

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. Travis Hulseley (Acting)

1. Unusual Demand Report dated 8/14/12

REVENUE

Mr. Travis Hulseley

No items submitted.

PURCHASING

Mr. Michael Matthews

2. Purchasing Department Reports:
 - A. Week of 7/17/12 to 7/23/12
 - B. Week of 7/24/12 to 7/30/12
3. Purchasing Exception Reports:
 - A. Week of 7/17/12 to 7/23/12
 - B. Week of 7/24/12 to 7/30/12
4. Encumbrance Reports:
 - A. Week of 7/17/12 to 7/23/12
 - B. Week of 7/24/12 to 7/30/12

5. **PACA Membership – Contract #4058**

Purchasing Association of Central Alabama (PACA) revenue contract to establish new membership for Auburn University d/b/a Harris Early Learning located at 1413 7th Avenue North, Birmingham, AL 35203. PACA members can access Jefferson County Commission PACA contracts and blanket agreements, but are fiscally and logistically responsible for their own purchases. Contract is effective until terminated by the written notice of either party or default of member.

Revenue: \$680.97 for FY 11/FY 12 Memberships fees are reassessed each fiscal year.

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances and are in compliance with the Resolution to Restrict Staff Development for Fiscal Year 2010-2011 approved by the Commission December 28, 2010.

MULTIPLE STAFF DEVELOPMENT

6. **Board of Equalization (13 Participants)** \$7,150.00
John Colburn, Kirk Epstein, Keith Fravert, David Hinkle,
Bobby Jones, Mike Lasker, Michael Melvin, Ginger Morris,
Roy Stodghill, Brandon Thompson, Eric Wolfe, Bobby Davis,
Xavier Davis
IAAO 101: Fundamentals of Real Property Appraisal
Hoover, Alabama – September 10-14, 2012
State Funds

INDIVIDUAL STAFF DEVELOPMENT

7. **Environmental Services** \$1,994.34
Michael Partain
Unity Pro Programming Level 2 (Schneider Electric, Inc.)
Kennesaw, GA – September 24-27, 2012
Certificate of completion from an accredited Electronics Training Program
8. **Roads and Transportation – Designated Funding Source** \$215.00
Gregory Key
International Right of Way Association Ethics and the Right of Way Profession Online
Course – Taken in the office
Sr. Member IRWA Professional Certification Required

OTHER BUDGET TRANSACTIONS

9. **Information Technology** \$202,000.00
Shift funds & add purchasing memorandum to purchase an Enterprise Content
Management System.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

No items submitted.

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE

Hon. Jennifer Champion

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

Mr. Jeff Sewell

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

10. Resolution authorizing the president of the Jefferson County Commission to sign a TEFRA agreement for Kirkwood on the River