FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE
Mr. George Tablack, CFO

1. Unusual Demand Report dated 9/25/14

REVENUE
Mr. Travis Hulsey

2. Blackbaud, Inc. – Contract #5408
Annual software maintenance agreement for Fund Accounting Solutions software and support.

Contract Term: 07/01/13 – 06/30/16
Original Budget: $17,240.00
Current Remaining Budget: $17,240.00
Requested Amount: $7,562.57
Remaining Budget after Requested Amount: $9,677.43
30 Day Cancellation: Yes

PURCHASING
Mr. Michael Matthews

3. Purchasing Agenda:
   A. Week of 09/02/14 – 09/08/14
   B. Week of 09/09/14 – 09/15/14

4. Purchasing Agenda Addendum No. 1:
   A. Week of 09/09/14 – 09/15/14

5. Purchasing Agenda Addendum No. 2:
   A. Week of 09/09/14 – 09/15/14

6. Purchasing Exception Report:
   A. Week of 09/02/14 – 09/08/14
   B. Week of 09/09/14 – 09/15/14

7. Encumbrance Report:
   A. Week of 09/02/14 – 09/08/14
   B. Week of 09/09/14 – 09/15/14
BUDGET MANAGEMENT OFFICE
Ms. Tracie Hodge

8. Resolution to adopt the County Operating Budget for FY 2014-2015

9. Resolution to provide a 2.0% salary adjustment to County employees effective the first full pay period in FY 2014-2015.


11. Resolution to withhold the appropriate amount of ad valorem receipts for payment the Jefferson County Department of Health.


The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.

MULTIPLE STAFF DEVELOPMENT

Environmental Services
13. Emily Kemp
   Tonya Kelley
   Professional Development Seminar for Civil Engineers
   Birmingham, AL – October 27-28, 2014
   Continuing Education
   $500.00

Family Court
14. Larry Hooks and Gwen Reason
   $50.00
   11th Annual Alabama Youth Council
   Montgomery, AL – October 7, 2014
   State Required

Tax Assessor Bessemer State Funds
15. Cheryl Hoskins
    Cindy Jinks
    IAAO Assessment of Personal Property
    Auburn, AL – November 2-7, 2014
    $1,427.35

INDIVIDUAL STAFF DEVELOPMENT

Cooper Green
16. Enos Ngetich
    Review of Healthcare Reform Law
    $918.88
Destin, FL – August 8-10, 2014
Continuing Education

17. Jackie Duke $350.00
NPAA Continuing Education Conference
Panama City, FL – August 13-17, 2014
Continuing Education

County Attorney
18. Shawwna Smith $327.00
CLE Seminar
Birmingham, AL – September 12, 2014
Continuing Education

General Services
19. Greg Hollis $1,606.44
Level 1 Infrared Thermographic Public Training Course
Charlotte, NC – September 28 – October 1, 2014

Revenue
20. Charles Bell $3,935.40
Tax Audit
Philadelphia, Bristol and Pittsburgh, PA and Columbus, OH – November 1-14, 2014

Roads and Transportation
21. Alan Dodd $939.59
48th Surveying and Mapping Conference
Montgomery, AL – October 21-24, 2014
Continuing Education

22. Natalie Kornegay $150.00
Designing Pedestrian Facilities for Accessibility
Pelham, AL – May 8, 2014

Tax Assessor Bessemer State Funds
23. Quin Hameen $617.02
Introduction to the Licensing Process
Madison, AL - December 9-12, 2014

24. Rickey Davis $1,242.85
IAAO 600 Cadastral Mapping
Montgomery, AL – November 30 – December 5, 2014

FOR INFORMATION ONLY

Personnel Board
25. Terria McDonald $25.00
Connect Careers Job and Resource Fair
Birmingham, AL – September 27, 2014
26. Terria McDonald
Fall Career Fair Jacksonville State University
Jacksonville, AL – October 1, 2014

27. Michael Glaze
ATD Employee Engagement
Birmingham, AL – September 22, 2014

POSITION CHANGES AND/OR REVENUE CHANGES

28. Environmental Services-Sewer Billing
Increase revenue and expenditures to pay Bessemer utilities for their collection services.

29. Environmental Services-Sewer Billing
Increase revenue and expenditures to pay B'ham Water Works Board utilities for their collection services.

OTHER BUDGET TRANSACTIONS

30. Treasurer's Office
Shift funds from other professional services to purchase 1 copier and add a purchasing memorandum to purchase the copier.

FOR INFORMATION ONLY

31. Sheriff's Department
Add a purchasing memorandum to purchase 1 John Deere Lawnmower.

INFORMATION TECHNOLOGY
Mr. Roosevelt Butler

32. SHI International Corporation – Microsoft Exchange 365 License Renewal – Contract #4221
Annual License Renewal for Microsoft 365 Email/Office

Contract Term: 10/24/14 – 10/23/15
Original Budget: $3,610,000.00
Current Remaining Budget: $1,093,438.58
Requested Amount: $129,162.55
Remaining Budget After Requested Amount: $964,276.03
30 Day Cancellation: Yes
SHERIFF'S OFFICE
Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE
Hon. Mike Miles

No items submitted.

TAX ASSESSOR
Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR
Hon. J.T. Smallwood/Hon. Grover Dunn

33. E-Ring, Inc. - Contract #6586
Software changes to automate breaking out remittances for the Midfield and Fairfield Boards of Education (BOE). Requested by the State Department of Revenue to be reimbursed by Midfield and Fairfield BOE. No increase in annual maintenance.

  Contract Term: 1 year
  Original Budget: $300,000.00
  Current Remaining Budget: $70,000.00
  Requested Amount: $15,000.00
  Remaining Budget After Requested Amount: $55,000.00
  30 Day Cancellation: No

BOARD OF EQUALIZATION

No items submitted.

OTHER BUSINESS
Commissioner Jimmie Stephens

34. Resolution to appoint Stephen Gray to fill the unexpired term on the Mount Olive Community Center Board of Directors for the term expiring April 2016.

35. Resolution to Waive Fees for rezoning of property for the construction of a Community Storm Shelter in the Adger Community.

36. Jefferson County Community Grant Program Guidelines