

**JEFFERSON COUNTY COMMISSION  
DRAFT**

**DATE:** September 13, 2011

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

Minister Bret Walter - Homewood Church of Christ

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

August 23, 2011

**V. RATIFY RESOLUTIONS**

- (a) Aug-30-2011-680-SP-MTG – acknowledge EMA agreement
- (b) Aug-30-2011-681-SP-MTG – health insurance plan design changes for active and retirees plan
- (c) Aug-30-2011-682-SP-MTG – dental insurance
- (d) Aug-30-2011-683-SP-MTG – vision insurance
- (e) Aug-30-2011-684-SP-MTG – basic life and supplemental life insurance
- (f) Aug-30-2011-685-SP-MTG – health insurance premium for active employee plan
- (g) Aug-30-2011-686-SP-MTG – health insurance premium for retiree plan
- (h) Aug-30-2011-687-SP-MTG – Flexible Benefits Spending Accounts - deduction change
- (i) Aug-30-2011-688-SP-MTG – amendment to agreement regarding Clastran

**VI. BID OPENING**

Community & Economic Development: Brookside Water Line Project (estimated construction cost \$60,000)

**VII. PRESENTATION OF PROCLAMATION**

To the Jefferson County Cooperative Extension proclaiming September 26, 2011, as “Family Day” - A Day to Eat Dinner with Your Children.

**VIII. PUBLIC HEARING**

Resolutions to approve requests for vacation of property:

- (i) Martintown Raimund & Elre Height Civic League request to vacate two alleys in the survey of Elre Heights Subdivision of Mrs. T. A. McAdory & Heirs
- (ii) Warwick Development Company & Jack’s Family Restaurant request to vacate a portion of dedicated roadway and utility easement at the intersection of Grayson Valley Parkway and Chalkville Mountain Road

**IX. RESOLUTIONS**

**Commissioner Bowman**

**Cooper Green Mercy Hospital**

1. Resolution authorizing the Finance Director to transfer \$51,000 from the Cooper Green Mercy Hospital Foundation Fund to the Cooper Green Mercy Hospital Fund to purchase ventilators.

**Commissioner Brown**

2. Resolution to approve the reappointment of Deborah Byrd Walker to serve on the Jefferson County Economic & Industrial Development Board beginning November 1, 2011 and ending October 31, 2015.
3. Resolution to approve the reappointment of ShaRon Pruitt to serve on the Vacation Leave Bank Committee beginning September, 2011 and ending September, 2014.

**Community & Economic Development**

4. Resolution authorizing the Director or Assistant Director to approve all minor modifications to WIA program agreements as a result of shift of funds within 25% or change in program narratives. Modifications that requires additional funds or extension of time must be approved by the Jefferson County Commission.
5. Resolution authorizing submission of an application for the 2011 Good Roots grant from Alabama Power Foundation in the amount of \$1,000 to purchase trees in the Concord community.
6. Resolution authorizing execution of an agreement with the City of Birmingham in connection with the National Emergency Grant in the amount of \$1,873,890.25 - DOL funds which will provide temporary jobs to cleanup in the aftermath of the tornados of April 27, 2011.

**Roads & Transportation**

7. Resolution to approve street maintenance acceptance for Rosser Way and a portion of Rosser Loop Drive - Phase I of Rosser Cove subdivision.
8. Request from AT&T to locate their facilities on Jefferson County rights-of-way.
9. Resolution for payment of cost bill in the matter of condemnation Tract No. 35 for the Morgan Road Widening Project in the amount of \$9,651.

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**Commissioner Carrington**

**Human Resources**

10. Resolution authorizing execution of Amendment No. 3 to the agreement with Kelmar & Associates to extend employment background investigative services for the period August 1, 2011 - September 12, 2012 in the amount of \$500 (cost through 9/30/11). (available budget \$500)
11. Resolution authorizing execution of an agreement with Consultech Cost Control Corp. to provide unemployment cost control services for FY2011-2012 in the amount of \$5,200. (available budget

\$5,200)

12. Resolution authorizing execution of an agreement with Chappelle Consulting Group to provide COBRA/HIPPA administrative services for FY2011-2012 in the amount of \$20,000. (available budget \$20,000)
13. Resolution authorizing execution of an agreement with Blue Cross and Blue Shield of Alabama to provide administrative services for active employee and retiree health plans for FY2011-2012 in the amount of \$1,334,509. (available budget \$1,334,509)

**Personnel Board**

14. Resolution to acknowledge an agreement with The Yusko Group, Inc. to provide continued administration of the entry level firefighters written examination for screening of firefighter candidates for FY2011-2012 in an amount not to exceed \$18,750.

**Environmental Services**

15. Resolution authorizing execution of an permit agreement with ALDOT for installation of a sanitary sewer in U.S. Highway 11 right-of-way in the City of Bessemer and an agreement with Braswell McCalla Properties, LLC regarding construction of said sanitary sewer at no cost to the County.

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**Commissioner Knight**

16. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.
17. Resolution to move storm water employees from Land Planning & Development Services to the Department of Inspection Services effective September 13, 2011 and authorizing the Directors of BMO and Human Resources to direct and make all necessary personnel record changes to accomplish the foregoing.

**Land Planning & Development Services**

18. Resolution that a Public Hearing will be held on September 27, 2011 to receive comments regarding proposed amendments to the Zoning Resolution of Jefferson County relating to the sale of alcoholic beverages.
19. Covenants have been filed on the following rezoning case: Z-2011-013 H & C Investments, LLC, owners; A-1 to C-1 for general commercial use; McCalla.
20. Resolution to approve amended Article 13 of the Jefferson County Subdivision & Construction Regulations to reflect its administration and enforcement by the Department of Inspection Services, through the Director and/or his designee, effective September 13, 2011.

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**Commissioner Stephens**

**Finance**

21. Approval of the Unusual Demands report.

22. Resolution authorizing execution of an amendment to the Non-Departmental agreement with Gresham Elementary School to amend terms only.
23. Approval of Staff Development report.
- Emergency Management Agency (2 participants)
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|---|------------|
| Duan King   | \$ 833.31  |
| Annette Davis   | \$ 833.31  |
| 2011 AAEM Summer Conference                               |            |
| Orange Beach, AL – September 27-29, 2011                  |            |
| County Attorney   |            |
| Shawwna H. Smith  | \$ 299.00  |
| CLE Seminar necessary to maintain bar license             |            |
| Birmingham, AL – August 22, 2011                          |            |
| Community & Economic Development                          |            |
| Frederick Hamilton  | \$1,860.69 |
| International Economic Development Council Conference     |            |
| Charlotte, N.C. – September 16-19, 2011                   |            |
| Margaret Lynn Smith                                       |            |
| Margaret Lynn Smith                                       | \$ 938.96  |
| HUD Training: HD420 Rental Housing Development            |            |
| Finance Course  |            |
| New Orleans, LA – September 11-16, 2011                   |            |
| Revenue   |            |
| Wesley Scott Moore  | \$1,069.40 |
| Tax Audit   |            |
| Nashville, TN – September 25-30, 2011                     |            |
| Charles Bell  | \$1,447.50 |
| Tax Audit   |            |
| Greenville, NC & Watkinsville, GA – September 25-30, 2011 |            |

**Budget Management Office**

24. Approval of Budget Transaction report.
1. Tax Assessor \$6,422
- Shift funds from the Tax Assessor-Bessemer Capital Fund to the Tax Assessor General Funds budget to cover expenses for the E-Ring hardware/software funded by their State of Alabama funded budget.
25. Resolution authorizing the Finance Director to transfer \$6,422 to the General Fund from the Capital Improvements Fund to cover expenses for the E-Ring hardware/software project.
26. Approval of Request for Certification report.
- Cooper Green Mercy Hospital - Linen  
Housekeeping Assistant
- Cooper Green Mercy Hospital - Nursing Administration  
Nurse Manager

**Purchasing**

- 27. Approval of Purchasing Minutes for week of 8/11/11 - 8/17/11, 8/18/11- 8/24/201 and 8/25/11- 8/31/2011.
- 28. Resolution to accept highest bid for the sale of beds at Jefferson Rehabilitation & Health Center.
- 29. Resolution authorizing execution of an agreement with Birmingham Armored, Inc. to provide armored car transportation services on a daily and designated time schedule for various locations throughout the County at a rate of \$337.94 per pickup.

**Revenue**

- 30. Resolution to approve Ordinance No. 1801 - Jefferson County Entity Business License Tax.

**Information Technology**

- 31. Resolution authorizing execution of an agreement with IBM Corporation to provide hardware maintenance for twenty five (25) UNIX/SUN servers for the period September 1, 2011 - August 31, 2012 in the amount of \$29,682.48. (remaining budget \$10,461.89)

**Sheriff's Office**

- 32. Resolution to declare a 1998 Freightliner tractor surplus and authoring the Sheriff to replace this vehicle with a court-awarded vehicle. No County funds are required.

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**County Attorney**

- 33. Resolution to deny the vehicle damage claim of James O. Smith.
- 34. Resolution to approve the property damage claim of Rex Whitten in the amount of \$4,654.73.
- 35. Resolution to approve the personal injury claim of Beatrice Baker in the amount of \$5,055.
- 36. Resolution to settle the workers' compensation claim of Melvin Hall in the amount of \$7,040.
- 37. Resolution to settle the workers' compensation claim of Wesley McCain in the amount of \$25,000.

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**X. NEW BUSINESS**

**JEFFERSON COUNTY ZONING HEARING WILL BE HELD AFTER COMMISSION MEETING**