

**COMMITTEE MEETING
November 21, 2012**

(For Commission Approval on November 27, 2012)

In Attendance:

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE

Chairman – Commissioner Carrington

HUMAN RESOURCES

Ms. Demetruis Taylor

1. Critical Needs

The Human Resources Department (General Fund) has initiated the following certifications:

(1) Assistant Benefits Administrator	Fill
(1) Benefits Administrator	Fill

PENSION BOARD

Ms. Cathy Crumley

No items submitted.

PERSONNEL BOARD

Mr. Lorren Oliver

2. Programming Services for IVR Systems – Contract #4164

Contractual agreement between the Personnel Board and Official Payments Holdings, Inc. (formerly Tier Technologies) for modifying the programming of the Board's Interactive Voice Response (IVR) system to revise the presented options from the main menu and access paths within the system for callers. OPAY provides the Personnel Board with IVR capabilities 24 hours a day, seven days a week. Callers use the IVR system to obtain information on their rank on an eligible register, test scores, user names for online systems, classification recommendations, among other things. The IVR system has received an average of 20,000 incoming calls per year over the past two calendar years, calls that otherwise would be fielded by staff. **(Acknowledgement Only)**

Contract Term:	9/112012 -2/28/2013
Original Budget:	\$3,300.00
Current Remaining Budget:	\$3,300.00
Requested Amount:	\$1,400.00

Remaining Budget After Requested Amount: \$1,900.00

ENVIRONMENTAL SERVICES

Mr. David Denard

3. **Azteca Systems, Inc – Contract #4509**
Agreement with Azteca Systems, Inc for software maintenance and support for Cityworks GIS and asset management software. This Agreement is to provide maintenance and support for Cityworks Software for the period January 1, 2013 to December 31, 2013.

Contract Term:	1 year
Original Budget:	\$12,218,312.00
Current Remaining Budget:	\$ 8,189,102.46
Requested Amount:	\$ 15,000.00
Remaining Budget After Requested Amount:	\$ 8,174,102.46

4. **Critical Needs**
The Environmental Services Department (ESD Fund) has initiated the following certifications:

(3) Sewer Video Specialists Replacement

COUNTY ATTORNEY

Mr. Jeff Sewell

5. Resolution to authorize the President to execute a stipulation and final agreement with the Public Building Authority, Indentured Trustee, and Ambac Assurance Corporation related to the leased facilities located in the city of Bessemer, Alabama.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner David Carrington