COMMITTEE MEETING
January 28, 2014

For Commission Approval on January 30, 2014

All items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

In Attendance:

___ Commissioner Carrington  ___ Commissioner Knight
___ Commissioner Stephens  ___ Commissioner Brown
___ Commissioner Bowman  ___ County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE
Chairman – Commissioner Carrington

HUMAN RESOURCES
Ms. Demetruis Taylor

1. AMT Medical Staffing - Contract #4712
   Contract with AMT Medical Staffing is to provide temporary employee services to various departments in Jefferson County. The contract is not to exceed $200,000.00. *

   Contract Term: 1/17/14 - 1/16/15
   Original Budget: $0.00
   Current Remaining Budget: $0.00
   Requested Amount: Not to exceed $200,000.00
   Remaining Budget After Requested Amount: $0.00

   * Human Resources does not maintain a budget for this contract. The contract is used on an as-needed basis and paid by the utilizing department.

2. ATC Healthcare Services - Contract #4711
   Contract with ATC Healthcare Services is to provide temporary employee services to various departments in Jefferson County. The contract is not to exceed $200,000.00. *

   Contract Term: 1/17/14 - 1/16/15
   Original Budget: $0.00
   Current Remaining Budget: $0.00
   Requested Amount: Not to exceed $200,000.00
   Remaining Budget After Requested Amount: $0.00

   * Human Resources does not maintain a budget for this contract. The contract is used on an as-needed basis and paid by the utilizing department.

3. Glicksman Consulting - Contract #4716
   Description: Provide actuarial analysis service for the County’s self-insured auto liability, general liability and worker’s compensation programs.

   Contract Term: 1 year
4. Resolution to create the position of Chief Deputy Director of Revenue.

**PENSION BOARD**  
*Ms. Cathy Crumley*

5. Resolution authorizing payment of pension contribution and County match for the following employees due to granted military leave of absence:

- Geoffrey L. Parker, Sheriff’s Department: $3,839.62
- Voncile Patterson, Environmental Services: $3,539.44
- Malinda Stubbs Parker, Tax Collector: $1,585.28

**PERSONNEL BOARD**  
*Mr. Lorren Oliver*

6. **TekLinks, Inc. - Contract #5875**

Contract with TekLinks, Inc. stemming from invitation to bid #8-14 to install, mount and configure equipment and software associated with the Personnel Board’s wireless network within designated spaces in the PBJC offices and to provide a block of 75 hours of support services for all network hardware to include, but not be limited to, installation and configuration of new network equipment, software/firmware upgrades, hardware failure, and configuration of replacement hardware.

- Contract Term: 1/1/14 - 12/31/16
- Original Budget: $26,625.00
- Current Remaining Budget: $26,625.00
- Requested Amount: $26,625.00
- Remaining Budget After Requested Amount: $0.00
- 30 Day Cancellation: Yes

**ENVIRONMENTAL SERVICES**  
*Mr. David Denard*

No items submitted.

**COUNTY ATTORNEY**  
*Ms. Carol Sue Nelson*

7. Resolution denying wrongful death claim of Alvin Kay, Sr.
8. Resolution approving payment of sewer backup claim by Richard Healy in the amount of $13,338.57.

9. Resolution approving payment of sewer backup claim by Thad Childers in the amount of $348.64.

10. Resolution approving payment of sewer backup claim by Robert A. Schaffeld, III in the amount of $10,670.07.

11. Resolution approving payment of vehicle damage claim by State Farm Ins., on behalf of Shelia Smith in the amount of $6,328.60.

12. Resolution approving payment of vehicle damage claim by Kareem Hubbard in the amount of $3,222.00.

13. Resolution approving payment of vehicle damage claim by Latonya Horton in the amount of $1,787.61.

OTHER BUSINESS
Commissioner David Carrington