

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: June 26, 2012

TIME: _____

I. ROLL CALL

II. INVOCATION

Dr. Roger Willmore - Deerfoot Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 12, 2012

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution that during the month of July, 2012, committee meetings will begin at 9:00 a.m. on the second and fourth Tuesdays of the month and the Commission meetings will begin at 9:00 a.m. on the third and fifth Tuesday of the month.

Personnel Board

2. Resolution to acknowledge an agreement with PC Mall Gov to provide maintenance and support for VmWare for six processors for the period June 26, 2012 - June 25, 2013 in the amount of \$3,443.70. (remaining budget \$179.30)
3. Resolution to acknowledge an agreement with Business Software, Inc. to provide maintenance/support of software required to run the payroll module in the Lawson System for the period July 20, 2012 - July 19, 2013 in the amount of \$9,261. (remaining budget \$39)

Environmental Services

4. Resolution authorizing execution of an agreement with Thermo Orion, Inc. to install, start-up and provide training and purchase of one BODAutoEZ analyzer at Barton Lab in the amount of \$33,742. (remaining budget \$0)
5. Resolution authorizing execution of the annual maintenance and software license agreement with Innovyze, Inc. for the LAN InforWorks CS used to model flows and capacity in the sanitary sewer collection system in the amount of \$7,643. (remaining budget 256,810.10)

6. Resolution authorizing execution of an agreement with Hazen & Sawyer, P.C. to provide engineering design services for process improvements at the Valley Creek WWTP in the amount of \$867,000. (remaining budget \$0)

Finance and IT - Commissioner Stephens

Finance

7. Approval of the Unusual Demands report.
8. Resolution authorizing execution of an amendment to the agreement with Warren, Averett, LLC to expand services to include a forensic audit of certain funds at Cooper Green Mercy Hospital.

Purchasing

9. Approval of Purchasing Minutes for week of 5/31/12 - 6/4/12 and 6/5/12 - 6/11/12.
10. Approval of Exceptions Report for week of 6/5/12 - 6/11/12.
11. Approval of Encumbrance Report for week of 5/31/12 - 6/11/12.

Budget Management Office

12. Approval of Staff Development report.

Individual Staff Development

Personnel Board (For Information Only)

Cynthia Holiness	\$963.15
Government Finance Assn. of Alabama Finance Conference	
Orange Beach, AL – August 14-17, 2012	

13. Approval of Budget Transaction report.

Position Changes and/or Revenue Changes

- (i) Roads & Transportation \$493,158.77
Increase revenue and expenditures to record an 80% reimbursement from ALDOT for the purchase of additional right of way for the Morgan Road Widening Project.

Other Budget Transactions

- (ii) General Services \$30,000
Add purchasing memorandum to purchase a forklift with charger. This is an estimated cost, item must be bid.

14. Approval of Request for Certifications report.

Department of Revenue - Birmingham
Administrative Assistant II - 6 positions

Treasurer
Accounting Assistant II
Economic Development
Administrative Assistant I
General Services - General Administration
Administrative Assistant I - 2 positions
Administrative Assistant II
Youth Detention
Administrative Assistant II
Environmental Services - Survey Engineering/Construction
Sr. Engineering Aide
Environmental Services - E&C - Construct Sewer Line
Truck Driver - 2 positions

Information Technology

15. Resolution authorizing execution of a Non-Disclosure and Data License Agreement with Atkins North America.
16. Resolution authorizing execution of an agreement with Presidio Networked Solutions, Inc. to provide VM Ware software annual maintenance/support and licenses for the period June 1, 2012 - May 30, 2013 in the amount of \$51,351.20. (remaining budget \$439,725.75)

Tax Collector

17. Resolution authorizing execution of end-of-year reports to the State Comptroller's Office for final audit.

Treasurer

18. Resolution to approve Cadence Bank as a depository for County funds effective immediately.

Health and General Services - Commissioner Bowman

Cooper Green Mercy Hospital

19. Resolution authorizing execution of an agreements with the following to provide clinical education for students. These are no cost agreements.

(a) UAB - Medical Technology & Clinical Laboratory Science students
(b) Virginia College - Respiratory Therapy students
20. Resolution authorizing execution of an agreement with Comfort Care Hospice of Pelham to provide respite care, pain management and/or pain alleviation for persons having terminal illness. This is a revenue generating agreement.

Jefferson Rehabilitation & Health Center

21. Resolutions to adjust the monetary cap set on the following agreements due to continued operation at the facility.

- (a) Augmentation, Inc. - \$250,000 to \$300,000
- (b) All Temps Systems, Inc. - \$20,000 to \$40,000
- (c) ATC Healthcare Services - \$45,000 to \$55,000
- (d) TRC Staffing Services - \$35,000 to \$105,000
- (e) AMT Medical Staffing - \$390,000 to \$500,000

General Services

- 22. Resolution authorizing execution of an agreement with Warehouse Equipment & Supply Company, Inc. to provide maintenance for overhead doors for the period February 27, 2012 - February 19, 2015 in the amount of \$20,000. (remaining budget \$87,187)

Land Planning - Commissioner Knight

Board of Registrars

- 23. Resolutions authorizing execution of agreements with the following cities to provide election services. These are revenue generating agreements.
 - (a) City of Hoover - \$2,030
 - (b) City of Center Point - \$556

Circuit Court

- 24. Resolution to approve the request for compensation from Anne-Marie Adams, Circuit Clerk for serving as Absentee Elections Manager for the Primary Election held on March 13, 2012 in the amount of \$9,200 (46 days @\$200 per day).

Storm Water Management

- 25. Resolution authorizing execution of an agreement with Guardian Systems, Inc. to provide testing services for the period June 26, 2012 - June 25, 2015 cost of services per fee schedule.

Roads and Transportation - Commissioner Brown

- 26. Resolution to acknowledge/approve the FY2013 Capital Budget and Operating Budget for the Birmingham Jefferson County Transit Authority.

Community & Economic Development

- 27. Resolutions authorizing execution of WIA Individual Training Account agreements with Diverse Community Network to provide occupational training to eligible participants and paid with WIA funds. (a) Adult participants - \$250,000 (b) Dislocated Worker participants - \$500,000
- 28. Resolutions authorizing execution of WIA Individual Training Account agreements with Athena The Training Professionals to provide occupational training to eligible participants and paid with WIA funds. (a) Adult participants - \$250,000 (b) Dislocated Worker participants - \$500,000

29. Resolution to revise ADECA Grant Agreement 13-0 by increasing allocation by \$41,428 (total allocation \$5,119,951) to provide training for eligible adult, dislocated workers and youth participants.
30. Resolution authorizing the Finance Director to make payments not to exceed \$59,700 to landlords on behalf of those eligible HPRP consortium residents upon receipt by the Jefferson County Office of Community & Economic Development. The cost will be paid for with HPRP funds.
31. Resolution to award and authorize execution of an agreement with Coston General Contracting, Inc., the lowest responsible bidder for the Fairfield Forest Hills Park Improvements Project in the amount of \$159,900 - federal funds.
32. Resolution authorizing approval of processing CDBG Housing Rehabilitation & CDBG-R Housing Rehabilitation payments in accordance with the Grant Programs, authorizing the Purchasing Department to process related expenditures immediately once the bids have been properly let for expenditures of \$5,000.00 and over and authorizing the Finance Director to issue checks for construction rehabilitation grants for individual amounts not to exceed \$25,000.00 per case. All payments will be funded with CDBG and CDBG-R Housing Rehabilitation Grant funds.
33. Resolution authorizing the Office of Community & Economic Development to advertise, start the 30 day comment period for the proposed 2012 One-Year Action Plan for CDBG, ESG, and HOME programs; and execution of the SF-424 form, certifications, and submit to HUD the 2012 One-Year Action Plan once the 30-day comment period is complete.
34. Resolution authorizing the Office of Community & Economic Development to advertise, start the 7-day comment period for the proposed Substantial Amendment to the 2011 One-Year Action Plan for the CDBG Disaster Recovery program and authorizing execution of the SF-424 form, certifications, and submit to HUD the Substantial Amendment to the 2011 One-Year Action Plan once the 7-day comment period is complete.

Roads & Transportation

35. Request from various utility companies to locate their facilities on Jefferson County rights of way: Alabama Gas Corporation and AT&T.
36. Resolution for street maintenance acceptance for Savannah Ridge Subdivision - Sector I.
37. Resolution for street maintenance acceptance for Savannah Ridge Subdivision - Sector II.
38. Resolution that a Public Hearing will be held on July 17, 2012, to receive comments on the following permanent road closures:
 - (a) Mulga Loop Road (undeveloped area), a/k/a Templeton Road between Minor Parkway and Reading Avenue due to the unabated dumping of garbage and other rubbish
 - (b) Altadena Lake Drive at its southwestern intersection with Camp Horner Road due to the submission of a petition by the residents of Altadena Lake Subdivision
39. Resolutions to approve ordinances to establish speed limits at the following locations:
 - (a) Belcher Ferry Road, Gilmore area - 35 mph
 - (b) Trailridge Square, Forestdale area - 25 mph
 - (c) Ridgemont Drive, Hoover area - 20 mph

40. Resolution authorizing execution of an agreement with David Mullins to provide appraisal services of County property located at 2220 Rev. Abraham Woods Blvd. North in an amount not to exceed \$3,000.
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VI. NEW BUSINESS

Budget Management Office

1. Approval of Staff Development.

Family Court

20 Family Court Employees @ \$60 each	\$1,260
2012 Juvenile Probation Officers Conference Birmingham, AL – August 28-29, 2012	