

JEFFERSON COUNTY COMMISSION

DATE: July 30, 2014

TIME: _____

I. ROLL CALL

II. INVOCATION

Dr. Deborah Dancy Glenn - Jehovah Shalom International Kingdom Ministries

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

July 16, 2015

V. RESOLUTIONS

Health and General Services - Commissioner Bowman

1. Resolution to approve an Administrative Order to help ensure equal access and equal opportunities in contracting with Jefferson County for goods and services.

Cooper Green Mercy Health Services

2. Resolution authorizing execution of Amendment No. II to the agreement with UAB School of Nursing for CGMHS to provide clinical education for graduate and undergraduate nursing students. This is a no cost agreement.
3. Resolution authorizing execution of Amendment No. 1 to the agreement with Areocare, d/b/a Quality Plus Medical Services to provide outpatient, home oxygen services for the FY2015-2016 in the amount of \$75,000.

General Services

4. Resolution authorizing execution of an Memorandum of Understanding with the Jefferson County Department of Health to provide parking for two dental trailers on County-owned property located at Rev. Abraham Wood, Jr. Blvd for the period August 1, 2015 - June 30, 2018.
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Community Development/Human Resource Services - Commissioner Brown

Community & Economic Development

5. Resolution authorizing execution of a Cooperation Agreement with the City of Fultondale for the Fultondale Strom Shelter. There is \$1,000,000 in federal CDBG-DR funds allocated to this project.
6. Resolution authorizing execution of a grant agreement with ADECA for Workforce Innovation and Opportunity Act (WIOA) grant funds in the amount of \$3,307,339 for the period July 1, 2015 - June 30, 2017.
7. Resolution authorizing execution and submission to the U.S. Department of Housing and Urban Development the 2015 Five-Year Consolidated Plan, 2015 One-Year Action Plan, Standard Forms 424, Consolidated Plan Certifications, and Citizens' Participation Plan for Jefferson County.

Office of Senior Citizen Services

8. Resolution authorizing execution of Revision #2 to the Title III of the Older Americans Act of 1965 Notification of Grant Agreement (NGA) and General Conditions to provide additional funding in the amount of \$15,980. Total grant funds for the period October 1, 2014 - September 30, 2015 is \$2,126,922.
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Administrative/Public Works/Infrastructure - Commissioner Stephens

9. Resolution authorizing execution of an Employment Agreement with Barnett Wright to perform the duties of the position of Public Information Administrator (PIA) of the Jefferson County Commission for a period beginning no later that August 1, 2015 and ending August 31, 2018 at an annual base salary of \$95,734.
10. Resolution to approve an Administrative Order regarding fleet/vehicle use.
11. Resolution to repeal Administrative Order 75-1, 75-4, 83-3 and 92-3.

Roads and Transportation

12. Resolution authorizing execution of a Quit Claim Deed for Jean P. Wilburn for release of abandoned road right of way on Wilburn Road.
13. Resolution authorizing execution of an agreement with ALDOT for maintenance of the passive warning devices by the County for the project at DOT crossing number 352-239J on Happy Top Road in Morris.
14. Resolution authorizing execution of an agreement with ALDOT for maintenance of the passive warning devices by the County for the project at DOT crossing number 352-726F on Meadowcraft Road in Tarrant.
15. Resolution authorizing execution of an agreement with ALDOT for maintenance of the passive warning devices by the County for the project at DOT crossing number 352-245M on McCormack Drive in Fultondale.
16. Request from AT&T and Alabama Gas Corporation to locate their facilities on County rights of way.

17. Resolution to approve street maintenance acceptance for Twin Crest Subdivision.
18. Resolution authorizing execution of a resolution with ALDOT notifying the County of intersection improvements and widening of SR-7 (U.S. 11) at CR-130 (Edwards Lake Road) and ramps at intersection of SR-7 and I-459 widening, traffic signals and lighting.
19. Resolution to approve request to advertise for the widening of Brooklane Drive from Opal Avenue to Allison Bonnet Memorial Drive.
20. Resolution for funding through the Alabama Industrial Access Road and Bridge Corporation to improve Sterilite Drive and Meadowcraft Road.
21. Resolution to temporarily close County Line Road between Trammel Road and Bankston Road to remove and replace a drainage culvert beginning Monday, August 3rd and ending Friday, August 7, 2015.

Environmental Services

22. Resolution to adopt the 2015 Solid Waste Management Plan.
23. Resolution authorizing the Director of Environmental Services, who is currently David Denard, to sign on behalf of the Commission reimbursable utility agreements for Jefferson County projects through ALDOT.

County Attorney

24. Resolution to amend resolution authorizing settlement of Carlton Terrell Butler's claim in lawsuit styled *Butler, et al. v. Jefferson County* in the amount of \$15,700.
25. Resolution to amend resolution authorizing settlement of Jimmy Duane Kennedy in the lawsuit styled *Butler, et al. v. Jefferson County* in the amount of \$10,700.

Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

Inspections Services

26. Resolutions for the purpose of fixing demolition costs and assessing liens on the following properties in Jefferson County.
 - a. 2308 Belmore Lane
 - b. 2133 Leola Avenue

Finance/Information Technology/Business Development - Commissioner Carrington

Finance

27. Approval of the Unusual Demands report.

Purchasing

- 28. Approval of Purchasing Minutes for week of 7/7/15 - 7/13/15 and 7/14/15 - 7/20/15.
- 29. Approval of Exceptions Report for week of 7/7/15 - 7/13/15 and 7/14/15 - 7/20/15.
- 30. Approval of Encumbrance Report for week of 7/7/15 - 7/13/15 and 7/14/15 - 7/20/15.

Budget Management Office

- 31. Approval of Staff Development report.

a. Multiple Staff Development

i. Board of Equalization

(a) Jane Mardis, David Ogden, CR Jones, Scott Baker,
Kingsley Moore, Thomas Carew, Shannon Davis,
Eric Wolfe, Ginger Morris, Keith Frevert, Mark Wilson,
Kim Blue, Remeca Reddock & Courtney Parker (State funds) \$2,743.30
AL IIA Residential Appraisal Manual
Hoover, AL – August 6, 2015

(b) Penny Nunnelly \$241.55
Lisa Meuse \$241.55
Robin Henderson \$241.55
Capure Sketch Class
Alpharetta, GA – July 23-24, 2015

ii. Revenue

Wesley Moore & Michael Humber \$300.00
CROAA and CRE Certification
Hoover, AL – September 11, 2015

iii. Tax Assessor – Bessemer

Nichole Carr & Srintra Saisaria \$500.00
Introduction to Property Tax
Hoover, AL – September 16-18, 2015

iv. Tax Assessor – Birmingham

Gaynell Hendricks \$2,451.60
John Powe \$2,116.64
Alabama Association of Assessing Officials
Orange Beach, AL – August 9-14, 2015

v. Tax Collector – Birmingham

Christian Bishop, Madeline Blankenship, John Jones,
Ashley Nunnolley, Sheila Rice, Denise Spivey,
Fakihta Stearnes & Larisa Wyatt \$2,000.00
Introduction to Property Tax Administration Course
Hoover, AL – September 16-18, 2015

b. Individual Staff Development

i. Budget Management Office		
Tracie Hodge		\$1,149.68
GFOAA Summer Conference and Training		
Orange Beach, AL – August 19-21, 2015		
ii. Community and Economic Development		
Yolanda Caver	(grant funds)	\$966.38
HUD CDBG-DR Regional Training		
New Orleans, LA – July 13-15, 2015		
iii. Office of Senior Services		
Melanie Gamble	(grant funds)	\$1,415.93
2015 CMS National Training		
Dallas, TX – August 17-20, 2015		
iv. Revenue		
(a) Wesley Moore		\$1,923.35
Tax Audit		
St. Louis, MO – September 13-19, 2015		
(b) Charles Bell		\$1,578.50
Tax Audit		
Atlanta, GA & Nashville, TN – August 9-14, 2015		
(c) Darrick Williams		\$200.00
CROAA Training Class		
Orange Beach, AL – August 17-21, 2015		
(d) Eddie Woodis		\$150.00
Artist Course		
Hoover, AL – September 11, 2015		
(e) Travis Hulsey		\$1,126.98
GFOA Conference		
Orange Beach, AL – August 19-21, 2015		
v. Tax Collector – Birmingham		
J. T. Smallwood		\$1,703.18
Alabama Association of Assessing Officials		
Orange Beach, AL – August 11-14, 2014		
c. For Information Only		
i. Personnel Board		
Pete Blank, Dan Biles & Mike Glaze		\$797.00
Virtual Conference		
September 28-30, 2015		
ii. Sheriff's Office		
(a) Kevin Wakefield		\$495.00
*John Pickens		\$1,302.98
Basic SRO School		

Huntsville, AL – July 20-25, 2015 *July 19-25, 2015

(b) Terrill Hogeland	\$760.80
Grady Graves	\$760.80
Colt AR-15/Sub Gun Armor's Course	
Anniston, AL – August 25-27, 2015	

(c) Phillip Hill	\$295.00
Criminal Investigation of Deadly Force	
Birmingham, AL – September 9-11, 2015	

(d) Brad Dickey	\$943.52
Criminal Investigation of Deadly Force	
Biloxi, MS – August 9-13, 2015	

32. Approval of Budget Transaction report.

1. Finance \$32,718.40
Add one (1) Accounting Assistant II position (Gr. 16). Annual cost \$32,718.40
2. Probate Court \$43,462.34
Add one (1) Administrative Clerk position (Gr. 13). Annual cost \$43,462.34
3. Tax Collector \$191,954
Add two (2) Accounting Assistant II positions (Gr. 16) and three (3) Administrative Clerk positions (Gr. 13). Annual cost \$191,954

Information Technology

33. Resolution authorizing execution an agreement with Environmental Systems Research Institute (ESRI) to provide consulting services to develop an ArcGIS Enterprise Platform Implementation Plan to provide a roadmap for system migration from the current GIS environment to an ESRI recommended ArcGIS Enterprise Platform for the period June 2, 2015 - June 1, 2016 in the amount of \$24,834. (remaining budget \$101,414.75)
34. Resolution authorizing execution of an agreement with Xerox Corporation to provide maintenance/support for two Xerox Nuvera Data Center high volume printers for the period June 1, 2015 - May 31, 2016 in the amount of \$33,416. (remaining budget \$287,459.05)

VI. NEW BUSINESS

VII. COMMENTS

A. County Attorney: Carol Sue Nelson

B. County Manager's Office