JEFFERSON COUNTY COMMISSION

DATE: July 14, 2016  TIME: _____________

I. ROLL CALL

II. INVOCATION

Elder Michael Bender - Faith Apostolic Church
District 2

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 23, 2016

V. PUBLIC HEARING

Land Planning & Development Services:

a. **Beverage Case B-2016-006** – Dolgencorp, LLC applicant; Tracy Nolan Smelcer, manager/applicant, d/b/a Dollar General Store #16437, requests approval for license of off premises only Retail Beer and Table Wine.

b. **Beverage Case B-2016-007** – Dolgencorp, LLC applicant; Tracy Nolan Smelcer, manager/applicant, d/b/a Dollar General Store #16897, requests approval for license of off premises only Retail Beer and Table Wine.

c. **Zoning Case Z-2016-015** – James Blackston, owner requests a change of zoning on Parcel ID# 16-32-0-000-004.000 in Section 32 Twp. 16 South Range 5 West from I-3 (Industrial) to A-1 (Agricultural) for a mobile home.

VI. RESOLUTIONS No. 1 - 51

Health and General Services - Commissioner Bowman

1. Resolution authorizing execution of Community Grant Program Agreement with CenterPoint High School to assist in the improvement of athletic fields in the amount of $8,000.00.

Cooper Green Mercy Health Services

2. Resolution authorizing the execution of Amendment No. 1 to the service agreement with EMD Millipore Corporation for the period July 1, 2016 - June 30, 2017 in the amount of $6,368.02.

3. Resolution authorizing the execution of Amendment No. 1 to the agreement with Aletheia House to provide medical services to residents of Jefferson County for the period July 1, 2016 – December 31, 2016 in the amount of $150,430.00.
4. Resolution authorizing the execution of an Addendum to the agreement with Labsco (CIT Bank, N.A.) amending the start date to reflect 36 monthly lease payments, beginning June 14, 2016 for a period of three years in the amount of $23,446.94 annually.

5. Resolution authorizing the execution of an agreement with Evoqua Water Technologies, LLC to provide service for the laboratory De-Ionized Water System for the period October 1, 2016 – September 30, 2017 in the amount of $2,709.00.

6. Resolution authorizing the execution of Amendment No. 2 to the license agreement with AIDS Alabama/Enroll Alabama for the purpose of amending the terms to reflect September 15, 2016 – September 14, 2017 in the amount of $450.00 annually – revenue.

**General Services**

7. Resolution authorizing the execution of an agreement with BBG&S Engineering Consultants, Inc. to provide engineering services for underground piping system evaluations for the period June 6, 2016 – June 5, 2018 or completion of the specific project in the amount of $23,000.00.

8. Resolution acknowledging revenue generating Municipal Election Services Agreements for the following:
   a. City of Homewood $10,100.00
   b. City of Brookside $1,142.00
   c. City of Pleasant Grove $2,274.00


10. Resolution ratifying the termination for convenience notice of the lease agreement with the Jefferson County Board of Education effective August 1, 2016.

**Tax Assessor**

11. Resolution authorizing the Amendment No. 1 to the Integrated Tax System Services Contract with E-Ring.com, Inc. to provide enhancements to the Tax Assessor software for a period of one year in the amount of $18,125.00.

**Tax Collector**

12. Resolution authorizing the Amendment No.1 to the Integrated Tax System Services Contract with E-Ring.com, Inc. to provide enhancements to the Tax Collector software for a period of one year in the amount of $36,250.00.

**Human-Community Services/Human Resource Services - Commissioner Brown**

13. Resolution authorizing execution of the Community Grant Program Agreement with RESPECT Organization to assist in funding the Back to School Rally and Golf Tournament in the amount of $3,300.00.
Human Resources

14. Resolution authorizing an agreement with Benalytics Consulting Group, LLC to provide Broker of Record Services for the period of July 1, 2016 – June 30, 2017 in the amount of $70,000.00.

Human-Community Services and Economic Development

15. Resolution authorizing the execution of an amendment to the revenue generating agreement with ADSS to accept the revised Title III grant award for the C-2 Nutrition funds in the amount of $45,093.00.

16. Resolution authorizing the execution of an agreement with United Way of Central Alabama for the purpose of specifying the terms of the Meals on Wheels food delivery program in the amount of $249,800.00.

17. Resolution authorizing the execution of an agreement with the Birmingham Water Works Board of the City of Birmingham for the purpose of extending water main lines in connection with Tarrant Water Improvements project (CD14-03J-M-TWI) in the amount of $168,200.00 to be paid with Federal Funds.

18. Resolution to approve the PY 2016-17 CDBG, ESG and HOME applications and authorizes the Commission President to sign the Certificates and application forms to be submitted to the U.S. Department of Housing & Urban Development.

19. Resolution authorizing the Commission President to approve an EDA/CDBG Revolving Loan Fund (RLF) to Benchmark Imports in the amount of $431,855.00.

20. Resolution authorizing the Commission President to give authorization to the West Highland Neighborhood Association to add playground equipment to the community park owned by the County, with the use of grant funds from Dr. Pepper/Kaboom.

Personnel Board of Jefferson County

21. Resolution acknowledging an agreement with Balch & Bingham to provide services for the fiscal year 2017 in the amount of $120,000.00.

22. Resolution acknowledging an agreement with Lloyd, Gray, Whitehead & Monroe P.C. to provide legal services for the fiscal year 2017 in the amount of $150,000.00.

23. Resolution acknowledging an agreement with Bradley, Arant, Boult & Cummings to provide legal services for the fiscal year 2017 in the amount of $100,000.00.

24. Resolution acknowledging an amendment to the agreement with The Lamar Companies for the purpose of changing the term duration to reflect October 1, 2016 – September 30, 2017 in the amount of $35,600.00.

25. Resolution acknowledging an agreement with Tutwiler Hotel Hampton Inn & Suites to provide hotel accommodations for volunteer Testing Assessors for the fiscal year 2017 in the amount of $145,500.
Administrative/Public Works/Infrastructure - Commissioner Stephens

Roads and Transportation

26. Resolution authorizing execution of Amendment No. 2 to the agreement with AECOM Technical Services (Buckshort Bride Replacement – engineering services) for the purpose of extending the agreement to June 3, 2019.

27. Resolution authorizing execution of an agreement with Alabama Power-Criminal Justice Building Power Easement. This agreement cannot be cancelled once it has been executed and accepted.

28. Resolution to award and authorize execution of an agreement for the 2016 Resurfacing Project Phase II – resurfacing of Floyd Bradford Road between US 78 and Roper Road to lowest responsible bidder, DUNN Construction Company, Inc. in the amount of $1,123,246.20.

29. Request from Trussville Utilities Board for Excavation Permits to install 270’ of 4’ gas main at 1612 to 1624 Brewster Road in Center Point.

30. Resolution declaring the following vehicles as surplus and authorizing the Sheriff to replace these vehicles purchased with court awarded funds:
   a. A066214 Ford Expedition
   b. B066076 Chevrolet Avalanche
   c. C016005 Chevrolet 3500 Van

31. Resolution authorizing payment of the following for Sanitary Sewer Easement/Temporary Construction Easements on the Wickstead Sanitary Sewer Replacement Project:
   a. Tract No. 25 – Phillis Holmes – for Sanitary Sewer Easement/Temporary Construction Easement - 217 Ivy Avenue, Hueytown, Alabama in the amount of $500.00
   b. Tract No. 26 – Rogie Allen McCombs – Temporary Construction Easement - 765 Bellmont Circle, Hueytown, Alabama in the amount of $200.00
   c. Tract No. 11 – LaShundra Johnson – Sanitary Sewer Easement/Temporary Construction Easement - 24 Merrimont Road, Hueytown, Alabama in the amount of $203.00

32. Request for approval of Concordance of Award Letter to the Alabama Department of Transportation regarding the award of contract for construction of Bridge Replacement Project No. BR-3713, JCP 37-65-14 to the Bridge Builders of Alabama, LLC, Pelham, Alabama.

33. Request for Temporary Road Closure on Barbara Drive west of Coleman Lakes Road on Saturday, July 16, 2016.

Sheriff’s Office

34. Resolution acknowledging the following agreements:
   a. Yarbrough Company, Inc. for the purpose of food services for the jails located in Bessemer and Birmingham for the period June 1, 2016 – May 31, 2019 in the amount of $4,056,810.75 ($1,352,270.25/per year).
   b. Lathan & Associates Architects, P.C. for the Metro Area Crime Center addition to Sheriff’s Headquarters in the amount of $125,000.00 (percentage of construction contract amount).
Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

Emergency Management Agency

35. Resolution to acknowledge the following agreements:

Finance/Information Technology/Business Development - Commissioner Carrington

36. Resolution authorizing execution of the following Community Grant Program Agreements:
   a. Southern Research for the purpose of providing advancements in engineering, energy and environment, drug discovery and drug development divisions, in order to continue the programs innovative path for research in the amount of $2,500.00.
   b. Vulcan Park & Museum to be utilized to provide operational support for educational, arts and culture programs for the community in the amount of $2,500.00.

37. Resolution authorizing execution of an agreement with the Birmingham Business Alliance for the Business and Industry Attraction Program for the period October 1, 2016 – September 30, 2017, in the amount of $150,000.00.

38. Resolution authorizing reimbursement to the Jefferson County Economic Industrial Development Authority (JCEIDA) for engineering expenses and due diligence associated with the evaluation of potential locations for business and/or industrial parks in the amount of $70,044.29.

39. Resolution granting Innovation Depot funds from the Economic Development account for the purpose of capital improvements to the facility and locating, advertising, promoting and developing technology related companies and employees, in the amount of $150,000.00.

Finance

40. Resolution authorizing execution of an agreement with Cavanaugh Macdonald Consulting, LLC to provide actuarial services for the period October 1, 2016 – September 30, 2017, in the amount of $15,500.00.

41. Approval of the Unusual Demands report.
**Purchasing**

42. Approval of Purchasing Minutes for week of 6/10/16 – 6/16/16, 6/17/16 – 6/23/16, and 6/24/16 – 6/30/16.


44. Resolution authorizing execution of an Intergovernmental Agreement with Blount County Schools, establishing membership with Purchasing Association of Central Alabama (PACA) for the purpose of coordinating cooperative joint purchases for the mutual economic advantage of members in the amount of $1,072.00.

**Budget Management Office**

45. Approval of Staff Development report.

a. **Multiple Staff Development**

   I. Board of Equalization
      Maria Knight 1,547.65
      Robin Henderson 1,013.39
      Richard Quinones 1,013.39
      Jane Mardis 1,013.39
      Mike Callahan 1,013.39
      AAAO Summer Conference
      Orange Beach, AL – August 7-12, 2016

   II. Commissioner, District 2
      Sandra Brown 1,522.99
      Debra Smith 1,229.23
      ACCA Annual Conference
      Perdido Beach, AL – August 15-19, 2016

   III. Environmental Services
      Brian Rohling 2,531.61
      Matt Alpaugh 2,208.07
      Water Environment Federation Conference

   IV. Revenue
      Karen White, Janice Griggs, Merry White, Belinda Brooks, Stacia Williams 445.00
      Basic Supervision
      Birmingham, AL – August 2, 2016
      Keith Crawford, Kitha Carr, Tracie Swanson, Theresa Rouse Sonya Stephens, Jennifer Woods, Sonya Breaseale 973.00
      How to Become a Great Communicator
      Birmingham, AL – July 14, 2016
      Kitha Carr, Tracie Swanson, Sonya Stephens, Jennifer Woods Theresa Rouse, Sonya Breaseale 444.00
      Microsoft Excel
      Birmingham, AL – July 11, 2016
V. Roads and Transportation
  Kelly Watson  
  Paul Turner  
  Denise Shelton
  IRWA Course
  Gulf Shores, AL – July 26-30, 2016

VI. Tax Assessor Bessemer
  *Barbara Henderson  
  Reginald Threadgill  
  Quin Hameen  
  Janet Bell
  Charles Winston
  AAAO Summer Conference
  Orange Beach, AL - *August 7-12, 2016 – August 9-12, 2016

b. Individual Staff Development

I. Commissioner, District 1
  George Bowman  
  NACO Conference
  Los Angeles, CA – July 22-25, 2016

II. Commissioner, District 2
  Karen Wadlington  
  NACO Conference
  Long Beach, CA – July 21-25, 2016

III. County Attorney
  Theo Lawson  
  CLE Seminar
  Montgomery, AL – June 8-9, 2016

IV. County Manager
  Dan Biles  
  ICMA Conference
  Kansas City, KS – September 24-28, 2016

V. Land Development
  Philip Richardson  
  American Society of Landscape Architects Annual Meeting

VI. Revenue
  Wesley Moore
  Tax Audit
  Chicago, IL Milwaukee, WI – July 9-17, 2016

  Charles Bell
  Tax Audit
  Dublin, GA Atlanta, GA – August 14-29, 2016

  Edgar Woodis
  Tax Audit
  Bristol, VA Roanoke, VA – August 21-26, 2016
c. For Information Only

I. Emergency Management Agency
   Bob Ammons 651.74
   Debris Management Planning
   Emmetsburg, MD – July 24-29, 2016

II. Sheriff
   Phillip Blanding 300.00
   Terrell Hogeland 300.00
   SSGT Vanguard Level One Recertification Course

   Phillip Blanding 300.00
   Terrell Hogeland 300.00
   Timothy Pugh 300.00
   SSGT Vanguard Level Two Recertification Course
   Birmingham, AL – June 20-23, 2016

   Byron Jackson 295.00
   Calvin Avery 295.00
   Alan Herald 295.00
   Verbal De-escalation for Public Safety Officers
   Birmingham, AL – August 8-9, 2016

   John Pennington 1,412.34
   National Information Officer Association Conference
   Nashville, TN – August 28-31, 2016

   Kenneth Bailey 146.50
   Advanced Roadside Impaired Driving Enforcement
   Demopolis, AL – April 5-6, 2016

   Charles Roberts 1,465.45
   Narcotics, Gangs, and Financials Investigations Training

   Michael Lewis 1,508.35
   Crime Scene Processing Workshop
   Jacksonville, FL – August 14-19, 2016

   John Michael 3,290.00
   Cellebrite Online Course
   Completed by August 31, 2016

46. Approval of Budget Transaction report.

   a. Roads & Transportation $369,523.08
      Shift funds from Roads & Transportation Fund (2130) to the Capital Fund (4010) for
      Bessemer & Ketona Fleet Modifications.

   b. Emergency Management Agency $526.00 For Information Only
      Increase revenue and expenditures to record a hazmat reimbursement from Birmingham.
Information Technology

47. Resolution authorizing execution of Amendment No. 2 to the agreement with Dasher Technologies Corporate Office extending the terms to reflect the period August 8, 2016 – August 8, 2017, in the amount of $63,063.54.

48. Resolution authorizing execution of Amendment No. 1 to the agreement with Dynamic Systems, Inc. extending the terms to reflect the period October 1, 2016 – September 30, 2017, in the amount of $47,687.98.

49. Resolution authorizing execution of an agreement with Technical Innovation for the purpose of audio systems upgrade to the courtrooms for a period beginning upon approval through July 31, 2017, in the amount of $300,000.00.

50. Resolution authorizing execution of (First) Amendment to the Lease Agreement with Crown Castle extending the terms of the lease site to reflect May 21, 2040. Revenue: $10,000.00 at signing of extension, 3% annual increase of the current rate $2,063.00, beginning May 22, 2020.

51. Resolution authorizing execution of Amendment No. 1 of the Master Agreement with Ingenuity, Inc., changing the terms to reflect June 2, 2016 – June 2, 2018, in the amount of $25,000.00.

VII. NEW BUSINESS

Environmental Services

1. Resolution authorizing execution of a Professional Services Contract with ProEnergy Crafts, Inc. for “Temporary Staffing WWTP Operator” for a term of six (6) months following approval.

2. Resolution authorizing execution of a Professional Services Contract with American Healthcare Resources for “Temporary Staffing WWTP Operator” for a term of six (6) months following approval.

Office of Senior Citizens Services

3. Resolution authorizing execution of a Host Agency Agreement with Middle Alabama Area Agency on Aging (M4A) to provide a for training participants of the Senior Community Service Employment Program (SCSEP) for job readiness skills for a period July 1, 2016 – June 30, 2017.

VIII. COMMENTS

A. County Attorney: Carol Sue Nelson
B. County Manager: Tony Petelos