COMMITTEE MEETING
May 1, 2012

(For Commission Approval on May 8, 2012)

In Attendance:
___ Commissioner Carrington  ___ Commissioner Knight
___ Commissioner Stephens  ___ Commissioner Brown
___ Commissioner Bowman  ___ County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE
Chairman – Commissioner Carrington

HUMAN RESOURCES
Ms. Demetruis Taylor

No items submitted.

PENSION BOARD
Ms. Cathy Crumley

1. Resolution authorizing payment of pension contribution and County match for the following employees due to granted military leave of absence:

   • Donald L. Whitsitt          Sheriff’s Department          $853.24

PERSONNEL BOARD
Mr. Lorren Oliver

No items submitted.

ENVIRONMENTAL SERVICES
Mr. David Denard

2. Alabama Region of the American Red Cross - Contract #3636
Contract to provide training for 50 employees in CPR and first aid. The contract includes a Red Cross instructor to lead on-site classes at a county facility, teach and certify employees CPR and first aid skills, supply textbooks and the required training equipment for each employee.

   Cost:          $4,750
   Amount Budgeted: $4,750
   Remaining Budget: $0
3. **Engineering Design Services for Morgan Greenwood Pump Stations #1 and #2**
   **Upgrades and Sanitary Sewer System Evaluation – Contract #3652**
   Contract with Garver, LLC. to perform sanitary sewer system evaluation of the Morgan Greenwood service area and provide associated engineering services for sewer rehabilitation of the collection system and upgrades to the Morgan Greenwood Pump Stations #1 and #2.

   Cost: $349,900
   Amount Budgeted: $349,900
   Remaining Budget: $0

4. **2012 Agreement For Professional Services For the Engineering Survey of Sanitary Sewer Manholes (Number 1) - Contract #3677**
   Professional Engineering Services Agreement with Atkins North America, Inc, to provide GPS Survey and Digital Photographs of approximately 8000 sanitary sewer manholes. The engineering survey data gathered, once incorporated into the County’s Sewer Infrastructure Management System (SIMS), provides managers, engineers, and maintenance staff access to accurate collection system asset information.

   Cost: $365,500.00
   Amount budgeted: $365,500.00
   Remaining budget: $0.00

5. **Upgrade CitectSCADA Software Support – Contract #3738**
   Amendment to the agreement with Schneider Electric to upgrade the CitectSCADA software support. The CitectSCADA software is used to monitor and control the wastewater treatment process at the Prudes Creek facility.

   Cost: $14,316.00
   Amount budgeted: $14,316.00
   Remaining budget: $0.00

6. **Shades Valley Complex Chiller at Barton Laboratory – Contract #3760**
   Construction contract with H & M Mechanical, Inc. to renew and upgrade the efficiency of the existing chiller units at the Shades Valley Complex. The chiller units are in disrepair and undersized to handle the air conditioning requirements at Barton Laboratory and the Survey/Inspection Facility located within the Shades Valley Complex.

   Cost: $337,000.00
   Amount budgeted: $337,000.00
   Remaining budget: $0.00
COUNTY ATTORNEY
Mr. Jeff Sewell

7. **Westlaw- Contract #3826**
   Contract provides legal research services to the County Attorney’s office.
   
   - Cost: $16,836.00
   - Amount budgeted: $20,000.00
   - Remaining budget: $3,164.00

COUNTY MANAGER
Mr. Tony Petelos

No items submitted

OTHER BUSINESS
Commissioner David Carrington

8. Northport Health Services update on status of project.