COMMITTEE MEETING
March 6, 2012

(For Commission Approval on March 13, 2012)

In Attendance:
___ Commissioner Carrington  ___ Commissioner Knight
___ Commissioner Stephens  ___ Commissioner Brown
___ Commissioner Bowman  ___ County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE
Chairman – Commissioner Carrington

HUMAN RESOURCES
Ms. Demetruis Taylor

1. Molton, Allen & Williams – Contract #2880
   Resolution to terminate contract providing Broker of Record Services for convenience,
   effective 30 days from the adoption of this resolution.

PENSION BOARD
Ms. Cathy Crumley

No items submitted.

PERSONNEL BOARD
Mr. Lorren Oliver

2. Copier Lease Agreement FY 2012 – Contract #3572
   Three year lease agreement between the Personnel Board and CCA Financial, LLC
   (leasing company for Konica Minolta) for a replacement copier in the Administration
   Department. The current lease agreement will expire March 1, 2012. The cost to lease
   the copier is $13,517.52 for three years plus maintenance cost. The contract period is
   March 1, 2012 through March 1, 2015.

   Cost for remaining 7 months in FY 2012: $2,628.43
   Amount budgeted: $26,000.00
   Remaining budget: $5,937.08

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.
3. **Supplemental Agreement: Total Phosphorus Removal/Wet Weather: Trussville – Contract #3478**
   Amendment to the agreement with CDM Smith, Inc. to provide design engineering services for TMDL Phase II phosphorous compliance at the Trussville WWTP. This amendment increases the total contract amount to $1,153,700.
   
   | Cost:         | $465,000.00 |
   | Amount budgeted: | $465,000.00 |
   | Remaining budget: | $0.00 |

4. **Cahaba 3 Television Inspection Engineering Services – Contract #3534**
   Agreement with Gresham, Smith & Partners to provide specification, bidding, construction management and engineering services for television inspection of a portion of the Cahaba River collection system.
   
   | Cost:         | $122,000.00 |
   | Amount budgeted: | $122,000.00 |
   | Remaining budget: | $0.00 |

5. **Village Creek WWTP Tornado Creek Clean-up DSR #Jcc-11-001 – Contract #3571**
   Agreement with USDA/NRCS to provide funds for clean-up of trees and debris in Village Creek at the Village Creek WWTP site associated with the April 27, 2011 tornado. Project is 90% reimbursable.
   
   | Cost:         | $104,034.00 |
   | Amount budgeted: | $104,034.00 |
   | Remaining budget: | $0.00 |

6. **Infor EAM Consulting Services – Contract #3547**
   Agreement with Infor Global Solutions Inc. for training and consulting services to assist with additional business process review and configuration of ESDs WWTP asset and maintenance management system.
   
   | Cost:         | $49,320.00 |
   | Amount budgeted: | $49,320.00 |
   | Remaining budget: | $0.00 |
7. University of Alabama Confined Space Training – Contract #3535
Agreement with the University of Alabama to provide two one-half day sessions for
confined space refresher training for ESD staff

Cost: $4,800.00
Amount budgeted: $4,800.00
Remaining budget: $601,842.00

8. Critical Needs
The Environmental Services Department (ESD Fund) has initiated the following
certifications:

* (2) Electricians Replacement
* (3) Electronic Technicians Replacement
* (1) Heavy Equipment Operator Replacement
* (1) Senior WWTP Maintenance Worker Fill

COUNTY ATTORNEY
Mr. Jeff Sewell

No items submitted.

OTHER BUSINESS
Commissioner David Carrington