

JEFFERSON COUNTY COMMISSION

DATE: June 9, 2016

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Joel Dison - Ruffner Valley Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

May 19, 2016

V. PUBLIC HEARING

Land Planning & Development Services: Rezoning Hearing

VI. RESOLUTIONS

Health and General Services - Commissioner Bowman

Cooper Green Mercy Health Services

1. Resolution authorizing execution of Amendment No. III to the agreements with the following to provide clinical education for the period August 16, 2016 - August 15, 2017. These are no cost agreements.
 - a. Jefferson State Community College for Medical Laboratory Technician students
 - b. UAB School of Nursing for graduate and undergraduate nursing students
 - c. Samford University School of Pharmacy for graduate and undergraduate pharmacy students

General Services

2. Resolution authorizing execution of Amendment No. 1 to the agreement with Changing Spaces Moving, Inc. to increase delivery charges for elections equipment by \$10.00 (revised total \$100) per delivery due to equipment upgrades for a period of three (3) years estimated to cost \$38,400. (remaining budget \$343,361)
3. Resolution authorizing execution of Deductive Change Order No.1 to the agreement with Shelby Company, LLC to reconcile Construction Change Directive's 1, 2, 3 and 4 and to close-out project (1st Floor Renovations-2121 Building) which reduces agreement by \$5,588.36.

4. Resolution authorizing execution of an agreement with Power Pro-Tech Services, Inc. to provide emergency generator maintenance and repair services as needed for a period of three (3) years ending May 31, 2019 in the amount of \$7,950.
5. Resolution authorizing execution of an agreement with Gruber Power Services to provide uninterrupted power supply inspection, maintenance and repair services for 7 UPS units for a period of three (3) years beginning June 1, 2016 in the amount of \$29,016 annually.
6. Resolution authorizing execution of an agreement with Stephen Ward & Associates to provide consulting services for design, development of plans and specifications and construction administration for the FY2016 Roofing Program for a period of two (2) years in the amount of \$112,500.
7. Resolution authorizing execution of an agreement with Studio 2H Design, LLC to provide architectural and engineering services to conduct preliminary studies and programming for a master plan for Roads & Transportation's Camp Ketona, Camp Bessemer and Fleet operations' campus in the amount of \$250,000.
8. Resolution to acknowledge Municipal Election Services Agreements with the following municipalities to provide election services for the election to be held on August 23, 2016 and the run off election on October 4, 2016 (if required). These are revenue generating agreements.

City of Fultondale - \$2,725	City of Sylvan Springs - \$1,581
City of Morris - \$2,131	City of Warrior - \$2,253

Human-Community Services/Human Resource Services - Commissioner Brown

Human-Community Services & Economic Development

9. Resolution authorizing execution of Amendment No. 1 to the agreement with Legal Services of Alabama to amend the section of the agreement that specifies the number of employees and individuals served.
10. Resolution authorizing execution of Amendment No. 3 to the agreement with Thompson Architecture, Inc. for the Warrior Storm Shelter - Trafford Road project which will extend the agreement an additional ninety (90) days ending July 30, 2016 at no additional cost.
11. Resolution authorizing execution of Amendment No. 3 and Change Order No. 3 to the agreement with Syms Contractors, Inc. for the Warrior Storm Shelter project which extends the agreement an additional ninety (90) days ending July 30, 2016 and amends the scope of work to include staking out the new construction area and installing the new Eligin pre-engineered septic system in the amount of \$30,051.88. (remaining budget \$0)
12. Resolution authorizing execution of Amendment No. 1 to the agreement with Thompson Architecture, Inc. for the Martintown Senior Center Improvements project to extend the agreement an additional 205 days ending November 30, 2016 at no additional cost.
13. Resolution authorizing execution of Amendment No. 1 to the agreement with Hatch Mott MacDonald LLC for the Midfield Park Improvements project to extend the agreement an additional 201 days ending November 30, 2016 at no additional costs.

14. Resolution authorizing execution of Amendment No. 1 and Change Order No. 1 to the agreement with Sherrod Construction Company, Inc. for the Brighton Mini Park Improvements project which extends the agreement an additional sixty (60) days ending July 12, 2016 and changes the scope of work to include the removal of additional unexpected footing on the pavilion in the amount of \$2,750. (remaining budget \$0).
15. Resolution authorizing execution of a sales agreement with Timothy and Julia McGuirk for the purchase of their property, located at 601 McDonald Chapel Road, Fultondale, in the amount of \$130,000. This purchase is required to complete a storm shelter in the Fultondale area.
16. Resolution authorizing execution of an agreement with Jefferson County Housing Authority to provide fair housing, housing and financial counseling services to eligible residents in the Consortium for FY2015-2016 in the amount of \$25,000. (remaining budget \$0).
17. Resolution authorizing execution of a sales agreement with Faith Chapel Christian Center for the purchase of their property, located at 5729 Holland Avenue and 5720 Greece Avenue, Birmingham, in the amount of \$93,000. This purchase is required to complete a storm shelter in the McDonald Chapel area.
18. Resolution authorizing execution of an agreement with Risk Management, LLC to provide lead-based paint detection services in support of Jefferson County's Emergency Housing Repair Programs for the period June 6, 2016 - June 5, 2017 in the amount of \$6,666 - CDBG-DR funds.
19. Resolution to award and authorize execution of an agreement for the Rosedale Sidewalk Improvements Project - Phase 4 to lowest responsible bidder, Global Management Group, Inc. in the amount of \$58,355.
20. Resolution authorizing the Jefferson County Office of Human-Community Services & Economic Development to advertise and start the thirty (30) day comment period for the proposed 2016-2017 One-Year Action Plan for CDBG, ESG and HOME programs.
21. Resolution authorizing execution of a Full Satisfaction of Mortgage for property at 751 Lannie Bonner Circle, Birmingham owned by Jennie Mickens. The loan conditions have been met in full.

Administrative/Public Works/Infrastructure - Commissioner Stephens

22. Resolution to approve the reappointment of Stephen Gray to serve on the Mount Olive Community Center Board of Directors for a term ending April, 2020.
23. Resolution to approve the appointment of Randy L. Ballard to fill the unexpired term of John D. House on the Mount Olive Community Center Board of Directors for a term ending April, 2019.
24. Resolution authorizing execution of Community Grant Program Agreements with the following.
 - a. City of Pleasant Grove to assist in construction of a community storm shelter - \$3,500
 - b. Friends of McCalla, Inc. to assist in construction of a ball park - \$5,000
 - c. Concord Fire District to assist with the purchase of 1,000 feet of fire hose - \$2,500
 - d. JC Board of Education-Hueytown High School to assist in purchase of football items - \$2,500
 - e. Aldridge Gardens to assist in funding the 2016 Whispers in the Garden festival - \$2,500

Roads and Transportation

- 25. Resolution authorizing execution of a Right of Entry agreement with ALDOT to cross easement at Clay-Palmerdale tower site needed for construction of the Northern Beltline at no cost to the County.
- 26. Resolution authorizing execution of an agreement with Asset Works, LLC to provide annual software support and maintenance for the Fleet Focus FA software for the period April 1, 2016 - March 31, 2019 in the amount of \$35,033.42 year one, year two \$36,785.00 and year three \$38,624.25.
- 27. Request for the following utilities to locate their facilities on Jefferson County rights-of-way, Cullman/Jefferson Gas and AT&T.
- 28. Resolution to ratify a Permit to Enter Upon Property and Release of Liability, signed by Dan Biles, for the emergency relocation of underground facilities at the Criminal Justice Center building with Alabama Power Company.
- 29. Resolution identifying surplus equipment and authorizing sale of said equipment (2002 Tahoe & 2006 sedan) to the City of Brighton.
- 30. Resolution to approve an ordinance that stop signs shall be located on each approach to the intersection of Batton Road and Nixon Road in the Hopewell Community south of Bessemer.

Storm Water Management

- 31. Resolution authorizing execution of an agreement with Alabama Department of Environmental Management to provide for collection of discarded tires and solid waste from roadsides. This a revenue generating agreement of up to \$125,000.

County Attorney

- 32. Resolution to increase the annual salary of Assistant County Attorney Allison Nichols Gault to \$84,609 effective June 9, 2016.

Sheriff's Office

- 33. Resolution to acknowledge an agreement with Lathan Associates Architects, P.C. to provide architectural services for the new living barracks at the Sheriff's training center at an estimated cost of \$45,000.

Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

- 34. Resolution authorizing execution of Community Grant Program Agreements with the following.
 - a. Birmingham Souther College to assist the Southern Environmental Center in funding construction of 2,300 sq. ft. classroom and event pavilion at Turkey Creek Nature Preserve - \$2,000
 - b. Center Point Civic Association to assist in the repair of a water leak to a line that supplies the Scout Hut and Civitan building - \$2,500
- 35. Resolution to approve two types of public notification of polling precinct changes: 1. various forms of media at no cost though EMA and 2. to change from the small card notification to a new form for

the Board of Registrars.

36. Resolution that the Roads and Transportation Department will coordinate with James Lowery of the Mid-South Chapter of the Railway & Locomotive Historical Society in the placement of signs along designated sections of right-of-way in unincorporated Jefferson County for the purpose of advancing The Historic Birmingham Mineral Railroad Signs Project. The signs come at no cost to the County and the County shall not be responsible for the maintenance of the signs.

Board of Registrars

37. Resolutions to approve relocation of polling locations.
- a. Birmingham Fire Station #29 to Brownsville Community Center
 - b. Roosevelt First Baptist Church to Roosevelt City Community Center
 - c. New Bethlehem Baptist Church to Dolomite Westfield Community Center
 - d. Booker Heights Development to First Baptist Church Booker Heights
 - e. Pinson United Methodist Church to Rock School Center
 - f. Center Point First United Methodist Church to Center Point City Hall
 - g. Mountain Brook Fire Station # 2 to Mountain Brook Community Church

Land Planning & Development Services

Beverage Cases:

38. a. B-2016-003 Rancho El Centenario, LLC, applicant; Alejandro Jaimes Avial, owner; d/b/a Rancho El Centenario located at 7453 Old Mount Olive Road for the transfer of an on or off premise retail beer license.
39. b. B-2016-004 Savanahs Foot Mart, LLC, applicant; Ashok Kumar, owner; d/b/a Savanahs 5 Savanahs Food Mart, LLC located at 4901 Cahaba River Road for the transfer of an off premise retail beer and wine license
40. c. B-2016-005 Savanahs Foot Mart, LLC, applicant; Ashok Kumar, owner; d/b/a Savanahs 2 Savanahs Food Mart, LLC located at 5706 Chalkville Mountain Road for the transfer of an off premise retail beer and wine license
41. Resolution to acknowledge that covenants have been filed on the following rezoning case:
- Z-2016-002 PRB Properties, LLC, owner; A-1 to C-1 for a retail store (Dollar General) located at 5851 Johns Roads, Bessemer.

District Attorney - Birmingham/Bessemer

42. Resolutions authorizing execution of agreements with Deputy District Attorney Darius Crayton and John Forrest Halcomb to forward County compensation/benefits to the Office of Prosecution Services.

Finance/Information Technology/Business Development - Commissioner Carrington

- 43 Resolution authorizing execution of Community Grant Program Agreements with the following.

- a. Birmingham Botanical Gardens to assist in funding the Garden’s environmental protection - \$1,500
- b. McWane Science Center to assist in funding a travel exhibit - Hall of Heroes - \$2,500
- c. Greater B’ham Humane Society to assist in building 16 kennel runs - \$2,500
- d. Alabama Symphonic Association, Inc. to assist in funding Symphony in the Summer - \$2,500
- e. Woodlawn Foundation, Inc. to assist in funding the Woodlawn Innovation Network - \$2,500
- f. Red Mountain Park to assist in funding of initiatives, capital development & programs - \$2,500
- g. aTeam Ministries to assist with the mission to create community support for oncology patients receiving treatment at Children’s of Alabama - \$2,500
- h. Jimmie Hale Mission to assist in providing programs and services to minister needs of men, women and children specifically its Stewart Learning Center - \$2,500
- i. Prescott House Child Advocacy Center to assist in providing child victim advocacy and associated services - \$2,500
- j. Rocky Ridge Fire District to assist in the purchase of extrication equipment - \$7,000

Finance

- 44. Approval of the Unusual Demands report.
- 45. Resolution to approve fixed asset disposals from the District Attorney-Birmingham, Fleet Management, Family Court and Roads & Transportation.

Purchasing

- 46. Approval of Purchasing Minutes for week of 5/6/16 - 5/12/16, 5/13/16 - 5/19/16 and 5/20/16 - 5/26/16.
- 47. Approval of Encumbrance Report for week of 5/6/16 - 5/12/16, 5/13/16 - 5/19/16 and 5/20/16 - 5/26/16.

Budget Management Office

- 48. Approval of Staff Development report.

a. Multiple Staff Development

i. County Attorney	
Carol Sue Nelson	\$175.00
Theo Lawson	\$175.00
CLE Seminar	
Prattville, AL – June 8-9, 2016	
ii. Environmental Services	
Ronald Stephens	\$2,353.49
William Pickens	\$2,931.40
ESRI User Conference	
San Diego, CA – June 26 – July 1, 2016	
iii. Information Technology	
Terell Butler	\$1,956.50
Jereld Bensko	\$1,956.50
Discover ITT LLC-MS	
Hoover, AL – October 31 – November 4, 2016	

iv. Inspection Services	
Mike Smith	\$925.68
Bobby Bulloch	\$925.68
Bill Mullins	\$1,304.22
2016 Education Conference Code Officials of Alabama	
Fairhope, AL – June 20-24, 2016	
v. Office of Senior Services	
*Stefanie Franklin	\$226.50
Malinda Parker	\$602.22
*Business Acumen and *A4A	
Montgomery, AL – *June 19-22, 2016 and June 19-21, 2016	
vi. Revenue	
(a) Keith Crawford, Theresa Rouse, Sonya Breasseale, Jennifer Woods, Kith Carr, Sonya Stephens, Tracie Swanson	\$973.00
How to be an Assertive Manager	
Birmingham, AL – June 9, 2016	
(b) Keith Crawford, Kith Carr, Jennifer Woods, Sonya Stephens, Theresa Rouse, Sonya Breasseale	\$834.00
Employment Law	
Birmingham, AL – June 21, 2016	
(c) Wesley Moore, Michael Humber	\$300.00
CROAA Class	
Hoover, AL – June 10, 2016	
vii. Roads and Transportation	
Kellie Johnson	\$1,202.40
Laura Carter	\$1,202.40
Alabama Emergency Preparedness Conference	
Florence, AL – June 13-17, 2016	
b. Individual Staff Development	
i. Board of Equalization	
Lisa Meuse	\$2,753.94
ESRI User Conference	
San Diego, CA – June 26 – July 2, 2016	
ii. Commission - District 4	
Zach Brooks	\$1,372.18
Economic Development Training Course	
Auburn, AL – July 11-15, 2016	
iii. Community Development	
Keith Strother	\$1,001.82
CGI America	
Atlanta, GA – June 12-15, 2016	
iv. Cooper Green Mercy Health Services	

Angela White HIPPA Law Birmingham, AL – June 22, 2016	\$209.99
v. County Attorney	
(a) Brent Grainger Expert Witness Depo Orlando, FL - April 6-8, 2016	\$1,029.99
(b) Brent Grainger Expert Witness Depo Atlanta, GA – April 12-13, 2016	\$420.14
(c) Shawna Smith CLE Seminar Orange Beach, AL - May 5-7, 2016	\$836.65
vi. County Manager	
Justin Smith ACCA County Government Institute Prattville, AL – June 8-9, 2016	\$418.38
Dan Biles ACCMA Summer Conference Orange Beach, AL – June 8-10, 2016	\$1,306.82
vii. Revenue	
(a) Eddie Woodis ALTIST Course Hoover, AL – July 15, 2016	\$150.00
(b) Bruce Thompson Tax Audit Pittsburgh, PA and Monmouth Junction, NJ – July 9 – 24, 2016	\$4,553.98
(c) Wesley Moore Tax Audit Minneapolis, MN – June 11-19, 2016	\$2,927.58
(d) Charles Bell Tax Audit Houston, TX, Covington, LA, Ocean Springs, MS – June 18 – July 1, 2016	\$3,269.28
(e) Wesley Moore Tax Audit Mobile, AL – June 26 – July 1, 2016	\$1,431.68
viii. Roads and Transportation	
(a) Alan Dodd IRWA Class Atlanta, GA – June 5-8, 2016	\$1,151.44

(b) Alan Dodd	\$1,634.98
Surveying and Mapping Conference Orange Beach, AL – June 26-29, 2016	
(c) Ken Boozer	\$494.21
Transportation Conference Montgomery, AL – February 9-10, 2016	
(d) Tracy Pate	\$990.98
ACEA Conference Orange Beach, AL – May 10-12, 2016	
ix. Storm Water Management	
Amanda Elledge	\$150.00
Chemical Spill Training Birmingham, AL – February 24, 2016	
c. For Information Only	
i. Emergency Management Agency	
James Coker	\$608.07
Annette Davis	\$733.07
Alabama Emergency Preparedness Conference Florence, AL – June 13-16, 2016	
ii. Personnel Board	
(a) Megan Krueger	\$624.00
Allysa Singer	\$1,058.40
Bryant Bush	\$224.00
International Personnel Assessment Council Sacramento, CA – July 31 – August 3, 2016	
(b) Colandus Murray	\$1,340.38
Interconnecting Cisco Networking Atlanta, GA – June 27 – July 1, 2016	
(c) Claudia Johnson	\$2,244.00
Inforum 2016 New York, NY – July 31 – August 3, 2016	
iii. Sheriff's Office	
(a) Ashanti McKinney	\$250.00
Billy Pharr	\$250.00
Terrill Hogeland	\$250.00
Daniel Billings	\$250.00
Grady Graves	\$250.00
Tim Pugh	\$250.00
Dale Gilliland	\$250.00
Mike Theros	\$250.00
Advanced LEO Sniper Training Eutaw, AL – May 19, 2016	

(b) James Murdock \$295.00
Practical Kinesic Interview
Birmingham, AL – May 16-18, 2016

49. Approval of Budget Transaction report.

Emergency Management Agency \$80,000

Increase revenue and expenditures to record funds received from the sale of equipment to be used for siren repairs and other operating expenses.

Information Technology

50. Resolution authorizing execution of an agreement with Archives Security, Inc. to provide off-site storage of data center media and other related media in a secure location for the period July 1, 2016 - June 30, 2017 in an amount not to exceed \$10,000. (remaining balance \$356,571.76)
51. Resolution authorizing execution of an agreement with Decision Support, LLC for license transfer fee, license use fee and maintenance support for URSA InfoSuite for Unisys for the period November 1, 2016 - October 31, 2017 in the amount of \$71,067.97. (remaining budget 562,121.60)
52. Resolution authorizing execution of Amendment No. II to the agreement with Network America to provide LANDesk Service Desk standard server, fixed analyst and concurrent analyst maintenance support for the period September 3, 2016 - December 31, 2017 in the amount of \$8,475.80. (remaining budget 553,645.80)

VII. NEW BUSINESS

VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
B. County Manager: Tony Petelos