolution denying personal injury claim by Edward Hicks.

27. Resolution approving claim for reimbursement of plumber charges by Peter Ruskin in the amount of $8,904.00.

28. Resolution approving claim for reimbursement of plumber charges by Nathan Blanchard in the amount of $604.00.

COUNTY MANAGER
Mr. Tony Petelos

No items submitted.

OTHER BUSINESS
Commissioner David Carrington