

COMMITTEE MEETING

February 7, 2012

(For Commission Approval on February 14, 2012)

In Attendance:

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

ADMINISTRATIVE SERVICES COMMITTEE

Chairman – Commissioner Carrington

HUMAN RESOURCES

Ms. Demetruis Taylor

1. Contract No. 2868 - Employee Background Investigation Services.
The County currently is under contract with EDPM, Inc. for background investigation services. EDPM has a consumer reporting agency that provides background screening services in accordance with the Fair Credit Reporting Act (FCRA). The requested action is to approve the assignment of background screening services to EDPM's consumer reporting agency Quality Counts, Inc. EDPM will continue to serve as the provider for all services in accordance with the contract specifications. This is a \$0.00 amendment to a previously approved contract.
2. Contract No. 2864 – Consultech Cost Control, Inc.
On October 1, 2011, Jefferson County Commission entered into an agreement with Consultech Cost Control, Inc. to provide unemployment cost control services. The State of Alabama requires that companies representing employers in unemployment tax and benefit claim matters possess a Power of Attorney. Approval of the attached Power of Attorney allows Consultech Cost Control, Inc. to represent Jefferson County Commission in unemployment tax and benefit claim matters. This is a \$0.00 agreement.

Temporary Nursing and Supplemental Services Contracts – Temporary services contracts are utilized by departments to maintain critical staffing levels in the temporary absence of regular employees. The County currently contracts with five temporary agencies for nursing and supplemental services. The contracts are as follows:

3. Contact No. 3317 – All Temps Systems, Inc. d/b/a Darrel Walker Personnel Workforce Systems
Agreement to provide back-up support such as food service assistants, housekeeping assistants, medical clerks, clerks, administrative assistants, etc. Contract not to exceed \$585,000

4. Contract No. 3318 – AMT Medical Staffing
Agreement to provide critical medical personnel such as nurses, therapists, technicians, etc. Contract not to exceed \$769,117.00.
5. Contract No. 3319 – ATC Healthcare Services
Agreement to provide critical medical personnel such as nurses, therapists, technicians, etc. Contract not to exceed \$732,994.00.
6. Contract No. 3320 – Augmentation, Inc.
Agreement to provide critical medical personnel such as nurses, therapists, technicians, etc. Contract not to exceed \$869,023.00.
7. Contract No. 3316 – TRC Staffing Services
Agreement to provide critical medical personnel such as nurses, therapists, technicians, etc. Contract not to exceed \$65,000.00.
8. Resolution to waive the 90 day notice requirement for the Jefferson County Sick Conversion/Benefit Program for Douglas Atkins. (Environmental Services)
9. Resolution to waive the 90 day notice requirement for the Jefferson County Sick Conversion/Benefit Program for Don M. Chambers. (Sheriff's Department)

PENSION BOARD

Ms. Cathy Crumley

10. Resolution authorizing payment of pension contribution and County match for the following employees due to granted military leave of absence:

• Donald L. Whitsitt	Sheriff's Department	\$2,716.94
• Anthony D. Williams	Sheriff's Department	\$2,426.28
• Jeremy Romine	Sheriff's Department	\$1,732.44
• David E. Floyd, Jr.	CGH Recovery Dept. # 8665	\$ 710.56
• David E. Floyd, Jr.	CGH Recovery Dept. # 8665	\$1,948.36
• Christopher M. Butts	Roads and Transportation	\$4,406.94

PERSONNEL BOARD

Mr. Lorren Oliver

No items submitted.

ENVIROMENTAL SERVICES

Mr. David Denard

11. Agreement with Goodwyn, Mills and Cawood, Inc. for engineering services related to sanitary sewer relocation for the extension of Corridor X to US Hwy 31 in the amount of \$115,502.09 (reimbursable agreement).
12. Agreement with the Alabama Department of Transportation for the relocation of sanitary sewers for the extension of Corridor X to US Hwy 31 in the amount of \$916,678.83 (reimbursable directly to contractor).
13. Agreement with Jackson, Renfro & Associates, Inc. to provide arc flash hazard evaluation and training at various WWTPs in the amount of \$152,000.
14. Agreement with Enersolv Corporation to provide whole effluent toxicity and other laboratory testing in the amount of \$50,000.
15. Change Order No. 1 to the agreement with Brasfield & Gorrie, LLC for emergency storm repairs to the Village Creek WWTP in the amount of \$473,600 (total contract amount \$2,973,600).
16. Agreement with Hazen and Sawyer, P.C. to provide engineering services for the Collection System Asset Management Program in the amount of \$2,926,000.
17. Resolution to declare an emergency related to the sewer collapse at the intersection of Medical Center Drive and Gadsden Highway and B & H Contracting, Inc. to be paid under force account arrangements.

OTHER BUSINESS

Commissioner David Carrington

18. Resolution to designate the County Manager, Tony Petelos, as Contract Administrator for the Solid Waste Management Lease between Jefferson County and Santek Enviromental Services of Alabama, LLC.